

**FINANCIAL ADVISORY COMMITTEE AND BOARD OF
SELECTMEN
FY21 BUDGET HEARING MEETINGS – JANUARY 7, 2020**

Present: Joint session with Board of Selectmen and FinCom.

MEETING CALLED TO ORDER AT 15:01PM. TOWN DEPARTMENTS APPEARED BEFORE THE COMMITTEE IN THE FOLLOWING ORDER TO DISCUSS THEIR PROPOSED FY21 BUDGETS AND WARRANT ARTICLES.

TOWN ACCOUNTANT- LAURIE MATHER
BUDGET REVIEW STRAIGHTFORWARD AND NO WARRANTS.
MR. HAGERTY STATED THAT AMY TIENERY WAS APPOINTED ON JANUARY 6, 2020 AS THE NEW TOWN ACCOUNTANT

AND THAT SALARY UPDATES WILL NEED TO ACCOMMODATE THIS.

TOWN TREASURER- PAM AMARAL
BUDGET REVIEW STRAIGHTFORWARD AND NO WARRANTS.

BOARD OF ASSESSORS- JOANN RESENDES
BUDGET REVIEW STRAIGHTFORWARD.

1 ARTICLE: (1) \$30K FOR VALUATION UPDATES OF REAL AND PERSONAL PROPERTY, REVALUATIONS, AND COSTS RELATED TO THE REVENUE RECERTIFICATION. MS. RESENDES GAVE CONTEXT THAT THIS IS FOR THE ONLINE GIS SERVICES CURRENTLY UTILIZED AND THAT CHARGES BY THE VENDOR INCREASE YEARLY. MR. HAGERTY STATED THAT THE VENDOR DICTATES THE COSTS AND THAT THIS ARTICLE IS THE SAME AS YEARS PAST.

ZONING BOARD OF APPEALS – LISA MORRISON
BUDGET REVIEW STRAIGHTFORWARD – SALARY INCREASE IS DUE TO STEP INCREASE. NO WARRANTS.

CONSERVATION DEPARTMENT- LISA MORRISON
BUDGET REVIEW STRAIGHTFORWARD – SALARY INCREASE IS DUE TO STEP INCREASE
2 ARTICLES: (1) \$20K TO BE ADDED TO THE CONSERVATION COMMISSION'S PROPERTY MAINTENANCE FUND. **(2)** \$20K TO BE ADDED TO THE CONSERVATION COMMISSION'S LAND ACQUISITION FUND. MS. MORRISON STATED THESE 2 ARTICLES ARE THE SAME AS YEARS PAST.

WATER DEPARTMENT: BILL CHAPMAN
BUDGET REVIEW STRAIGHTFORWARD – ALL WITHIN REVENUE STREAM. MS. LOWELL-DEBETTENCOURT ASKED ABOUT THE METERS INCREASE. MR. CHAPMAN STATED THAT WATER METERS HAVE A SHELF LIFE AROUND 10 YEARS AND BASED ON THE INVENTORY THAT NEEDS TO BE CHANGED OUT, THIS IS A ONE TIME INCREASE.

2 ARTICLES; (1) \$80K TO TRANSFER FROM THE WATER DEPARTMENTS SURPLUS ACCOUNT TO THE WATER DEPARTMENTS EXPENSE ACCOUNT FOR IMPROVEMENTS NECESSARY TO THE TOWN'S WATER SYSTEM. THIS TRANSFER HAS NO IMPACT ON THE WATER USER'S CHARGES OR TAX RATE. **(2)** \$40K FROM THE BOARD OF WATER COMMISSIONERS TO THE WATER DEPARTMENTS SURPLUS ACCOUNT TO PURCHASE AND REPLACE A TRUCK. MS. LOWELL-DEBETTENCOURT HAS ASKED THAT WE

KEEP A PULSE ON VEHICLE PURCHASES AND DISPOSE OLD/END OF LIFE VEHICLES IN THE BEST INTEREST OF THE TOWN.

BUILDING DEPARTMENT- READE MILNE
BUDGET REVIEW STRAIGHTFORWARD – SALARY INCREASE IS DUE TO STEP INCREASES. NO WARRANTS.
MS. LOWELL-DEBETTENCOURT ASKED FOR ADDITIONAL CLARITY ON LINE ITEM SPECIAL SERVICES. MS. MILNE STATED THAT THIS IS MOSTLY USED FOR ZONING VIOLATIONS – MONIES SPENT ON PROPERTIES THAT DON'T FOLLOW THROUGH ON VIOLATIONS.

IT DEPARTMENT- ADAM DARACK
BUDGET REVIEW STRAIGHTTOWARD – SALARY INCREASE DUE TO STEP INCREASE. NO WARRANTS. MS. LOWELL-DEBETTENCOURT ASKED FOR ADDITIONAL CLARITY ON LINE ITEM SPECIAL SERVICES. MR. DARACK STATED THAT THIS IS FOR A NEW VENDOR TO MANAGE TOWN WEBSITE. THIS IS A NATIONAL VENDOR THAT SPECIALIZES IN MUNICIPAL WEBSITES AND ONLINE PRESENCE AND PLAN TO LAUNCH IN APRIL 2020.

