

PRESENT: Alan Gowell, chairman of the Board; Donna L. Goodale, member of the Board; Christopher Scott, member of the Board; Jo-Ann Resendes, Principal Assessor; Cindy Sherman, Administrative Assistant; Ed Pierce, Data Collector

The chairman brought the zoom meeting to order at 10:06am.

The Board unanimously approved the revised minutes of 03/16/2020.

Jo-Ann gave the board an update on the office operations since the closure from covid 19. Jo-Ann also informed the board that she was going to talk to town administrator James Hagerty about whether Ed Pierce would be allowed to start doing his data collection field work. Jo-Ann also informed the board that the assessor's office and the tax collector's office are working together to get the tax bills ready for the printer sooner this year. Bills are scheduled to be mailed at the end of June.

Donna asked if Town Administrator James Hagerty had mentioned anything on when the town might be opening up. Jo-Ann let Donna that the town hall is closed at least till May 18, 2020. Chris mentioned he thinks that the office should have Plexiglas installed around the counter where the general public stands to prevent the germs from spreading. Jo-Ann also said she was going to keep the inside door closed to prevent the public from accessing the inner office employee area.

The Board voted unanimously to deny the Slough Farm Foundation abatement application.

Jo-Ann let the Board know that she received a sample job advertisement from personnel director Kim Lucas, and she will be emailing the board copies so they can review before the advertisement is posted.

Jo-Ann also mentioned that at one of her meetings there was discussion on doing an estimated 3rd quarter preliminary tax billing and she will be looking into this further and whether or not this needs a vote.

Jo-Ann let the board know the Town meeting has been postponed until June, and Town Administrator James Hagerty has asked all the department to withdraw any FY21 warrant articles that are not essential or contracted. James also said there may be funding available later in the year and if so he may be able to put the articles back on the warrant for the special town meeting in the fall. Jo-Ann informed the board that she did not feel our warrant article was essential, we could remove it and put the request back in for the special town meeting in the fall. Alan agreed.

Jo-Ann let Ed Pierce know that she was going to contact the Town Administrator James Hagerty to see if it was ok for Ed to start doing field work. She also let Ed know that if field work is approved, he will need to wear mask and gloves at all times and not do any interior inspections. He can knock on the door and if there is a taxpayer present, Ed can speak with them from a safe distance and verify interior information.

Jo-Ann also mentions that the last two abatement applications have extended deadlines until 7/31 for the board to act. Field visits will have to be arranged. Jo-Ann will contact the taxpayers in June and try to schedule the inspections and discuss how to do so safely.

After motion made and seconded, the meeting was adjourned at 10:40 am.

Next meeting is scheduled for May 13, 2020 at 10:00 am

Respectfully submitted: