




**TOWN OF EDGARTOWN
OFFICE OF SELECTMEN**

70 MAIN ST
P.O. BOX 5158
EDGARTOWN, MASSACHUSETTS 02539

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<https://edgartown-ma.us/>

TO: Honorable Board of Selectmen
FROM: James M. Hagerty, Town Administrator 
DATE: June 30, 2020
SUBJECT: Town Department Heads Monthly Report for May 2020

Board of Selectmen: Submitted by James Hagerty:

Agenda Items	Regular Business
<p><i>May 4, 2020</i></p> <ul style="list-style-type: none"> ▪ DCRHA Rental Report ▪ Construction Moratorium – Shelter in place 	<p><i>May 4, 2020</i></p> <ul style="list-style-type: none"> ▪ Harbor Commitments ▪ Fire Department Water Tanker ▪ Annual Reappointments continued. ▪ Special Police Officer
<p><i>May 11, 2020</i></p> <ul style="list-style-type: none"> ▪ CDBG Grant – Alice Boyd ▪ 4th of July in Edgartown ▪ All-Island Business Update - Edgartown Board of Trade 	<p><i>May 11, 2020</i></p> <ul style="list-style-type: none"> ▪ Block the Sidewalk Permit – Nell, 20 Main St. ▪ Town Administrator Report ▪ Reappointment: Ryan Smith, Shellfish
<p><i>May 26, 2020</i></p> <ul style="list-style-type: none"> ▪ July 4th T-Shirts - Richard White ▪ Edgartown Farmers Market - Julia Celeste ▪ Street Closure Conceptual Plan 	<p><i>May 26, 2020</i></p> <ul style="list-style-type: none"> ▪ Chappy Point to Point Race Reschedule ▪ Town Administrator's Report



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Animal Control Officer: Submitted by Dr. Betsy Buck:

EDGARTOWN ANIMAL CONTROL FY20														
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD	
Dog Calls	106	80	42	20	41	35	41	19	21	19	43			
Dog/Livestock Calls	0	0	0	0	0	0	0	0	0	0	1			
Cat Calls	24	21	8	11	23	3	12	8	6	6	9			
Calls – Other Animals	30	13	7	4	3	1	5*	5*	8*	10*	21*			
Skunk Calls	4	5	1	1	0	0	0	0	1	2	2			
Raccoon Calls	2	0	0	0	0	0	0	3	0	0	2			
Dogs Impounded	9	2	1	0	3	4	1	1	0	0	1			
Cats Impounded	1	0	0	1	1	1	3	1	0	0	0			
Other Animals Impounded	4	0	0	1	0	0	0	0	0	0	0			
Dogs Adopted/As of MV	1	0	1	0	0	1	0	0	0	0	0			
# Cats Adopted/as of MV	1	0	0	1	0	0	1	1	1	0	0			
Other Animals Adopted/OTHER:	3	0	0	0	0	0	0	0	0	0	0			
# Dogs Hit and Killed	0	0	0	1	0	1	1	0	0	0	0			
Dogs Hit and Injured	0	0	0	1	0	0	0	0	0	0	0			
Dogs Sick/Injured/Dead (not by car)	0	0	0	0	0	0	0	0	0	0	0			
Cats Hit and Killed	1	0	0	0	1	0	2	0	0	0	0			
Cats Hit and Injured	0	0	0	0	0	0	0	0	0	0	0			
Cats Sick/Injured/Dead (not by car)	0	2	0	0	0	0	1	0	0	0	1			
Calls: Other Animals Hit/Injured/Sick	8	5	3	1	1	0	0	4	2**	0	2**			
Calls: Other Dead Animals	9	3	1	0	2	0	0	0	0	4**	6***			
Misc Calls	39	35	25	6	7	9	7	9	2	4	5			
Dogs Biting Humans Reported	8	3	0	1	1	1	0	1	3	1	2			
Dogs Biting Dogs Reported	2	0	2	1	0	1	0	0	0	0	0			
Dogs Attacking Other Dogs	3	0	1	1	0	1	0	0	1	0	0			
Dogs Attacking Other Animals (not livestock)	0	1	0	0	0	0	0	1 muskrat	0	0	0			
Cat Bites Reported	1	0	0	0	0	1	0	2	1	0	0			
Other Animals Bites	0	0	0	0	0	0	0	2***	0	0	0			
Quarantines: 45 day/4 month	0	3	1	1	0	0	0	0	0	0	0			
Tickets issued	10	4	3	0	4	5	3	2	3	3	8			
								*squirrel, mystery animal, seal, coyote, chickens.	*cattle, coyote, "sea lion" dom. Ducl turkey.	*3 seal, 2 coyote, 2 pig, 1 deer. **seal & deer raccoon	*2 seals 2 dom. ral livestock bats squirrel baby wild cattle	*7 seal calls, 2 generic bird, Piping Plover, Bat/Plover call, 3 baby wild cattle 2 squirrel calls unknown animals 2 sheep calls chicken		
								vs. dog, parrot vs. human				**otter HBC **deer injured		
												***skunks/raccoons/otter baby wild rabbit deer turkey duck crow		



