Edgartown Affordable Housing Trust Meeting
Tuesday December 28, 2021

Members in attendance: Tim Rush, Mark Hess, Maria Ventura, Margaret Serpa, Christine White

Chairman Tim Rush opened the Meeting at 4:30 PM.

Minutes: Christine White moved to accept the November 23, 2021 minutes. Mark Hess seconded the motion and the motion passed unanimously.

Bills:
Margaret Serpa moved to approve a bill from Ann Silverman in the amount of $2,587.50. Mark Hess seconded the motion and the motion passed unanimously.
Margaret Serpa moved to approve payroll for the administrator in the amount of $2,226.70. Christine White seconded the motion and the motion passed unanimously.

Munis Report: December, 2021
Meshacket Fund: (Account #8310) $729,722.50
Main Account: (Account #8300) $782,367.07
Contributions & Donations: $119,000.00
Earnings on Investments: $492.83
FY20 Operating Budget Summary:
Salaries: $30,388.92
Town Counsel: $20,353.94
Acct/Audit Expenses: $4,200.00
Advertising: $2,237.00
Office Supplies: $270.24
BDP Rehab Funds: $1,707.46
Property Purchase: $0.00
Special Projects: -$2,875.
Special Services: -$5, 850.00

Old Business: Mark Hess informed the trustees that the Personnel Board did not vote to advance the new municipal housing position to become a new town position. (funded by the general fun instead of the Trust) Instead, they voted to reclassify the existing position with a suggested salary range that falls under the Town's classification system. Mr. Hess continued to say that he believes that they (The Personnel Board) think the position should continue to be funded by the Trust for the time being. With that being said, Mr. Hess would like to see the position properly compensated and he believes this needs to be discussed within the affordable housing committee and then advance it to the Trust to make sure the compensation package is fair and if the Personnel Board wants it funded from the Trust, there needs to be a fresh look at the compensation package of all the related duties of the administrator. Christine White asked for clarification if this was for the new position or existing position. Mr. Hess replied that originally it was for a new position under the town classification to be paid by the town's general fund and since that didn't move forward. Therefore (The Committee) needs to discuss this to ensure that in the future that whomever is in the position is compensated properly for what the job entails to be successful. Chairman Rush affirmed that this topic would be discussed in the Edgartown Affordable Housing Committee first and then they will make a recommendation (to the Trust). Mr. Hess answered in the affirmative. Chairman Rush then went on to ask if this was going be an entire meeting

rather than a line item on the agenda, with the job description and any other supporting materials. Mr. Hess replied that he believed it could be a line item as it's been discussed previously. If he were to summarize the feeling of the affordable housing committee, they feel that the position of the administrator has become so involved and detailed, particularly over the next few years the position requires and has required extra work. The committee had budgeted, a couple years ago, in terms of an increase in the per week hourly range from 20 hours to 35. If indeed the committee has to fund this out of the affordable housing trust budget, they need to revisit what the job description is and how that position is compensated as well as how to budget for that over the next 5 years.

New Business: Trust Town Report: The administrator asked for input on the 2021 town report from the trustees. Mark Hess commented that the administrator has done a good job at constructing these reports in the past and that she can send it along to him to review but he's sure it will be fine. Mark Hess suggested mentioning in general terms that the Trust has put away funds, from a combination of sources for the newly approved Meshacket Project.

The meeting was adjourned at 4:51 PM

Respectfully Submitted,
Arielle Faria