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Library Board of Trustees
Edgartown Public Library
26 West Tisbury Road, Edgartown, MA

Thursday, May 13, 2021 at 3:00 PM

Meeting attendance by remote participation only due to Covid-19. Details below.

AGENDA

Approve Minutes

Friends Report

- Last regular meeting, brief recap: Thurs. May 7 @ 9:00am

Director's Report

- FY21 Budget Report
- Phased building reopening plan: update
- Two PT Library Assistant positions: update
- Website: update
- HB Account – fees: update

Library Director – Annual Evaluation

Building & Maintenance Updates

- Roof Clerestory Caulking Failure: update
 - OPM Rick Pomroy noted that caulk should not be failing at the 5yr mark. It has been determined that Commercial Masonry Corp (sub) is not responsible for the work. Solution in progress.
- Basement IT Room Leak: update
 - Leak was discovered by Adam and staff in the basement IT room on 2/26/21. Source is exterior data conduit exposure. Highway Dept has sealed the top of the conduit; Allan deBettencourt will contact Comcast to move cables and conduit over to the new post and Hwy Dept will remove the old post once all work is complete.
- Trees: update
 - Work was done on the entire property by Hagerty Tree on 4/19 & 4/20/21. The big Elm on the front lawn will need some root rejuvenation in order to keep it healthy. 40 dead limbs were removed. (no expense to library)
- Savin Copier: update
 - Current copier has reached its end-of-life use. Cost to repair rivals purchasing a replacement. Replacement copier purchased 4/20/21
- Cameras Hard Drive Failure

- ESS quote: \$1275 to replace hard drive
- Adam moved all cameras (including the cooking demo camera) to the cloud at no cost to the library
- HVAC Flashing Units
 - Second condenser failure. Replacement has been ordered by Brennan (est. cost TBD)
- Children's Room pendant lights
 - Two bulbs are dead, electrician needed (est. cost TBD)
- Windows - annual cleaning
 - Shine Bright cleaned all windows on Sat. 5/8 & Sun. 5/9
- Interior back vestibule door lock
 - Lock pin broke and lock no longer works. Ken Petkus is ordering new part (update on delivery/repair is unknown)
- VOTE: To install a plaque dedicating the library Board Room to Dr. Herbert L. Foster

Library Landscaping Committee: Report / next steps

Fundraising/Gifts Received

- VOTE: To accept \$1,000 from the Friends
- VOTE: To accept an unrestricted donation of \$41,144.32 from the estate of David C Thompson Revocable Trust, in memory of Joan P Thompson

New Business

Next meeting date: Thursday, June 10 @ 3pm

Adjourn

Participation available remotely by Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/83996741537?pwd=MGt5TktjZEgxYW96U3ZuVSt5U1pldz09>

Meeting ID: 839 9674 1537

Passcode: EPLBOT

Dial by your location: +1 646 558 8656 US (New York)