



TOWN OF EDGARTOWN

WASTE WATER DEPARTMENT
330 WEST TISBURY ROAD
P.O. BOX 1068
EDGARTOWN, MA 02539

TEL. 508 627-5482
FAX 508 627-5169

TOWN OF EDGARTOWN BOARD OF WASTE WATER COMMISSIONERS

MINUTES OF THE REGULAR MEETING OF AUGUST 25, 2022

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Commissioner

WASTE WATER COMMISSIONER ABSENT:

Mr. Walter A. Morrison, Commissioner

EWWD STAFF PRESENT:

Mr. William G. Burke, Facilities Manager
Mr. Joseph Rock, Chief Operator
Mrs. Pia Webster, Administrative Assistant

OTHER TOWN OF EDGARTOWN STAFF PRESENT:

Ms. Reade Kontje Milne, Building Inspector

OTHERS PRESENT:

Mr. Patrick Ahearn, Patrick Ahearn Architect
Mr. Chris Alley, Project Manager, Schofield, Barbini & Hoehn, Inc.
Mr. Osvaldo Olimpio Dias Alves, Jr., GP Construction
Mr. Ian B. Catlow, PE, Vice President, Tighe & Bond
Mr. Peter Gearhart, Sr Project Manager, Sullivan + Associates Architects
Mr. Charles C. Hajjar, Trustee, BD MV Realty Trust
Mr. Douglas R. Hoehn, Principal, Schofield, Barbini & Hoehn
Mr. Daniel Rogers, Daniel Rogers Excavating

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held their Regular Meeting on Thursday, August 25, 2022, at 3:00 p.m. in the Program Room on the first floor of the Edgartown Public Library, 26 West Tisbury Road, Edgartown, Mass. At 3:00 p.m. Chairman Glen S. Searle called the meeting to order. Also present from the Board was Waste Water Commissioner Scott Ellis. Absent was Commissioner Walter A. Morrison, who was unable to attend.

OLD BUSINESS:

REPORT: IAN B. CATLOW OF TIGHE & BOND ON CIP PROJECTS.

Ian B. Catlow, Vice President at Tighe & Bond (T&B), reported that all of the agreements for the **Edgartown Wastewater Asset Management Planning Project** had been sorted out and that equipment was being catalogued so T&B would be ready to mobilize to document conditions in mid-September. They had planned to meet with Mass DEP a few weeks earlier with regard to the **Comprehensive Wastewater Management Plan**; but that had been cancelled due to the wastewater catastrophe in Provincetown. In the meantime, they had been gathering septic information from the Health and Waste Water Departments.

As for the **SCADA Systems Upgrade Project**, installation of necessary conduit and wiring was complete in the Lab Building, the Pre-Treatment Building and the Post-Treatment Building, and they had 80 percent of the necessary probes. On August 18 they had had a site meeting regarding the layout of the probes and other elements, and this week the layout of conduit through the Carrousel tanks was beginning. Right after Labor Day, Fall River Electrical Associates was hoping for delivery of two of the dissolved oxygen probes that had been lagging.

The **Rapid Infiltration Bed Rehabilitation Project** was underway, with Lawrence-Lynch Corp. having begun onsite work full-bore on August 22. The week of September 6 they would address the stone slopes going down into the beds to get them back to their pre-renovation condition. The week of September 12 would be dedicated to site cleanup, final RIB touchup and a survey. As for the **Hydraulic Pack & Control Panel Replacement Project**, T&B was still waiting for paperwork from Pride Environmental.

DISCUSS/VOTE: 27 CORMORANT CIR – REVISED PLANS FOR GUEST HOUSE.

Osvaldo “Junior” Alves of GP Construction, the builder for the 27 Cormorant Circle guest house (Map 28 Lot 108), was representing the owner. Chairman Searle said he had driven by the lot and seen that the exterior stairs had been removed. Referring to the amended plan for the attic, annotated by Building Inspector Reade Milne, he noted that the 6 foot 8 inch ceiling height was fine, as was the absence of closets in the basement. Commissioner Ellis agreed that the revised plan was acceptable. The Building Inspector offered a few comments, then requested a physical sign-off on the revised plan she had approved so that the Stop Work Order could be lifted.

Commissioner Ellis made a **motion to approve the revised plans for the guest house at 27 Cormorant Circle**, seconded by the Chairman. The motion carried unanimously by voice vote.

