

Katama Airport Commission Meeting Feb 4, 2021 via zoom

Present at the meeting were commissioners Hal Findlay, Patrick Bradley, Bill Brine, Peter Vincent and Michael Nagle. Also present were Alyssa DaSilva, airport manager, James Haggerty, Chris Raye and Johnny Graham.

The meeting was called to order at 9am

Hal let the discussion on the change order on the hangar – he gave background

Bill made a motion to accept the change order for \$25, Patrick seconded the motion – discussion continued

Bill witnessed extra work done in the hangar. Patrick noted that there were extra and reasonable costs which require restitution

Chris said we either have to approve or deny the change order to pay MMS

After discussion Bill amended his motion to read for us to accept the change order for \$25,000 as a commercial resolution of the disputed claims.

James said if we have the money we can approve it – Hal said we have the money.

Peter asked if these change orders are reoccurring – Bill felt it was the nature of projects like this

Peter asked about the windows – Bill reminded us that we have requested to see the two types of window to compare – and that they must meet the approved design requirement.

All 5 commissioners voted to accept Bill's motion.

Chris asked about a finish date – we settled on 6/1 with the hope that the weather will allow an earlier completion. Chris reminded us that there will be no extra costs

Peter made the motion to extend the completion date to 6/1 – Michael seconded – all 5 commissioners voted yes.

Chris requested any other changes to deduct or add on be presented to him in writing. Bill said Alyssa will do that after the commissioners have approved any change. Alyssa requested Chris to do the same.

Restaurant RFP – would like to get out in 2 weeks – we need to set the term and rent.

Discussion of 10 + 5 +5 felt too long – 7 + 3 + 3 was settled on.

James reminded us that the lease and RFP needed to lacking conflict with and rules, laws etc.

Liquor license – if Jamie and bids and gets it – she has the license – if a new person gets the bid they have to ask for a liquor permit.

Rent – asking \$75 a season. Where did that # come from – is it based on responsible comparisons. Main airport restaurant pays \$80,000. We agreed to put out the RFP for 7 years + 3 year renewal + 3 year renewal – at \$75,000 a year rent (in non covid times) with a clause that states that with covid restriction we would be open to negotiating a rent do to covid – we can then see what the bidders come up with.

Johnny Graham asked a few questions. He is a pilot, chef, has had business on the island and is familiar with island operations – looking for our expectations and when the RFP would go out and when the bid is due. We told him we hope to have the RFP out in 2 weeks. James reminded us that it then must be published on the state web sites etc for 2 weeks – then we can have the due date whenever we want – 1 week or more from then.

Peter motioned to adjourn at 10:26 and all were infavor.