PLANNING BOARD- DOUG FINN
BUDGET REVIEW STRAIGHTTOWARD – SALARY INCREASE DUE TO STEP INCREASE. MR. FINN STATED THAT YOU WILL SEE AN INCREASE ON ADVERTISING; THIS IS BASED ON THE BUILD OUT OF TOWN'S MASTER PLAN OVER THE NEXT 16-20 MONTHS.

1 ARTICLE: (1) \$100K FROM FREE CASH FOR THE PURPOSES OF FUNDING THE DEVELOPMENT OF AN UPDATED COMPREHENSIVE TOWN MASTER PLAN. MR. FINN STATED THE FIGURE PROVIDED IS BASED ON WHAT OAK BLUFFS RECENTLY SPENT ON CONSULTANT SERVICES ON THE SAME PROJECT. MR. SMADBECK ASKED WHEN THE LAST TIME A MASTER PLAN WAS DRAFTED. MR. FINN STATED IT HAS BEEN CLOSE TO 20 YEARS. MR. HAGERTY ADDED THIS ALIGNS CAPITAL WITH DECISIONS MADE AND ARE DEFENDABLE.

HISTORIC DISTRICT- BRICQUE GARBER
BUDGET REVIEW STRAIGHTTOWARD – SALARY INCREASE DUE TO STEP INCREASE. MS. GARBER NOTED THAT VOLUME HAS INCREASED WITHIN THE DEPARTMENT – CALENDAR YEAR 2019 SHOWED A 52% INCREASE IN APPLICATIONS FOR A TOTAL OF 163.

HEALTH DEPARTMENT- MATT POOLE
BUDGET REVIEW STRAIGHTTOWARD – SALARY INCREASE DUE TO STEP INCREASE. NO WARRANTS.

WASTE WATER DEPARTMENT- PIA WEBSTER & JOE ROCK
BUDGET REVIEW & SALARY INCREASE DUE TO STEP INCREASES. MS. WEBSTER HIGHLIGHTED INCREASES IN OPERATING BUDGET; HIGHER AMOUNT OF WET TONNAGE. MR. CARTER ASKED IF THE NUMBER OF PUMP OUTS HAS INCREASED. MS. WEBSTER AND MR. ROCK BOTH STATED THAT FLOWS HAVE INCREASED BEYOND RECORDS AND WITH MORE USAGE DRIVES UP THE COST. MR. HAGERTY STATED THAT WE NEED TO LOOK AT THE OVERALL EXPENSES AND BRING BELOW 3.5%. MS. WEBSTER STATED THAT EVERY ITEM HAS BEEN REVIEWED AND ACCOUNTED FOR WITH THESE FIGURES; THIS YEAR ALONE

THERE WAS A \$27,750 EMERGENCY PROCUREMENT AND THAT OTHER ITEMS IN QUEUE HAVE BEEN PUT ON HOLD DUE TO TIGHTENING OF THE BELT. MS. WEBSTER STATED THAT IF YOU TAKE THESE OUT, THE OVERALL OPERATING BUDGET IS DOWN .07%.

3 ARTICLES: (1) \$74K FROM FREE CASH FOR THE WASTEWATER DEPARTMENT'S EQUIPMENT AND COLLECTION SYSTEM MAINT. THIS INCLUDES UPDATED LOAD BANK TESTING REQUIRMENTS FOR BACK UP GENERATORS, AND GRINDER PUMP MAINTENANCE AND UPGRADES. **(2)** \$56,250.00 FROM FREE CASH TO PURCHASE A FLATBED DUMP TRUCK. **(3)** \$29K FROM FREE CASH FOR A COMPACT MACHINE TO PERFORM REGULAR GRADING AND VEGETATION REMOVAL ON THE 3.6 ACRES OF DISPOSAL BEDS AT THE FACILITY. MR. HAGERTY ASKED MS. WEBSTER

AND MR. ROCK WHICH OF THESE IS THE UPMOST IMPORTANCE AND IT WAS DEEMED THAT THE TRACTOR WOULD FILL THAT SPOT.

SHELLFISH DEPARTMENT- PAUL BAGNALL

BUDGET REVIEW STRAIGHTOWARD – SALARY INCREASE DUE TO STEP INCREASE.

5 ARTICLES: (1) \$44K FROM FREE CASH TO FUND THE VARIOUS SHELLFISH COMMITTEE PROGRAMS TO BE ADMINISTERED BY THE DEPARTMENT. **(2)** \$7.9K FROM FREE CASH TO REPLACE THE ICE MACHINE AT THE TOWN BARN. **(3)** TO AUTHORIZE THE SHELLFISH COMMITTEE TO ACCEPT GIFTS OR GRANTS OF MONEY FROM VARIOUS SOURCES TO BE USED FOR MATERIALS, LABOR OR SEED. **(4)** \$39K FROM FREE CASH TO PURCHASE A NEW 2500HD PICKUP TRUCK. **(5)** \$20K FROM FREE CASH TO BE ADDED TO THE MAINTENANCE OF MATTAKESSET HERRING CREEK. THIS IS NEEDED TO CLEAR OUT VEGETATION THAT HAS INCREASED OVER THE PAST SEVERAL YEARS. MR. HAGERTY ASKED IF THERE WERE ITEMS HERE THAT COULD BE PUSHED OUT AND MR. BAGNALL STATED THE ICE MACHINE COULD LAST ONE MORE SEASON.

MEETING ADJOURNED AT 16:40PM