**DISCUSS/VOTE: 19 MAIN STREET – ACCEPTANCE OF DEED RESTRICTION;
APPROVAL OF ADDITIONAL WASTEWATER FLOW.**

The Commissioners turned first to the Deed Restriction for 19 Main Street / 5 North Water (Map 20D Lot 317, Map 20D Lot 316), the purpose of which was to ensure that the three one-bedroom apartments on the second floor remained dedicated to year-round housing for full-time Island workers. Admin Assistant Pia Webster pointed out the text of a proposed amendment from the Department, which suggested specific wording hewing more closely to what Peter Gearhart had described as the applicant’s intentions in the June Regular Meeting; the in-house attorney for the applicant had rejected the amendment. Owner Charles C. Hajjar explained that because he was in the hotel business, his company did not have any year-round employees on the Island; and in fact, most of his employees

already had housing. He was looking, he said, for policemen, firemen, people living in the community. Commissioner Ellis made a **motion to accept the Deed Restriction for 19 Main Street / 5 North Water Street as written**, seconded by Chairman Searle. The motion carried unanimously by voice vote.

Chairman Searle asked Facilities Manager William G. Burke if he was fine with the 205 gallons per day of additional flow that creating the three apartments on the second floor would produce; Mr. Burke said he was. Commissioner Ellis made a **motion to approve the 205 gallons per day of additional wastewater flow for the building at 19 Main Street / 5 North Water Street**. The Chairman provided a second, and the motion carried unanimously by voice vote.

NEW BUSINESS:

DISCUSS/VOTE: 42 FIELD CLUB DRIVE – ADDITION OF POOL CABANA.

Mr. Patrick Ahearn of Patrick Ahearn Architect was proposing to add a pool cabana to the Residential Sewer Permit already submitted for 42 Field Club Drive (Map 36 Lot 102.25). He described its elements – under-the-counter refrigerator, icemaker, bar sink, stackable washer-dryer, a full bathroom with shower, and a pool storage area – as well as its similarity to the approximately 50 such pool cabanas he had done previously. The applicant was also proposing a deed restriction stating that this building would not be used for sleeping.

Chairman Searle said that he would approve the cabana if the front was open and the entry to the pool storage area was through a side door from the outside. Admin Assistant Webster clarified that the Chairman meant no door on the front of the building. “Wide open, no door,” said Chairman Searle. Mr. Ahearn said that a door was necessary for the protection of the interior. A discussion ensued.

The Admin Assistant spelled out the difference between the consideration of a bedroom as a zoning issue and the way the Waste Water Department viewed a bedroom as a producer of wastewater flow that met the criteria of The Bedroom Regulation. The discussion continued for some minutes. It was agreed that the ceiling of just the pool storage area could be lowered to below seven feet to render that space uninhabitable. Mr. Ahearn suggested eliminating the air conditioning and heating; the Building Inspector agreed that the cabana would not be habitable space if that was done.

Commissioner Ellis made a **motion to approve the pool cabana at 42 Field Club Drive with the following conditions: that the cabana was not to be air conditioned or heated; that the pool storage room would have access only from the outside; and that the ceiling in the pool storage area would be below seven feet**. The Chairman provided a second, and the motion carried unanimously by voice vote.

REPORT: 61 DIVISION RD – FAILURE TO ADHERE TO COMMISSION DIRECTIVE.

Douglas R. Hoehn of Schofield, Barbini & Hoehn offered his account of the proceedings of the Regular Meeting of February 24, 2022, when the Commission had voted to approve the installation of a two-inch sewer line for a five-lot subdivision along Division Road. Mr. Hoehn said the applicant had not thought there was any target time for getting the two-inch line into the ground and had assumed that the permitting and construction of the residences could proceed. So a foundation had already been poured. Moreover, there had been some kind of lot mix-up. Admin Assistant Webster explained that the applicant’s contractor had obtained an Initial Residential Sewer Permit, which included a Grinder

Pump Easement, for 61 Division Road (Map 28 Lot 46.15). The parcel on which the contractor had begun to build, though, was 69 Division Road (Map 28 Lot 46.1).

Building Inspector Milne stated that the issue for her was that currently there was no Sewer Permit for 69 Division Road, nor was there a Building Permit. That her former Assistant had changed the “61” to “69” on the Building Permit card did not mean there was a permit for No. 69; there was not.

