




**TOWN OF EDGARTOWN
OFFICE OF SELECTMEN**

70 MAIN ST
P.O. BOX 5158
EDGARTOWN, MASSACHUSETTS 02539

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<https://edgartown-ma.us/>

TO: Honorable Board of Selectmen
FROM: James M. Hagerty, Town Administrator 
DATE: December 31, 2019
SUBJECT: Town Department Heads Monthly Report for November 2019

Board of Selectmen: Submitted by James Hagerty:

Agenda Items	Regular Business
<p><i>November 4, 2019</i></p> <ul style="list-style-type: none"> ▪ Excavation Permit – Rd. to the Plains and Duarte Cir. ▪ Excavation Permit – 21 Curtis Ln 	<p><i>November 4, 2019</i></p> <ul style="list-style-type: none"> ▪ Closure request Alchemy ▪ Request to Film 11/9 & 11/10 ▪ Travel Voucher – Highway, Town Administrator ▪ One Day Liquor License – Library ▪ Town Administrator’s Report ▪ Appointments: HDC /By-Ways Committee
<p><i>November 12, 2019</i></p> <ul style="list-style-type: none"> ▪ CDBG Grant Administration 	<p><i>November 12, 2019</i></p> <ul style="list-style-type: none"> ▪ Swartz – Used Car Dealer License ▪ One Liq License – Federated Church ▪ Appointments: CPO Bryan Belanger
<p><i>November 18, 2019</i></p> <ul style="list-style-type: none"> ▪ Great Pond Foundation – Emily Reddington ▪ Edgartown Board of Trade – Christmas in Edgartown ▪ Change of Manager – Harbor View Hotel ▪ View Easement – South Water Street 	<p><i>November 18, 2019</i></p> <ul style="list-style-type: none"> ▪ Travel Vouchers: Building Department and Highway Department ▪ Harbormaster Commitment ▪ Yard Sales: Tessler, Lott, Gedney ▪ Common Victualler License Renewals: Edgartown Diner and Sharky’s ▪ Weekday Entertainment License Renewal: Edgartown Diner and Sharky’s ▪ Sunday Entertainment License Renewal: Sharky’s ▪ Automatic Amusement License Renewal: Sharky’s
<p><i>November 25, 2019</i></p> <ul style="list-style-type: none"> ▪ Full Time Police Officer Appointment – Chief McNamee ▪ Edgartown Affordable Housing Committee - Resale ▪ Shellfish Constable – Commercial Oyster Season ▪ Plastic Free MV – Bylaw ▪ OB Contract for Sale of Sand 	<p><i>November 25, 2019</i></p> <ul style="list-style-type: none"> ▪ One Day Liquor Licenses – Christmas in Edgartown: Rosewater, Rosebud /Backwater ▪ Travel Voucher – Assessor ▪ Yard Sales – Rush & Fisher ▪ Weekday Entertainment License Renewal – Edg. Yacht Club and Jr. Yacht Club ▪ Sunday Entertainment License Renewal – Edgartown Yacht Club



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Animal Control Officer: Submitted by Dr. Betsy Buck:

EDGARTOWN ANIMAL CONTROL FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Dog Calls	106	80	42	20	41								289
Dog/Livestock Calls	0	0	0	0	0								0
Cat Calls	24	21	8	11	23								87
Calls – Other Animals	30	13	7	4	3								57
Skunk Calls	4	5	1	1	0								11
Raccoon Calls	2	0	0	0	0								2
Dogs Impounded	9	2	1	0	3								15
Cats Impounded	1	0	0	1	1								3
Other Animals Impounded	4	0	0	1	0								5
Dogs Adopted/As of MV	1	0	1	1	0								3
# Cats Adopted/as of MV	1	0	0	0	0								1
Other Animals Adopted/OTHER:	3	0	0	0	0								3
# Dogs Hit and Killed	0	0	0	1	0								1
Dogs Hit and Injured	0	0	0	1	0								1
Dogs Sick/Injured/Dead (not by car)	0	0	0	0	0								0
Cats Hit and Killed	1	0	0	0	1								2
Cats Hit and Injured	0	0	0	0	0								0
Cats Sick/Injured/Dead (not by car)	0	2	0	0	0								2
Calls: Other Animals Hit/Injured/Sick	8	5	3	1	1								18
Calls: Other Dead Animals	9	3	1	0	2								15
Misc Calls	39	35	25	6	7								112
Dogs Biting Humans Reported	8	3	0	1	1								13
Dogs Biting Dogs Reported	2	0	2	1	0								5
Dogs Attacking Other Dogs	3	0	1	1	0								5
Dogs Attacking Other Animals	0	1	0	0	0								1
Cat Bites Reported	1	0	0	0	0								1
Other Animals Bites	0	0	0	0	0								0
Quarantines: 45 day/4 month	0	3	1	1	0								5

Affordable Housing: Submitted by Arielle Faria:

The Affordable Housing Committee held two meetings in the month of November. At the November 5th meeting there were discussions about multiple properties in the affordable housing inventory, relating to resale and transfers. Specifically the committee approved a motion to exercise their right of first refusal to purchase 28 Jason Drive. At their November 19th meeting the committee members continued discussion on inventory issues, budget and the current audit. The committee also briefly discussed the Meshacket RFP and the status of documents awaiting approval from town counsel.