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Affordable Housing: Submitted by Arielle Faria:

The Affordable Housing Committee held two meetings in the month of May. At the May 5th, 2020 meeting, the Committee discussed and accepted the new proposed payment schedule from the Field Club. The Committee also continued discussions of concerns brought up about the Morgan Woods community. Additionally, the Committee voted to make a \$15,000.00 contribution to The Emergency Rental Relief Fund for Edgartown residents to be distributed by Dukes County Regional Housing Authority. At the May 19th, 2020 meeting, the Committee discussed the logistics of the upcoming closing of 28 Jason Dr. and the plans for resale. The Committee reviewed the agreement with Dukes County Regional Housing Authority for the Emergency Rental Relief contribution and agreed that it was ready for approval of the BOS. Lastly, the Committee discussed choosing a consultant to advise on the comparative criteria in the Meshacket RFP.

Building Inspector: Submitted by Reade Milne:

BUILDING DEPARTMENT FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
New Single Family Residence	2	4	7	6	6	3	2	2	5	1	1		39
Multi-Family Building	0	0	0	0	0	0	0	0	0	0	0		0
Single Family Residence Additions/Alterations	11	16	27	27	31	21	23	20	21	9	11		217
Garage/Barn	2	2	5	7	6	6	6	2	2	0	3		41
Shed/Deck/Porch/Fence	5	5	5	6	5	4	7	2	3	0	2		44
New Commercial	0	0	0	0	1	0	0	0	0	0	0		1
Commercial Additions/Alterations	1	3	3	1	6	3	4	3	5	0	3		32
Swimming Pools	0	4	1	3	6	2	5	3	3	0	3		30
Miscellaneous	19	20	31	39	28	22	21	18	16	7	8		229
Totals	40	53	79	89	89	61	68	50	55	17	31		632
# of Investigated Complaints	13	13	8	5	6	4	11	9	7	13	20		109

Town Clerk: Submitted by Karen Medeiros:

EDGARTOWN TOWN CLERK FY20													
Vital Records Registered	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Births	4	7	8	5	8	2	5	4	4	1	1		49
Deaths	4	2	4	2	1	1	6	2	3	2	5		32
Marriages	9	7	23	17	4	1	6	4	4	0	0		75
Marriage Intentions	11	16	18	10	2	5	1	7	2	0	10		82
Voter Registration													
New Voter Registration	13	16	14	15	5	17	19	38	18	21	20		196
Removed Voters	6	4	6	24	13	14	10	16	12	3	12		120
Total # of Registered Voters	3791	3803	3811	3802	3803	3805	3824	3821	3842	3842	3842		3,803
Total # of Residents	4978	4936	4943	4937	4941	4958	4992	4997	5015	5016	5016		4,949



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Conservation Agent: Submitted by Jane Varkonda:

The Commission held one public hearing in May .

May 20th, 2020:

Rolls – addition to house, pool and related site activities

Kernochan – addition to garage; Delli Carpini – pool, pool house and related activities

Waldron – dwelling, poolhouse, landscaping

Swartz – updated enforcement issue.

Other business: agents report on North Neck Stairs: due to the condition of the stairs and the extreme erosion of the bluff the Landbank, who manages the property for the Town, closed the stairs. It is the only access to the gut so repairing/replacing stairs is a priority. Landbank staff stated that their schedule does not look good for doing repairs or replacement and that the metal stairs came in at \$30,000. Agent reported that she had to replace the lock and chain again due to tampering. The abutter to the south was complaining about lack of progress on repris to the fence and other improvements, and was told by Jane that repairs were in the works, but the highway department was months behind and other projects took priority. Executive Session.

The Commission members and staff made site visits to pending applications and reviewed work on Town owned land across from the Airfield that had been cleared in cooperation with the Nature Conservancy; the Commission made a site inspection to Katama Farm to assess the condition of the cow barn and manure handling area. The agent began making regular inspections to Town owned properties for compliance with leases and management agreements, and compliance with protected nesting shorebird requirements (piping plovers nesting at lighthouse beach).

Due to the closure of the office and the staff working primarily from home the volume of calls, emails, consultations with applications and their agents was drastically curtailed. Inquiries by the public, applicants and their agents were responded to in a timely manner as efficiently as possible given the remote working conditions and lack of immediate access to records filed.



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Council on Aging: Submitted by Victoria Haeselbarth:

EDGARTOWN Council on Aging FY20													
Service Units	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Advocacy/Case Management	67	45	38	47	101	103	56	121	140	267	102		1,087
Consultations, Office and Phone	66	56	50	44	73	57	46	75	84	76	126		753
General Information Provided	186	136	128	98	181	82	123	171	199	239	95		1,638
"Are You Okay" check-ins	13	13	25	12	4	15	7	25	56	181	165		516
EMT Outreach	3	6	5	1	3	1	3	5	8				35
Fuel Assistance			4	3	2		1	2	2	3			17
Home/Hospital Visit	10	16	5	9	15	11	14	9	3	7	1		100
Errands							4	4	2	20	29		49
Family Assistance	23	23	12	10	15	7	4	9	12	4	1		120
Surplus Food Delivery	4	3		3	2	7	2	2	15	135	30		322
Lunch/Meal Delivery	3	5	4	5	30	31	14	6	93	189	156		536
Memory Support Group	39	23	20	20	23	11	22	16	9				183
Mental Health Support	39	22	21	21	23	10	22	11	4	2	46		221
Referrals	18	1	10	12	10	12	21	15	13	8	6		125
Fitness/Exercise	50	32	40	92	66	42	69	53	30	105	84		663
Arts and Crafts	79	56	53	58	35	41	56	60	21		8		467
Community Education	10	8	74	61	49	7	36	64	27				336
Recreation/Social Activities	375	433	320	343	291	259	347	227	74				2,602
Wellness Programs	9	16	7	17	9		37	14	5				114
Writing and Literature									8	33	40		81
Newsletter	300	300	300	300	300	300	305	305	305	305	305		3,625
Volunteer Hours	149	113	161	165	101	78	95	93	78	498	349		1,880
Misc. Services	33	36	32	48	31	44	53	2	25	8	10		322
Legal/Professional Services	2	3	4	10	12	2	4			1			38
Medical Equipment Loan							2	2	4	3	2		13

When the Covid-19 crisis began in March, we scrambled to anticipate the needs of our clients. Once we had established a food service and weekly wellness check-ins, we realized the need for a better picture of how those we serve were handling their life at home. Our director of senior services is currently completing a survey aimed at capturing roughly one fifth of Edgartown's over-55 population. The survey asks about family makeup, support systems, age, socialization needs, computer use, methods for accessing food, whether they live alone or with others, how they stay busy, and perception or self-report on anxiety and depression.

By better understanding the needs of our consumers, we can provide them with relevant programming and services should the crisis continue, or in the event of a recurrence. We are eager to complete the survey and share the results with other departments and organizations who serve our community.

Energy Committee: Submitted by Alan Strahler:

- On May 13, Committee Chair Alan Strahler attended the Cape Light Compact Board Meeting as Edgartown member. The meeting was conducted remotely using the Zoom application.
- On May 26, the committee met remotely using the Zoom application. All members of the committee were present. At the meeting, reports included: energy audit of town buildings; Green Community



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preparation status; EV charging stations at the Triangle Park and Ride; town's status of Municipal Vulnerability Preparedness study by the Woods Hole Group; MVC Climate Action Task Force activities.

- On May 28, Committee Chair Alan Strahler attended the Cape and Vineyard Electric Cooperative Board Meeting as Edgartown member. The meeting was conducted remotely using the Zoom application.

Fire Department / Ambulance: Submitted by Chief Alex Schaeffer:

EDGARTOWN FIRE /AMBULANCE FY20													
Fire Prevention and Code Compliance	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Smoke Alarm and CO Detection Inspections	34	30	21	26	28	23	15	17	6	0	4		204
Propane Tank Inspections	19	9	4	6	7	26	10	3	8	0	13		105
New Construction Plan Review	8	9	12	15	15	2	11	7	3	0	6		88
Fire Prevention Activity	61	48	37	47	50	51	36	27	17	0	23		397
Fire Service Activity													
Fires						1	2	1	2	0	2		8
Automatic Fire Alarm Activations	92	85	46	43	44	23	17	21	31	26	40		468
Motor Vehicle Accidents	3	9	2	0	5	5	1	3	0	1	0		29
Investigations of Conditions	8	5	4	4	1	2	3	7	2	2	2		40
Water/Boating Incidents	3	2	0	0	0	0	0	0	0	0	0		5
Illegal Burning	1	1	1	0	0	0	1	1	3	3	2		13
Hazardous Material Incidents	2	0	2	4	0	0	0	4	2	2	5		21
Fire Department Training (hrs)													
Department Drills	0	78	48	81	0	33	57	39	63	0	0		399
Fire Academy/ NFPA Courses	240	0	0	0	80	85	0	0	0	36	0		441
Fire Department Equipment Checks	18	22	21	20	30	19	20	18	18	8	8		202
Ambulance Service Activity													
Refusals	17	30	7	1	8	1	4	3	9	5	10		95
Treat and Transfer	84	85	38	38	26	37	29	28	28	16	24		433
Misc Calls to Service (Stand by, assists, etc)	14	22	13	5	7	7	5	8	11	2	6		100
Community Outreach Sessions													
Home Visit Program (Fall prevention/Fire safety home inspections)	5	7	5	3	4	0	4	9	7	0	0		44
Public Education (CPR, Stop the Bleed, First Aid)	1	0	0	2	0	0	1	0	0	0	0		4
													0

Harbormaster: Submitted by Charlie Blair:

EDGARTOWN HARBORMASTER FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Avg. Transient Mooring Per Day	118	116	15	1.7	0	0	0	0	0	0			
Tows	27	54	14	9	0	5	0	0	0	1			109
Medical Incident Responses	6	11	1	0	0	0	0	0	0	0			18
Investigated Complaints (Theft, Noise, Jet Ski, Kite Board, etc)	16	22	5	6	0	1	0	0	0	2			50
Boating Accident Reports (BAR)	10	10	1	0	0	0	0	0	0	0			21
Katama Bay Opened for Anchorage (Days)	5	6	2	3	0	0	0	0	0	0			16