Chairman Searle pointed out that Commissioner Morrison, who had made the motion regarding the two-inch line in the February meeting, had said he wanted the line to be installed before the houses were built. Mr. Hoehn said he did not remember that; nor, he noted, was that in the minutes. His proposal to the Facilities Manager had been for an agreement to be drawn up between Danny Rogers of Daniel Rogers Excavating and Doug Anderson of Boston Equity, the developer of the site, for Mr. Rogers to install the two-inch line. This would assure the Board that the installation would in fact get done.

Facilities Manager Burke asked Mr. Rogers when work would start and how long it would take. Mr. Rogers replied that realistically he could project a completion date of November 15, 2022. Mr. Burke proposed, in view of the Waste Water Department staffing limits, that the developer hire a third-party off-Island engineer, preferably, the Department’s engineer, Tighe & Bond, to make field inspections of Mr. Rogers’s work to ensure that it was done properly. Negotiation of the cost would be between the developer and the engineering firm.

The Building Inspector agreed that the Stop Work Order would be lifted once she saw a completed Initial Residential Sewer Permit for 69 Division Road. And we would need a copy of the signed agreement between the developer and the engineering firm, said Mr. Burke. After discussion, it was agreed the firm providing oversight should be Tighe & Bond.

Commissioner Ellis made a **motion that the Stop Work Order would be lifted after (a) the owner had obtained an Initial Residential Sewer Permit for 69 Division Road, with a copy passed on to the Building Inspector; and (b) a signed agreement between the developer and Tighe & Bond for oversight of Mr. Rogers’s installation of the two-inch line had been produced.** Chairman Searle provided a second, and the motion carried unanimously by voice vote.

OTHER BUSINESS:

FACILITIES MANAGER’S REPORT.

Mr. Burke reported that they were still waiting for PLCs and the actual enclosures for the SCADA upgrades. Highway Superintendent Allan DeBettencourt had recommended the purchase of a boom cutter for the maintenance of the sloped edges of the Rapid Infiltration Beds; the Commissioners agreed with this idea. The paving project continued. Curtis Robart would join the crew on September 1. After interviews the day before for the Department Assistant position, they had decided on a candidate; Mr. Burke said he would write an offer letter the following week.

CHIEF OPERATOR’S REPORT.

Chief Operator Joseph Rock reported that the monthly average for the Plant’s total nitrogen had been around the one, one and a half mark, which was “a really good performance.” The Fourth of July brought an emergency at the Visitors Center. That same week both check valves at the Dock Street Pump Station had failed; since the repair, they had been running well. July was also when the crew

had modified the floats at the Visitors Center by adding weights. This seemed to help keep the floats underneath the pads of toilet paper that built up. In addition, work had been done on the Belt Filter Press. Mr. Rock commended Plant Operator Sebastian Corwin for “doing a good job keeping his eyes open” and spotting the seeds of trouble.

FINANCIAL REPORTS.

Admin Assistant Webster reported that she had put in some time on the Capital Accounts. She said that with the complexities posed by grants, fold-ins and reimbursements, she would need more details from Daniel Roop of Tighe & Bond before she could figure out how to set up the accounts for the Wastewater Asset Management Planning Project and the Comprehensive Wastewater Management Plan. They had spent down completely toward the SCADA System Upgrades Project the \$49,000 Pump Alarm account and the \$38,500 Flow Monitoring Devices account, both from the 2017 Annual Town Meeting; now the spending for the SCADA Upgrades would come from the Article 71 Project Upgrades account from the 2018 ATM. She also pointed to the three FY23 Warrant Article-Funded Accounts totaling \$701,000.

APPROVAL OF MINUTES.

On a motion by Commissioner Ellis, seconded by Chairman Searle, the **Minutes of the Regular Meeting of July 21, 2022** were approved unanimously by voice vote.

ADJOURNMENT

There being no further business, Chairman Searle made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded. The motion carried unanimously by voice vote. The Regular Meeting adjourned at 3:50 p.m.

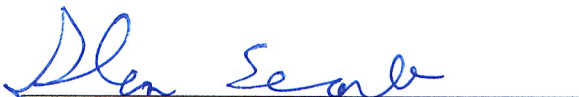
Respectfully submitted,




Pia Webster
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN



Glen S. Searle, Chairman



Scott Ellis, Commissioner