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Building Inspector: Submitted by Lenny Jason:

BUILDING DEPARTMENT FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
New Single Family Residence	2	4	7	6	6								25
Multi-Family Building	0	0	0	0	0								0
Single Family Residence Additions/Alterations	11	16	27	27	31								112
Garage/Barn	2	2	5	7	6								22
Shed/Deck/Porch/Fence	5	5	5	6	5								26
New Commercial	0	0	0	0	1								1
Commercial Additions/Alterations	1	3	3	1	6								14
Swimming Pools	0	4	1	3	6								14
Miscellaneous	19	20	31	39	28								137
Totals	40	53	79	89	89								350
# of Investigated Complaints	13	13	8	5	6								45

Town Clerk: Submitted by Karen Medeiros:

EDGARTOWN TOWN CLERK FY20													
Vital Records Registered	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Births	4	7	8	5	8								32
Deaths	4	2	4	2	1								13
Marriages	9	7	23	17	4								60
Marriage Intentions	11	16	18	10	2								57
Voter Registration													0
New Voter Registration	13	16	14	15	5								63
Removed Voters	6	4	6	24	13								53
Total # of Registered Voters	3,791	3,803	3,811	3,802	3,803								
Total # of Residents	4,978	4,936	4,943	4,937	4,941							Average	4,947

Conservation Agent: Submitted by Jane Varkonda:

The Commission held one public hearing in November.

- November 13, 2019: Cohan-single family residence and related; Folliar-deck addition and retaining wall; Town of Edgartown-dredge lighthouse pond and nourish lighthouse beach; Alexander-emergency permit to dredge inlet; Major's Cove-view cutting; Swartz-unauthorized activities on beach and coastal dunes; Review of Katama Farm barn door repair, schedule special meeting to discuss farming activities; Swartz -easement issues; Horovitz-Fuller Street Beach turn around.

Work load compared to fall is slowing down hopefully allowing time to catch up on Enforcement and compliance issues as well as planning issues for open space plan, wetland bylaw regulations, etc. A hefty



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number of properties continue to be sold involving review of all permits for specific properties to determine if the properties are in compliance with permits issued for various projects, site inspections and issuance of Certificates of Compliance. Commission staff meets regularly with applicants, attorneys, real estate agents, contractors on site and in the office to review plans and address issues that arise. Answer questions from the public in the office, in person, via phone calls or email. Review and prepare agent reports. Budgets and warrant articles were submitted.

- Attend meetings for Norton land purchase
- Coordinate MESA filing for town and Boys and Girls Club for the Norton land project.
- Work on Swarzt walkway easement issues and Horvitz walkway easement issues at Fuller Street Beach.
- Attend meeting a Marine Advisory Committee re: review Harborside access issues and Cape Pogue boating issues;
- Attend dredge and Airfield meetings.
- Routine site inspections for on going projects and compliance checks.

Property management:

- Regular site inspections to Katama farm for lease compliance and property management issues.
- Coordinate beach nourishment activities at Cow Bay, Bend in the Road, Fuller Street Beach and bike path washout at the Big bridge.

Council on Aging: Submitted by Greg Rollins:

The Anchors, Edgartown Council on Aging, provided programs and delivered services to 241 seniors, 856 times in November, 2019. These included, *but were not limited to*, the following events and assistance:

PROGRAMS AND EVENTS

- 14 seniors attended art, needle point, and artist of the month presentation a combined total of 35 times
- 28 seniors attended fitness and exercise classes a total of 66 times
- 60 seniors attended 243 recreational and social activities, including 56 seniors who enjoyed 109 lunches; 4 seniors who played bridge 9 times
- 12 seniors played mah jong 36 times

SERVICES AND OUTREACH

- 44 seniors received advocacy and case management 69 times
- 66 seniors received general information 114 times
- 6 seniors attended memory support group 16 times
- 37 seniors received 48 phone consultations
- 3 seniors received 4 "are you safe" storm calls
- 6 seniors received mental health support 16 times



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VOLUNTEER STATISTICS

7 seniors donated 63.25 hours of their time to various clubs and programming including, *but limited to*:

- 15 hours assisting with cooking and prepping Anchors' lunches
- 20 hours managing our Mah Jong Club and games
- 4 hours of administrative support and receptionist duties.

