

PRESENT: Alan Gowell, chairman of the Board; Donna L. Goodale, member of the Board; Christopher Scott, member of the Board; Jo-Ann Resendes, Principal Assessor; Cindy Sherman, Administrative Assistant; Patti Roads, Principal Assessor

The chairman brought the meeting to order at 2:00 p.m.

The board discussed office operations first.

Jo Ann updated the board on the following office operations:

- Cindy's last day on Friday. Cindy offered to be available for calls to help with various tasks, such as Excise training.
- Field work has been completed.
- Training for Patti on cyclical field work
- Calling the DOR re possibility of preliminary 3rd quarter
- Steve Fererra coming on Monday
- Patti will handle office phone calls and motor vehicle excise

The board went through and discussed list of Chapter applications.

The Board voted to forgive uncollectables: Ms. Goodale - yes, Mr. Gowell – yes, Mr. Scott-yes.

The board discussed Slough Cove Farm – Jo Ann spoke with Ellen Hutchinson who said ATB won't likely have any hearings for 2 years.

Alan asked what the discussion will be when Steve Fererra comes. Jo Ann said he will look at sales analysis and create another sales file.

The next meeting is scheduled for October 28th at 10:00 a.m.

Respectfully submitted:

Patti Roads, Principal Assessor