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Health Department: Submitted by Matt Poole:

EDGARTOWN BOARD OF HEALTH FY20	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Septic Permits (Total)	11	13	9	10	8	3	10	10	5	1	6		86
Septic Permit Applications Rec'd (New Construction)	4	9	4	2	3	2	1	4	3	0	4		36
Septic Repair or Up-grade Permits	4	2	2	4	3	1	5	5	2	1	2		31
Enhanced Treatment Septic System with Nitrogen Removal	1	0	1	0	0	0	1	0	0	0	0		3
Septic System Abandonment Permit	2	2	2	4	2	0	4	1	0	0	2		19
Septic Application Withdrawn Prior to Action	0	0	0	0	0	0	0	0	0	0	0		0
Sale and Transfer Septic System Inspection Reports Received	14	15	6	9	12	4	4	5	4	3	4		80
Passing Transfer Inspections	13	13	6	8	12	2	4	4	4	3	4		73
Failed Transfer Inspections	0	1	0	1	0	1	0	0	0	0	0		3
'Needs Further Evaluation' Transfer Inspections	0	1	0	0	0	1	0	1	0	0	0		3
'Conditionally Passes' Transfer Inspections	1	0	0	0	0	0	0	0	0	0	0		1
Well Construction Permits (New and Replacement)	2	4	1	1	1	1	1	0	1	0	0		12
Food Establishment Permits	2	0	0	1	11	10	3	5	15	9	15		71
Temporary Food Event permits	7	3	2	5	1	4	1	0	0	0	0		23
Tobacco Sale Permits	0	0	0	0	8	2	0	0	0	0	0		10
Verified Under-age Tobacco Sale Violations via Compliance Checks"	0	0	0	0	0	0	0	0	0	0	0		0
Residential Pool Const.	1	5	3	4	4	1	8	2	2	0	1		31
Body Art Establishment (tattoo)	0	0	0	0	0	0	0	1	0	0	0		1
Fertilizer Applicator Permit (2015 first year required, 3 yr. lifespan)	0	0	0	0	0	0	0	0	0	0	0		0
Deed Restrictions approved				2	1	0	3	0	0	0	0		6
Variance Hearings by Board		2		2	1	1	2	1	0	0	0		9
Septic System Installation Inspections	8	6	6	5	6	3	3	3	1	0	4		45
Perc Tests Witnessed	6	7	7	4	6	2	6	2	0	0	3		43

Highway: Submitted by Allan Debettencourt:

- Line Painting of parking brackets, parking lots, in town as well as long line painting throughout town was completed at various locations.
- Begin summer sweeping schedule in town.
- Place additional trash bins and recycling containers in various locations throughout town for summer season.
- Maintenance trimming and mowing various locations throughout town continues.
- Respond to several low-lying roads in town and pump of excess storm water from the May 23, rain event that dropped 3.5 inches of rain in a short amount of time.



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Historic District: Submitted by Brique Garber:

The HDC met on May 7 & 21 by remote access through Zoom. The Commissioners voted on 7 applications.

- 66 Main St. – Landscape & hardscape - Approved
- 23 Dock St. – Public Hearing. Widows Walk - Denied
- 38 North Water St. – Balcony & French doors. - Approved
- 104 Main St. –Roof at courtyard entrance – Approved
- 12 North Summer – Front Entry - Approved
- 19 Church St. – Public Hearing. 2nd floor spiral staircase. – Approved

The meetings were held through remote access (Zoom) and hosted by Doug Finn. This meeting format is working well for the members of the Commission. We plan to continue by remote access for June, July & August, and then will re-evaluate with the guidance of the Town and the State of MA.

Information Technology: Submitted by Adam Darack

EDGARTOWN INFORMATION TECHNOLOGY FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Website Visits	1,735	1,830	1,684	1,803	1,790	1,854	951	1,232	770	2,055	1,935		
Average Visits Per Day	56	59	56	58	59	59	30	44	25	68	63		
Pages Viewed	40,209	35,640	34,570	66,196	58,063	53,383	54,139	47,460	39,741	63,450	65,943		
Average Pages Viewed Per Day	1,303	1,150	1,152	2,135	1,935	1,722	1,746	1,695	1,282	2,115	2,128		
Average Busiest Day of Week	Sat	Sun	Wed	Wed	Wed	Mon	Tue	Thu	Thu	Mon	Wed		
Hour of Day Accessed the Most	10am	9am	5pm	8am	10pm	9pm	8am	1pm	4pm	2pm	4pm		
Most Downloaded Item	Zoning By-Laws	Zoning By-Laws	Zoning By-Laws	Zoning By-Laws	13 May 2015 ConCom Minutes	Zoning By-Laws	Zoning By-Laws	FY20 Property Values	Edgartown Stay at Home Order	2nd Supp Ext Const Moratorium	Phase 2 - Back to Work		

Library: Submitted by Lisa Sherman

Children’s Programs and Offerings this month included:

- The Edgartown Library Children’s Place Facebook page, managed by children’s librarian Elyce Bonnell, currently has 310 members and included daily (10:30am) live story hour events 5 days a week, a weekly live story hour by Felix Neck staff member Ryan Ofsthun, as well as guest story hours.
- Virtual Young Adult Space Adventure Club, weekly on Tuesday afternoons
- Virtual Young Adult Board Game Club, weekly on Wednesday afternoons

Adult Programs and Offerings included:



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- Free online access to the NY Times, as well as Libby, Mango, Kanopy, Hoopla (movies, tv, music, ebook downloadable/streaming services)
- Patron-friendly link to completing the online Census
- Remote daily tech-help sessions
- Patron-friendly link to Boston Public Library online resources
- Online food blog by library assistant Chris Look, which includes recipes, cooking techniques and help
- Online travel blog (over 1000 hits) by library assistant Kerith McFadden, which includes location-themed books, movies, music and other resources available with a CLAMS card
- Virtual Weekly Restorative Yoga Workshops
- Virtual Poetry Workshop with Don Nitchie
- Virtual Podcast Workshop with Timo Elliot
- Virtual Island-wide Trivia Challenge with The Trivia Brothers
- Virtual Chefs Roundtable Talk hosted by Marnely Murray
- Virtual Live Music Salon with pianist Adele Dreyer
- Virtual film series: Lost in Austen
- Virtual Weekly Magic the Gathering Game Night

Parks / Cemetery: Submitted by Jessica McGroarty

Edgartown Park Department May 2020

- Order medical supplies and firm up Staff roll call.
- Verify Rec Cross Lifeguard/ AED/ CPR certification for all hired lifeguards.
- Meet with Park Commissioners to determine what facilities at the Robinson Road Rec Area will be open to the public.
- Commissioners agreed on signage for the Beach and Rec Area. Park Patrol will post after administrator prints and laminates.
- Contact Police Department re: fires at Wilson's Landing.
- South Beach parking at Right Fork still blocked due to vandalism.

Edgartown Cemetery Department May 2020

- Burials open but none to report. Lot sales still closed.
- Continued work on the expansion area of New Westside.
- Flags ordered from American Legion for Memorial Day. Highway staff will assist with placement of flags.
- Seasonal staff scheduled to start June 1st .



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EDGARTOWN, MASSACHUSETTS 02539

TELEPHONE
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<https://edgartown-ma.us/>

Planning Board: Submitted by Doug Finn:

The Planning Board met twice in May, 2020. All meetings were conducted through remote participation, in accordance with the Governor's order of March 10, 2020, and Chapter 53 of the Acts of 2020.

Board Actions included

- Review of an ANR Plan, proposing to divide one property into two buildable lots. Endorsed. (24 Mill Hill Road)
- Review of an application to construct a guest house that is (a) larger than 900 square feet; and (b) on a conforming lot with a dwelling in existence for less than five years. Application withdrawn by applicant.
- Review of an application to construct a pool and pool house, in the inland zone of the Coastal District. Application approved with conditions (22 Bayside South).
- Review of an application to construct an in-ground swimming pool, solid wood fencing, sound-proof equipment shed, an outdoor shower enclosure, and associated utilities and landscaping on a non-conforming lot in the inland zone of the coastal district. Continued at the request of the applicant (40 Pease Point Way North)
- Administrative Review of an application to add non-structural equipment to the 59 North Street tower with no ground-based equipment or expansion beyond existing compound proposed. Approved. (Empire Telecom USA, LLC, for American Towers.)
- Review of a request for a variance from lot dimensional regulations in order to construct three tents, in order to serve patients and clients through the Covid-19 virus. (238 Edgartown / Vineyard Haven Rd)
- Review of an ANR Plan, making a lot-line adjustment, resulting in a new buildable lot on Pierce Lane. Endorsed. (21 and 25 Plantingfield Way and 36 Pierce Lane)
- Review of a request for limited time "take out" service at current location of catering kitchen. Approved with conditions. (258 Edgartown / Vineyard Haven Road)

Other Work:

- Staff continued participation in DRI Checklist Committee public meetings, providing input, and returning information to Board members at regular meetings.
- Staff participated in a number of online training "webinars" provided by CPTC, MV Commission, and other organizations.
- Staff and board Members participated in 'remote-conferencing' MV Commission meetings, reviewing and monitoring ongoing presentation and deliberation in regard to the Meetinghouse Way Subdivision proposal.

Regional and Other Issues:

Due to the State of Emergency declared by the Town and the State, in response to the Coronavirus pandemic, the board met remotely on May 5, and May 19. Additional 'remote' meetings scheduled for June 2, June 12, and June 16. Meetings in July will likely be through remote conferencing.