In addition to the above, our public town nurse appeared at the Anchors to do health and blood pressure screenings for all who requested it. Our ear and hearing wellness licensed hearing specialist performed hearing tests, hearing aid checks, and general checkups at no cost. Our SHINE ("Serving Health Insurance Needs for Everyone") counselor advised on Medicare and Medicaid weekly. A local artist, Trudy Williams, displayed her paintings throughout the Anchors.

Other highlights of the month included a special Veterans Day lunch. All veterans that reside in Edgartown were invited to join us for lunch, complements of the Anchors and home delivery of 27 meals on Thanksgiving Day to Edgartown seniors in their homes who would have had difficulty cooking meals.

Energy Committee: Submitted by Alan Strahler:

The Energy Committee met on November 19.

- The Energy Committee met on November 19 to discuss possible installation of chargers for electric vehicle in Edgartown. Joining the committee was Town Administrator James Hagerty, Kim Peters and Justin Rees of ChargePoint (by phone), and Committee Chair Alan Strahler by phone.
- The subcommittee on measuring the town's energy baseline continued work with Margaret Song at Cape Light Compact. Data were requested from various fuel vendors and some data were received.
- The Chair continued to assist Town Administrator James Hagerty in seeking consultant services regarding future solar power projects involving town properties and buildings.



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Fire Department / Ambulance: Submitted by Chief Alex Schaeffer:

EDGARTOWN FIRE /AMBULANCE FY20													
Fire Prevention and Code Compliance	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Smoke Alarm and CO Detection Inspections	34	30	21	26	28								139
Propane Tank Inspections	19	9	4	6	7								45
New Construction Plan Review	8	9	12	15	15								59
Fire Prevention Activity	61	48	37	47	50								243
Fire Service Activity													
Automatic Fire Alarm Activations	92	85	46	43	44								310
Motor Vehicle Accidents	3	9	2	0	5								19
Investigations of Conditions	8	5	4	4	1								22
Water/Boating Incidents	3	2	0	0	0								5
Illegal Burning	1	1	1	0	0								3
Hazardous Material Incidents	2	0	2	4	0								8
Fire Department Training (hrs)													
Department Drills	0	78	48	81	0								207
Fire Academy/ NFPA Courses	240	0	0	0	80								320
Fire Department Equipment Checks	18	22	21	20	30								111
Ambulance Service Activity													
Refusals	17	30	7	1	8								63
Treat and Transfer	84	85	38	38	26								271
Misc Calls to Service (Stand bys, assists, etc)	14	22	13	5	7								61
Community Outreach Sessions													
Home Visit Program (Fall prevention/Fire safety home inspections)	5	7	5	3	4								24
Public Education (CPR, Stop the Bleed, First Aid)	1	0	0	2	0								3
													0

Harbormaster: Submitted by Charlie Blair:

EDGARTOWN HARBORMASTER FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Avg. Transient Mooring Per Day	118	116	15	1.7	0								50.14
Tows	27	54	14	9	0								104
Medical Incident Responses	6	11	1	0	0								18
Investigated Complaints (Theft, Noise, Jet Ski, Kite Board, etc)	16	22	5	6	0								49
Boating Accident Reports (BAR)	10	10	1	0	0								21
Katama Bay Opened for Anchorage (Days)	5	6	2	3	0								16



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Health Department: Submitted by Matt Poole:

EDGARTOWN BOARD OF HEALTH FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Septic Permits (Total)	11	13	9	10	8								51
Septic Permit Applications Rec'd (New Construction)	4	9	4	2	3								22
Septic Repair or Up-grade Permits	4	2	2	4	3								15
Enhanced Treatment Septic System with Nitrogen Removal	1	0	1	0	0								2
Septic System Abandonment Permit	2	2	2	4	2								12
Septic Application Withdrawn Prior to Action	0	0	0	0	0								0
Sale and Transfer Septic System Inspection Reports Received	14	15	6	9	12								56
Passing Transfer Inspections	13	13	6	8	12								52
Failed Transfer Inspections	0	1	0	1	0								2
"Needs Further Evaluation" Transfer Inspections	0	1	0	0	0								1
"Conditionally Passes" Transfer Inspections	1	0	0	0	0								1
Well Construction Permits (New and Replacement)	2	4	1	1	1								9
Food Establishment Permits	2	0	0	1	11								14
Temporary Food Event permits	7	3	2	5	1								18
Tobacco Sale Permits	0	0	0	0	8								8
Verified Under-age Tobacco Sale Violations via Compliance Checks"	0	0	0	0	0								0
Residential Pool Const.	1	5	3	4	4								17
Body Art Establishment (tattoo)	0	0	0	0	0								0
Fertilizer Applicator Permit (2015 first year required, 3 yr. lifespan)	0	0	0	0	0								0
Deed Restrictions approved	0	0	0	2	1								3
Variance Hearings by Board	0	2	0	2	1								5
Septic System Installation Inspections	8	6	6	5	6								31
Perc Tests Witnessed	6	7	7	4	6								30

Highway: Submitted by Allan Debettencourt:

- Repair 200' foot section of shoulder on Edgartown Vineyard Haven road to eliminate storm water runoff.
- Clean cemetery of leaves and storm damage from October.
- Five tons of asphalt patching done at various locations.
- Work with catch basin contractor to clean basins throughout Edgartown
- Fill and grade town maintained dirt roads before temperatures drops below freezing.
- Set up and general maintenance of road de-icing equipment.



