

Minutes of the
Regular Meeting of July 12, 2022

WATER COMMISSIONERS PRESENT:

Jim Kelleher, Chairman
Scott Ellis, Commissioner

EWD STAFF PRESENT:

Mr. William Chapman
Mr. Shane Ben David

Meeting Called to Order:

Meeting was called to order by Mr. Kelleher at 3:05 pm.

Minutes:

Mr. Kelleher motioned to approve the minutes from the June 14, 2022 meeting. Mr. Ellis seconded and the motion passed unanimously.

OLD BUSINESS:

Backflow Device Testing

Testing of the backflow devices was discussed and will be discussed further at the next meeting.

Update on Steering Committee

The Steering Committee came to visit the Water Department and one of the pump stations on June 16, 2022.

NEW BUSINESS:

Staffing Changes

The Junior Operator position is now open and will be advertised looking for either a Junior Operator or a licensed Water Operator. Lindsey Mercier, the current Administrative Assistant will be leaving and her position will be filled by Sheila Ben David, the current Department Assistant. The Department Assistant position is now open and is currently being advertised as well.

Payroll Forms

Mr. Kelleher motioned, Mr. Ellis seconded and the Commissioners voted unanimously for the superintendent, William Chapman, to sign the bi-weekly payroll forms.

Operational Report:

- Six water services were installed, with several more applications for service reviewed.
- Monthly bacteriological samples were collected and analyzed.
- Due to pending construction, a fire hydrant was relocated at the Vineyard Golf Club.
- Water Department facilities were trimmed / mowed.
- Hydrant maintenance (including painting) was resumed for the summer season.
- Fleet vehicles received repairs / maintenance.
- Distribution system maps were updated to reflect all recent / current construction projects.
- A preconstruction meeting was attended at Stop & Shop to address a water main needing to be relocated.

OTHER BUSINESS:

- Discussion regarding temporary water services will be revisiting at another time.
- The drought advisory is still in effect for the state, although the current data for the island would suggest otherwise. Mr. Chapman will be attending the next drought advisory meeting to recommend the advisory be lifted for the island.
- The new truck has been ordered and hopefully we will get it before October 2022. If not, due to the high demand of the 2022 models, we will have to go with a 2023 model.
- The final FY22 budget figures will be available at the end of the month and will be reviewed at the next meeting.

ADJOURNMENT:

Mr. Ellis motioned, Mr. Kelleher seconded and the Commissioners voted unanimously to adjourn the meeting at 4:00 pm.

Respectfully submitted,

Sheila Ben David
Administrative Assistant

APPROVED:

BOARD OF WATER COMMISSIONERS
TOWN OF EDGARTOWN

James Kelleher, Commissioner

Scott Ellis, Commissioner

David Burke, Chairman