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As always, the Planning Board welcomes input from Town boards, committees and residents on all matters

Police Department: Submitted by Chief Bruce McNamee:

EDGARTOWN POLICE FY20													
	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	YTD
Alarms	127	113	96	124	115	76	71	76	70	61	105		1034
Disturbance/Fights	8	8	0	3	2	1	1	4	1	0	3		31
Medical	72	84	34	34	24	27	27	22	14	16	22		376
Suspicious	58	61	31	31	22	22	23	12	30	25	34		349
Noise Complaints	29	31	14	5	4	4	2	1	6	3	4		103
Mental Health	2	0	3	2	1	1	0	0	0	2	1		12
Assist Citizen	44	27	25	23	19	11	25	20	18	16	17		245
Domestic Related	9	4	11	1	5	3	3	4	6	7	3		56
Disputes/Civil Matters	15	13	4	8	2	1	5	2	4	3	7		64
Intoxicated Party	22	13	5	1	6	3	3	3	3	0	1		60
Protective Custody	1	4	1	0	0	0	0	0	0	0	0		6
Weapons Complaint	3	0	2	2	2	3	2	2	0	2	2		20
Elder Assist	2	3	0	0	0	0	1	0	0	0	0		6
Suicide Threats	0	1	0	1	0	1	0	0	0	0	0		3
Liquor Establishment Calls	19	20	0	0	1	0	0	0	0	0	0		40
Sexual Assaults	1	1	1	1	0	0	0	0	0	0	0		4
Breaking & Entering	2	0	1	1	2	0	0	0	1	0	0		7
Stolen MV	2	0	0	0	0	0	0	1	0	0	0		3
Stolen Property	3	6	2	1	0	0	0	1	0	0	4		17
Trespassing	1	8	3	3	1	1	2	0	1	1	1		22
Vandalism	11	4	1	2	1	1	0	1	2	1	0		24
MV Accidents (Includes bicycle and mopeds)	44	41	15	16	12	11	3	14	7	5	3		171
MV Complaints	9	7	3	0	1	1	3	0	2	3	3		32
MV Stops	127	76	53	31	44	38	36	52	21	4	9		491
Lockouts	33	22	14	15	9	10	14	9	7	9	11		153
TOTAL CALLS	1195	1005	554	518	458	411	398	389	388	333	492		6141

Shellfish: Submitted by Paul Bagnall:

EDGARTOWN SHELLFISH CY20	
	As of 31 May 2020
Bay Scallops	562 Bushels
Oysters	620 Bushels
Quahogs	220 Bushels
Steamer Clams	10 Bushels
Soft Shelled Clams	790 Bushels



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Wastewater Department: Submitted by William Burke:

Chief Operators Report, May 2020

Flow for May 2020 was 4,593,024 gal. Effluent flow was 6,768,856 gal for May 2020. Total N was 2.38 mg/L and 1.63 mg/L for a monthly average of 2.00 mg/L reported to DEP. Septage for the month was 134,954 gallons.

- Sat 2 – Hazardous waste to hazardous collection at MVRD.
- Tue 5 – Change aeration from 17 to 19 hours on aerator #2.
- Thur 7 – Fix Duperon influent screen. Meet with George Sourati about Morning Glory Farm sewer connection. Start first fecal coliform test.
- Mon 11 – Send DEP report for April.
- Wed 13 - Performed 1st monthly samples.
- Fri 15 – Finished CHOp report. Email haulers with updated Grease acceptance policy. Reviewed sewer information with Joe Famely from Woods Hole Group.
- Mon 18 – Repaired and cleaned Duperon. Changed RAS % from 75 to 80%.
- Tue 19 – Turn on froth sprayers in Carousel and Secondary clarifier. Disassemble and dispose of permanganate machine. Perform second monthly lab samples. Spoke to Keith Fenner to start Bed valve replacement work for bed valves #2 and #6.
- Wed 20 – Installed new starter in F250. Start 2nd fecal coliform test.
- Thur 21 – Increase aeration from 20 to 24 hours on aerator #2. Ordered new disinfection supplies for Covid-19 response. WW commission meeting.
- Fri 22 – Turn on aerator #1 for 4 hours/day. Increase secondary wasting to 5000 gpd. Reviewed sewer information with Joe Famely from Woods Hole Group.
- Sat 23 – Increase secondary wasting to 7000 gpd.
- Sun 24 – Add 2 pins (810 gpd) on primary wasting. Increase aeration from 4 to 6 hours on aerator #1.
- Tue 26 – EYC alarm – both dead and chamber under water. Condensate/cooling water from interior walkin freezers and air conditioners overwhelming sewer pumps. Remove 3 pins (1215 gpd) from primary wasting. Update haulers on current septage receiving policy
- Wed 27 – Robert B. Our start installing new scup pump. Dig drainage holes in RIBs and use inflowtrometer to measure drainage rate – with Tighe and Bond.
- Thur 28 – Repair and refurbish odor control chemical feed pumps and system.
- Sun 31 – Increase aeration from 6 to 10 hours on aerator #1.



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Water Department: Submitted by William Chapman:

Operational Report May 2020

- The water main on 4th Street was extended to meet the needs of new construction.
- A water main and fire hydrant were installed on South Ridge Road to serve three building lots.
- A four-inch service was installed at the Edgartown Inn to supply the sprinkler system.
- A faulty curb stop was replaced on Pent Lane.
- Water Department facilities were mowed and trimmed.
- Several fire hydrants were trimmed and inspected.
- In response to the COVID 19 pandemic, multiple preparations were made to prepare the Water Department office for reactivation. At present, the Water Department office is staffed as per our regular business hours and open to the public.
- A trench was excavated at the Mill Hill Standpipe to accommodate the conduits to wire in the newly constructed emergency communication equipment building. This building houses the radio equipment for the emergency services of Edgartown, as well as the S.C.A.D.A. equipment for the Water Department.
- At the request of the Planning Board, all of the appurtenances of the Water Department on Mill Hill Road were identified. This information may now be included with the pending survey.