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Historic District: Submitted by Brique Garber:

The Yellow House renovations have begun. The HDC members are delighted to watch the progress. The HDC met on November 7th, 21st & 27th. These meetings addressed 6 Public Hearings as well as a list of minor construction applications. Public Hearings were held for pool addition to 59 School St., renovations to 38 Morse St., design approval for the Katama Airfield hangar, a minor change to the building location at 8 Peases Pt. Way S., addition of pool to 30 Pierce Lane and moving the garage at 55 School St. In addition a preliminary review of new construction planned for 147 S. Water was presented, as was an application to construct a 12x12 mudroom at 13 Planting field, both sent forward for public hearings in December.

Applications were heard and approved for: rebuilding a garage at 41 Winter St., repairs to the building at 41 Main St., removal of a balcony to cure a violation at 93 N. Water and replacement of windows and doors and lighting. Additionally, on November 27th the members met to hear and approve an application for removing part of a rear wall and chimney at 41 Main St., work associated with a state mandated removal of buried oil tanks. Six applications for the in-kind replacement of roofing were approved

Information Technology: Submitted by Adam Darack

EDGARTOWN INFORMATION TECHNOLOGY FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Website Visits	1,735	1,830	1,684	1,803	1,790								8,842
Average Visits Per Day	56	59	56	58	59								
Pages Viewed	40,209	35,640	34,570	66,196	58,063								234,678
Average Pages Viewed Per Day	1,303	1,150	1,152	2,135	1,935								
Average Busiest Day of Week	Sat	Sun	Wed	Wed	Wed								
Hour of Day Accessed the Most	10am	9am	5pm	8am	10pm								
Most Downloaded Item	Zoning By-Laws	Zoning By-Laws	Zoning By-Laws	Zoning By-Laws	13 May 2015 ConCom Minutes								

Library: Submitted by Lisa Sherman

FOOT TRAFFIC

Total Attendance – October	6,500
Total Attendance – Children’s Programs (40 programs)	564
Total Attendance – Children After School	567
Total Attendance – Adult Programs (25 programs)	273

- Children’s Programs included a weekly paint group, a weekly collaboration with the Family Center’s Discovery Days program, weekly story hour, weekly Library Playdate activity, weekly after school



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crafts, weekly young adult game night, Radio Games with MVYRadio, a cake decorating workshop, a play with dough motor skills program, and a kids movie marathon over Thanksgiving weekend

- Adult Programs included the continuing Hot Docs documentary film series, weekly knitting classes, Opera Club, an evening of poetry and music, a healthy foods giveaway, Book Group, sign-up Tech Sessions with Chris, and our fourth annual clothing swap, which drew over 250 people

Parks / Cemetery: Submitted by Jessica McGroarty

Edgartown Park Department November 2019

- Budgets and Warrant Articles
- Continuing project to purchase Norton Property.
- Conservation Commission re: moving structures at South Beach
- Dead trees at Rec Area review.
- Electronic payment at Rec Area- Adam
- New phones for Park Department staff- Follow up with Rep

Planning Board: Submitted by Doug Finn:

The Planning Board met only once in November.

Board Actions include:

- Issuance of a Special Permit for an oversized guest house in the Coastal District on Plantingfield Way
- A Public Hearing to receive comment on a plan to improve a section of Edgartown / Vineyard Haven Road
- Review of a scope of work proposed for The Town restaurant on Upper Main Street
- Review progress on proposed revisions to the Zoning Bylaw regarding accessory structures

The Planning Board continued to engage the MV Commission in regard to the revised DRI Checklist #14 (draft). Participation at the DRI Checklist Committee meetings has been met with positive engagement by committee members, and has provided the committee with Edgartown's perspective. The DRI Committee is considering creating 'exemptions' for sections of the DRI Checklist: if an application meets a threshold, but also meets specified criteria established by the Commission, it would be exempt from referral. This would be a significant and positive step for property owners and developers, and it creates and clarifies expectations, and formalizes a path towards expedited review of an application.

The Planning Board continues to solicit interest in participation in the Master Plan Steering Committee. Nearly a dozen citizens of Edgartown have already expressed interest, and several department heads have positively responded to the request for participation. The Committee will be appointed by the Planning Board, and will, beginning in July 2020, steer the process to develop a new Master Plan for the Town, a process expected to take about two years.



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The Planning Board staff helped to develop and issue an invitation for bids for the survey of Mill Hill Road. The survey of Mill Hill Road was requested through a citizens petition, with an appropriation by Town Meeting (April 2019) approved for same. Bids are being evaluated, with a vendor to be chosen in early December, and contract to be signed shortly after.

The Planning Board continues to review potential changes to the Zoning Bylaw, including changed definitions and regulations related to minor habitable structures on residential lots. Changes being considered may streamline the permitting process for certain types of structures, and will clarify expectations for homeowners, developers, architects and designers.

As always, the Planning Board welcomes input from Town boards, committees and residents on all matters.

Police Department: Submitted by Chief Bruce McNamee:

EDGARTOWN POLICE FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Alarms	127	113	96	124	115								575
Disturbance/Fights	8	8	0	1	2								19
Medical	72	84	34	34	24								248
Suspicious	58	59	31	31	22								201
Noise Complaints	29	31	14	14	4								92
Mental Health	2	0	3	3	1								9
Assist Citizen	44	27	25	23	19								138
Domestic Related	9	4	11	11	5								40
Disputes/Civil Matters	15	11	2	4	2								34
Intoxicated Party	22	13	5	5	6								51
Protective Custody	1	4	1	1	0								7
Weapons Complaint	3	0	2	2	2								9
Elder Assist	2	3	0	0	0								5
Suicide Threats	3	1	0	0	0								4
Liquor Establishment Calls	19	20	0	0	1								40
Sexual Assaults	1	1	1	1	0								4
Breaking & Entering	2	0	1	1	2								6
Stolen MV	2	0	0	0	0								2
Stolen Property	11	6	3	3	0								23
Trespassing	1	8	3	3	1								16
Vandalism	11	4	1	1	1								18
MV Accidents (Includes bicycle and mopeds)	44	41	15	17	13								130
MV Complaints	9	7	3	3	1								23
MV Stops	127	76	53	54	44								354
Lockouts	33	22	14	15	9								93
TOTAL CALLS	1195	1005	554	518	458								3730



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Shellfish: Submitted by Paul Bagnall:

EDGARTOWN SHELLFISH CY20		
	As of 3 August 2019	As of 30 November 2019
Bay Scallops	980 Bushels	1,084 Bushels
Oysters	628 Bushels	718 Bushels
Quahogs	796 Bushels	796 Bushels
Soft Shelled Clams	528 Bushels	772 Bushels

Wastewater Department: Submitted by Joe Rock:

Chief Operators Report November 2019

Flow for Nov.. 2019 4,639,485 gal. Effluent flow was 5,083,912 gal for October 2019.. Total N was 2.30 mg/L and 1.90 mg/L for a monthly average of 2.10 mg/L reported to DEP. Septage for the month was 181,847 gallons

- Fri. 11/1; MVP Action Grant application approved by Town Administrator-Dunham Rd. Upgrade eligibility for \$600K to be determined.
- Mon. 11/4; Special Meeting of WWComm at 4:00 on staffing.
- Tue. 11/5; Manuals and programming download for Chase Rd. on thumb drive received from ITS, OM manuals and as-builts printed out and inserted in Chase manuals. Jr. Operator interview-Flanders.
- Thur 11/7; 490 Edg. VH road proposal with Chris Alley of SBH. OBWW approach on disposal of their waste sludge by EWWTF declined. Vulnerability Assessment docs to T&B for grant application.
- Fri. 11/8; Synagro invoice with penalties for several low solids loads of sludge last month. Dispute one load as our solids testing results vary from Synagro's. Importance of testing on every shipped container and belt filter press communicated with operators.
- Tue. 11/12; Draft MVP grant proposal from Tighe&Bond-amendment recommendations sent. "Comm Loss" from Dock St. last night-restored-station monitored and operated normally during loss of signal. MassDOT completion certificate for South Ridge/Chapps submitted. Backlog of Procurement items-Sludge Transport, Sludge Disposal, Load Banking, Bed Valve Sole Source and installation cleared with new Procurement Officer and Town Administrator.
- Wed. 11/13; New Jr. Operator-Jason Flanders. Vineyard Generator/Dan Joseph-Award and contract for Load Banking. Waste Management (JC Christiansen) schedule for ferries thru May 12, 2020. Advised same on probable bid schedule for 2021-2023 contract. Ordered back-up Chase Rd. PLC, input and output modules for spares. JR on safety training for new operators and refresher for the rest.
- Thur. 11/14; RFQ to Farrissey, Fenner and Olsen for Bed Valve install-deadline Nov 26. Ferguson Waterworks (Matt Gravina) on Sole Source purchase of Bed Valves. MVP Action Grant (final) submitted to State. NE Generator (Beth Rhodes) on Trailer Generator delivery-January. Replacement Scum Pumps delivery? January.