2020 Well Production

	Machacket	Lily Pond	Wintucket	Quenomica	Nunnepog	Total
May	0	776,000	18,646,200	4,366,000	9,300	23,797,500
Y.T.D.	29,000	19,558,000	25,249,300	5,274,000	6,740,300	56,850,300

Zoning Board of Appeal: Submitted by Lisa Morrison:

The following cases were heard by the Zoning Board of Appeals in the month of May:

- 6-2020 BURNAM – 63 HERRING CREEK ROAD (Assr. Pcl. 36-33) a request for a special permit to install a swimming pool on a preexisting, nonconforming lot was approved.



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- 9-2020 CLERMONT-PARENT– 17 WINDSOR DRIVE (Assr. Pcl. 10-99.7) a request for a special permit to construct a two-story addition on a preexisting, nonconforming lot was approved.
- 10-2020 EIDENT – 26 WOODHAVEN DRIVE (Assr. Pcl. 10-1.116) a request for a special permit to install a swimming pool on a preexisting, nonconforming lot was approved.

The following projects were determined to be de minimus under the Bransford provision and were granted exemptions:

- ARSENAULT – 21 ELEVENTH STREET SOUTH (Assr. Pcl. 11B-152.1) a request for a 10 x12 shed meeting setbacks was approved. FOY – 89 SLOUGH COVE (Assr. Pcl. 45-16.2) a request to enclose a second floor deck with a shed dormer was approved.
- TIRRELL-PICKETT – 11 CALEB COMMON (Assr. Pcl. 30-109) a request to build a 10 x 15 kayak storage shed was approved.

Accountant: Submitted by Amy Tierney (See attached pages):

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TOWN OF EDGARTOWN
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

ACCOUNTS FOR: 0001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114	MODERATOR	300	0	300	.00	.00	300.00	.0%
122	SELECTMEN	130,600	0	130,600	83,388.32	.00	47,212.06	63.8%
129	TOWN ADMINISTRATOR	152,406	10,000	162,406	137,715.59	.00	24,690.32	84.8%
131	FINANCE COMM	9,927	0	9,927	3,359.43	.00	6,568.02	33.8%
132	RESERVE FUND	40,000	-6,587	33,413	.00	.00	33,413.39	.0%
135	TOWN ACCOUNTANT	188,457	9,000	197,457	142,302.05	.00	55,155.05	72.1%
138	PROCUREMENT OFFICER	45,597	0	45,597	32,425.72	.00	13,171.08	71.1%
141	ASSESSORS	239,001	0	239,001	207,837.58	.00	31,163.77	87.0%
145	TREASURER	173,943	0	173,943	134,378.80	.00	39,564.54	77.3%
146	COLLECTOR	205,963	0	205,963	172,937.85	.00	33,025.18	84.0%
151	LEGAL	167,500	0	167,500	147,322.48	.00	20,177.52	88.0%
152	PERSONNEL BOARD	96,869	0	96,869	78,274.55	.00	18,594.34	80.8%
155	DATA PROCESSING	219,125	8,700	227,825	197,370.98	.00	30,453.55	86.6%
158	TAX TITLE/FORECLOSER	10,000	0	10,000	3,242.12	.00	6,757.88	32.4%
161	CLERK	135,505	0	135,505	118,890.60	.00	16,613.97	87.7%
163	ELECTION	17,127	0	17,127	4,438.41	.00	12,688.59	25.9%
171	CONSERVATION	192,561	0	192,561	121,958.31	.00	70,602.60	63.3%
172	PONDS COMMITTEE	2,750	0	2,750	.00	.00	2,750.00	.0%
175	PLANNING BRD	83,307	0	83,307	61,568.30	.00	21,738.82	73.9%
176	BRD OF APPEALS	29,218	0	29,218	24,022.29	.00	5,196.11	82.2%
179	BY-WAYS	1,100	0	1,100	.00	.00	1,100.00	.0%
190	MISC SELECTMEN	3,000	0	3,000	3,000.00	.00	.00	100.0%
191	AUDIT	73,500	1,230	74,730	56,191.58	.00	18,538.42	75.2%
192	PUBLIC PROP.(MAINT)	153,961	0	153,961	104,331.19	.00	49,629.41	67.8%
195	TOWN REPORTS	9,500	0	9,500	.00	.00	9,500.00	.0%
196	CARE OF TOWN CLOCK	6,000	0	6,000	859.19	.00	5,140.81	14.3%
199	TOWN BUILDING UTILITIES	28,000	0	28,000	21,327.58	.00	6,672.42	76.2%
210	POLICE	3,678,473	0	3,678,473	3,009,737.69	.00	668,735.06	81.8%
220	FIRE	744,634	19,733	764,367	674,500.53	.00	89,866.70	88.2%
230	AMBULANCE	796,148	0	796,148	675,677.68	.00	120,470.47	84.9%
241	BUILDING INSPECTOR	211,453	0	211,453	147,287.11	.00	64,166.30	69.7%
242	INSPECTOR	140,950	0	140,950	86,140.00	.00	54,810.00	61.1%
291	CIVIL DEFENSE	11,000	0	11,000	7,171.68	.00	3,828.32	65.2%
292	DOG OFFICER	99,717	0	99,717	78,319.97	.00	21,396.99	78.5%
294	TREES	66,300	0	66,300	41,080.75	.00	25,219.25	62.0%
295	HARBORMASTER	605,693	7,000	612,693	418,908.16	.00	193,784.95	68.4%
296	WATERWAYS	423,048	0	423,048	352,857.70	.00	70,190.75	83.4%
297	DREDGE	269,594	0	269,594	248,824.41	.00	20,769.51	92.3%
298	MARINE ADVISORY	2,100	0	2,100	1,347.50	.00	752.50	64.2%
300	EDUCATION	8,690,524	0	8,690,524	6,724,345.21	.00	1,966,178.39	77.4%
420	HIGHWAY	1,052,111	0	1,052,111	662,139.36	.00	389,971.97	62.9%
423	SNOW AND ICE	61,100	0	61,100	27,995.19	.00	33,104.81	45.8%
424	STREET LIGHTS	19,000	0	19,000	5,074.53	.00	13,925.47	26.7%
433	TRANSFER STATION	546,418	0	546,418	546,418.36	.00	.00	100.0%