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- Sludge Disposal IFB posted, bid Dec. 18th.
- Mon. 11/18; Joe Rock passed Grade 6 Wastewater exam.
- Wed. 11/20; Ian Catlow/T&B site visit on CIP-brief WWComm on same-meeting at Library at 4:00. Jr. Operator interview-Chagnon.
- Thur. 11/21; Confirmed use of Water Dept. on Meshaket for future staging of Dunham upgrade.
- Fri. 11/22; Chase Road pump motor fail-bad winding per Rob Young Electric. Seek quote from WECO/Cornell Pumps.
- Mon. 11/25; Budget adjustments with COLA voted last week. Still no quote from WECO/Cornell on Chase motor.
- Reminders to bidders on prospective quotes for Bed Valve installation-due Tue. at 2:00.
- Tue. 11/26; Dock Level read fail, approx 6:30 am, downloaded software on computer from Adam Darack, operators running station on hand. Spontaneously resumed function at 10:05. VT SCADA reading fine, no signal problem to diagnose. Money Warrant Articles and revised staffing/Salary sheets to Town Hall.
- Wed.11/27; Dock Level read fail overnight approx 11:45 pm, On-call operator running station using VTScada to operate pumps. New Adam 6017 com module and new transducer installed. Level not reading correctly – on call operator continuing to run station using VTScada.
- Thur. 11/28; Call T&B to help in repair of Dock Level transducer – programming and integration issue noticed. Adam from T&B coming Friday 29. Run Dock using VTScada still.
- Fri. 11/29; Adam from T&B work with operators to repair/integrate Dock transducer. Dock running automatically again.

Water Department: Submitted by William Chapman:

Operational Report November 2019

- Oak Bluffs Water District has completed the repairs to the inside of their water storage tank and the interconnections between them and us are closed. Each water system is now operating independently of each other.
- Touch up and punch list items were addressed at the Mill Hill Tank as a result of the one-year inspection.
- The bid for the Nunnepog Well overhaul was awarded to Weston and Sampson. This is the last of the wells to be upgraded / maintained. This work is scheduled to commence in the near future, with the well expected to be fully operational prior to the high demands of the summer season.
- Having met all renewal requirements, all operational licenses for all Edgartown Water Department employees have been renewed.
- Four applications for water service were processed and the services installed.
- In accordance with our sampling schedule, fourth quarter samples have been collected throughout the water system for analysis.



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- A class on hydrant assembly / disassembly of a newer fire hydrant was attended by most of the field staff.
- The operational budget, as well as two articles were reviewed and approved by the Board of Water Commissioners.

2019 Well Production

	Machacket	Lily Pond	Wintucket	Quinomica	Nunnepog		
January	0	2,758,000	0	5,396,000	8,000	8,162,000	
February	0	7,075,000	0	10,000	11,000	7,096,000	15,258,000
March	0	4,101,000	231,000	11,000	4,013,000	8,356,000	23,614,000
April	0	4,000	544,000	2,166,000	10,208,000	12,922,000	36,536,000
May	17,000	573,000	515,000	6,046,000	17,861,000	25,012,000	61,548,000
June	44,000	8,858,000	181,000	15,933,000	19,216,000	44,232,000	105,780,000
July	1,000	12,223,000	13,082,000	25,063,000	17,231,000	67,600,000	173,380,000
August	23,000	17,035,000	10,115,000	28,872,000	12,645,000	68,690,000	242,070,000
September	0	10,093,000	8,047,000	18,155,000	9,759,000	46,054,000	288,124,000
October	0	1,220,000	12,685,000	3,692,000	6,790,000	24,387,000	312,511,000
November	43,000	460,000	7,134,000	11,000	3,878,000	11,526,0000	324,037,000
December						0	324,037,000
	128,000	64,400,000	52,534,000	105,355,000	101,620,000	324,037,000	

Zoning Board of Appeal: Submitted by Lisa Morrison:

The following cases were heard by the board in November:

- 40-2019 JANECEK -75 WEST TISBURY ROAD (Assr. Pcl. 20C-127) a request for a special permit under 10.1 g to construct a second story on an existing garage to be used as a detached bedroom was granted.
- 41-2019 MULLIN – 6 OLD DUNHAM’S CORNER WAY (Assr. Pcl. 36-157.39) a special permit under section 10.1. g to renovate and add to an existing residence on a preexisting, nonconforming lot was granted.

The board also granted a number of exemptions for minor projects on preexisting, nonconforming lots that met setback requirements but were determined to be de minimis

Accountant: Submitted by Laurie Mather (See attached pages):

FOR 2020 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 0001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114 MODERATOR	300	0	300	.00	.00	300.00	.0%
122 SELECTMEN	130,600	0	130,600	37,156.22	.00	93,444.16	28.5%
129 TOWN ADMINISTRATOR	152,406	0	152,406	59,715.02	.00	92,690.89	39.2%
131 FINANCE COMM	9,927	0	9,927	824.40	.00	9,103.05	8.3%
132 RESERVE FUND	40,000	0	40,000	.00	.00	40,000.00	.0%
135 TOWN ACCOUNTANT	188,457	9,000	197,457	64,325.10	.00	133,132.00	32.6%
138 PROCUREMENT OFFICER	45,597	0	45,597	11,459.91	.00	34,136.89	25.1%
141 ASSESSORS	239,001	0	239,001	106,042.67	.00	132,958.68	44.4%
145 TREASURER	173,943	0	173,943	57,036.22	.00	116,907.12	32.8%
146 COLLECTOR	205,963	0	205,963	77,769.85	.00	128,193.18	37.8%
151 LEGAL	167,500	0	167,500	34,523.64	.00	132,976.36	20.6%
152 PERSONNEL BOARD	96,869	0	96,869	33,290.05	.00	63,578.84	34.4%
155 DATA PROCESSING	219,125	8,700	227,825	72,126.82	.00	155,697.71	31.7%
158 TAX TITLE/FORECLOSER	10,000	0	10,000	.00	.00	10,000.00	.0%
161 CLERK	135,505	0	135,505	47,163.83	.00	88,340.74	34.8%
163 ELECTION	17,127	0	17,127	153.45	.00	16,973.55	.9%
171 CONSERVATION	192,561	0	192,561	51,549.53	.00	141,011.38	26.8%
172 PONDS COMMITTEE	2,750	0	2,750	.00	.00	2,750.00	.0%
175 PLANNING BRD	83,307	0	83,307	27,176.40	.00	56,130.72	32.6%
176 BRD OF APPEALS	29,218	0	29,218	10,313.78	.00	18,904.62	35.3%
179 BY-WAYS	1,100	0	1,100	.00	.00	1,100.00	.0%
190 MISC SELECTMEN	3,000	0	3,000	3,000.00	.00	.00	100.0%
191 AUDIT	73,500	1,230	74,730	14,691.58	.00	60,038.42	19.7%
192 PUBLIC PROP. (MAINT)	153,961	0	153,961	30,114.09	.00	123,846.51	19.6%
195 TOWN REPORTS	9,500	0	9,500	.00	.00	9,500.00	.0%
196 CARE OF TOWN CLOCK	6,000	0	6,000	373.56	.00	5,626.44	6.2%
199 TOWN BUILDING UTILITIES	28,000	0	28,000	7,428.31	.00	20,571.69	26.5%
210 POLICE	3,678,473	0	3,678,473	1,462,455.58	.00	2,216,017.17	39.8%
220 FIRE	744,634	0	744,634	218,977.90	.00	525,656.33	29.4%
230 AMBULANCE	796,148	0	796,148	305,356.84	.00	490,791.31	38.4%
241 BUILDING INSPECTOR	211,453	0	211,453	75,541.36	.00	135,912.05	35.7%
242 INSPECTOR	140,950	0	140,950	40,970.00	.00	99,980.00	29.1%
291 CIVIL DEFENSE	11,000	0	11,000	5,261.51	.00	5,738.49	47.8%
292 DOG OFFICER	99,717	0	99,717	34,796.02	.00	64,920.94	34.9%
294 TREES	66,300	0	66,300	33,775.00	.00	32,525.00	50.9%
295 HARBORMASTER	605,693	7,000	612,693	211,456.74	.00	401,236.37	34.5%
296 WATERWAYS	423,048	0	423,048	170,764.72	.00	252,283.73	40.4%
297 DREDGE	269,594	0	269,594	59,452.68	.00	210,141.24	22.1%
298 MARINE ADVISORY	2,100	0	2,100	402.50	.00	1,697.50	19.2%
300 EDUCATION	8,690,524	0	8,690,524	2,798,163.12	.00	5,892,360.48	32.2%
420 HIGHWAY	1,052,111	0	1,052,111	312,875.28	.00	739,236.05	29.7%
423 SNOW AND ICE	61,100	0	61,100	.00	.00	61,100.00	.0%
424 STREET LIGHTS	19,000	0	19,000	1,912.13	.00	17,087.87	10.1%
433 TRANSFER STATION	546,418	0	546,418	273,209.18	.00	273,209.18	50.0%

FOR 2020 05

JOURNAL DETAIL 2020 1 TO 2020 .1

ACCOUNTS FOR: 0001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
440 WASTEWATER	1,242,397	0	1,242,397	425,992.89	.00	816,404.58	34.3%
482 AIRPORT	114,900	0	114,900	60,794.55	.00	54,105.45	52.9%
491 CEMETERY	53,069	0	53,069	11,256.57	.00	41,812.43	21.2%
510 BOARD OF HEALTH	321,973	0	321,973	117,498.94	.00	204,474.11	36.5%
541 COUNCIL ON AGING	396,057	0	396,057	143,796.04	.00	252,261.27	36.3%
543 VETERANS	30,000	0	30,000	13,729.16	.00	16,270.84	45.8%
610 GENERAL LIBRARY	926,098	0	926,098	332,457.15	.00	593,640.94	35.9%
650 PARK & RECREATION	451,199	4,610	455,809	328,947.40	.00	126,861.55	72.2%
691 HISTORICAL	44,353	0	44,353	15,952.94	.00	28,399.99	36.0%
692 XMAS DECORATIONS - EXPENSES	36,243	0	36,243	.00	.00	36,242.50	.0%
693 PATRIOTIC HOLIDAYS	63,000	0	63,000	51,128.55	.00	11,871.45	81.2%
695 BEAUTIFICATION	25,000	0	25,000	4,110.12	.00	20,889.88	16.4%
710 DEBT SERVICE - PRINCIPAL ON LT	1,573,111	0	1,573,111	595,000.00	.00	978,111.00	37.8%
751 LONG-TERM DEBT PAYMENTS	260,674	0	260,674	130,339.25	.00	130,334.89	50.0%
752 DEBT SERVICE - INTEREST ON NOT	10,000	0	10,000	.00	.00	10,000.00	.0%
820 CHERRY SHEET CHARGES	0	1,548,985	1,548,985	645,520.00	.00	903,465.00	41.7%
830 COUNTY TAX	487,157	200,160	687,317	281,313.36	.00	406,003.36	40.9%
840 MVRHS DISTRICT ASSESSMENT	5,136,422	0	5,136,422	2,568,211.12	.00	2,568,211.14	50.0%
841 MV COMMISSION ASSESSMENT	434,966	0	434,966	434,966.00	.00	.00	100.0%
842 DCRHA ASSESSMENT	109,162	0	109,162	54,581.00	.00	54,581.00	50.0%
843 MV CULTURAL COUNCIL ASSESS	3,500	0	3,500	3,500.00	.00	.00	100.0%
910 EMPLOYEE BENEFITS	5,816,540	0	5,816,540	3,513,244.26	.00	2,303,295.81	60.4%
945 INSURANCE	430,000	0	430,000	269,389.00	.00	160,611.00	62.6%
990 TRANSFERS OUT TO OTHER FUNDS	870,000	0	870,000	870,000.00	.00	.00	100.0%
995 TRANSFER TO/ FROM FUND 0006	359,883	0	359,883	359,882.91	.00	.00	100.0%
TOTAL GENERAL FUND	39,029,186	1,779,685	40,808,871	17,983,216.20	.00	22,825,654.85	44.1%

FOR 2020 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 0001 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
01 MOTOR VEHICLE EXCISE	0	0	0	-272,212.44	272,212.44	100.0%
02 OTHER EXCISE	0	0	0	-613,293.20	613,293.20	100.0%
03 PENALTIES & INTEREST	0	0	0	-82,683.19	82,683.19	100.0%
04 PILOT	0	0	0	-28,544.02	28,544.02	100.0%
06 SEWER CHARGES	0	0	0	-334,558.04	334,558.04	100.0%
09 OTHER CHARGES	0	0	0	-134,503.53	134,503.53	100.0%
10 FEES	0	0	0	-329,536.51	329,536.51	100.0%
11 RENTALS	0	0	0	-96,600.82	96,600.82	100.0%
12 SCHOOLS	0	0	0	-2,180.00	2,180.00	100.0%
16 OTHER DEPARTMENTAL	0	0	0	-137,101.13	137,101.13	100.0%
17 LICENSES & PERMITS	0	0	0	-285,765.29	285,765.29	100.0%
18 SPECIAL ASSESSMENTS	0	0	0	-1,376.93	1,376.93	100.0%
19 FINES & FORFIETS	0	0	0	-73,050.44	73,050.44	100.0%
20 INVESTMENT INCOME	0	0	0	-183,279.50	183,279.50	100.0%
23 MISC NON-RECURRING	0	0	0	-27,384.15	27,384.15	100.0%
30 CHERRY SHEET RECEIPT	0	0	0	-1,018,872.00	1,018,872.00	100.0%
35 PERSONAL PROPERTY	0	0	0	-307,767.10	307,767.10	100.0%
36 REAL ESTATE	0	0	0	-15,962,492.25	15,962,492.25	100.0%
37 TAX TITLE	0	0	0	-52,448.12	52,448.12	100.0%
TOTAL GENERAL FUND	0	0	0	-19,943,648.66	19,943,648.66	100.0%