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TOWN OF EDGARTOWN
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

ACCOUNTS FOR: 0001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
440	WASTEWATER	1,242,397	0	1,242,397	913,315.62	.00	329,081.85	73.5%
482	AIRPORT	114,900	0	114,900	71,831.16	.00	43,068.84	62.5%
491	CEMETERY	53,069	0	53,069	25,074.36	.00	27,994.64	47.2%
510	BOARD OF HEALTH	321,973	0	321,973	262,916.59	.00	59,056.46	81.7%
541	COUNCIL ON AGING	396,057	0	396,057	300,891.43	.00	95,165.88	76.0%
543	VETERANS	30,000	0	30,000	35,003.63	.00	-5,003.63	116.7%
610	GENERAL LIBRARY	926,098	0	926,098	752,011.00	.00	174,087.09	81.2%
650	PARK & RECREATION	451,199	4,610	455,809	344,712.01	.00	111,096.94	75.6%
691	HISTORICAL	44,353	0	44,353	36,902.92	.00	7,450.01	83.2%
692	XMAS DECORATIONS - EXPENSES	36,243	410	36,653	36,312.96	.00	339.54	99.1%
693	PATRIOTIC HOLIDAYS	63,000	0	63,000	51,128.55	.00	11,871.45	81.2%
695	BEAUTIFICATION	25,000	0	25,000	5,554.17	.00	19,445.83	22.2%
710	DEBT SERVICE - PRINCIPAL ON LT	1,573,111	0	1,573,111	1,546,111.00	.00	27,000.00	98.3%
751	LONG-TERM DEBT PAYMENTS	260,674	0	260,674	258,986.64	.00	1,687.50	99.4%
752	DEBT SERVICE - INTEREST ON NOT	10,000	0	10,000	.00	.00	10,000.00	.0%
820	CHERRY SHEET CHARGES	0	1,548,985	1,548,985	1,186,380.00	.00	362,605.00	76.6%
830	COUNTY TAX	487,157	200,160	687,317	381,389.36	.00	305,927.36	55.5%
840	MVRHS DISTRICT ASSESSMENT	5,136,422	0	5,136,422	5,136,422.26	.00	.00	100.0%
841	MV COMMISSION ASSESSMENT	434,966	0	434,966	434,966.00	.00	.00	100.0%
842	DCRHA ASSESSMENT	109,162	0	109,162	109,162.00	.00	.00	100.0%
843	MV CULTURAL COUNCIL ASSESS	3,500	0	3,500	3,500.00	.00	.00	100.0%
910	EMPLOYEE BENEFITS	5,816,540	-23,556	5,792,984	5,262,694.76	.00	530,288.92	90.8%
945	INSURANCE	430,000	0	430,000	430,000.00	.00	.00	100.0%
990	TRANSFERS OUT TO OTHER FUNDS	870,000	0	870,000	870,000.00	.00	.00	100.0%
995	TRANSFER TO/ FROM FUND 0006	359,883	24,000	383,883	383,882.91	.00	.00	100.0%
TOTAL GENERAL FUND		39,029,186	1,803,685	40,832,871	34,404,118.08	.00	6,428,752.97	84.3%

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TOWN OF EDGARTOWN
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

ACCOUNTS FOR: 6000 WATER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
450 WATER	1,363,802	0	1,363,802	1,139,890.37	.00	223,911.45	83.6%
710 DEBT SERVICE - PRINCIPAL ON LT	272,716	0	272,716	134,716.34	.00	138,000.00	49.4%
752 DEBT SERVICE - INTEREST ON NOT	199,401	0	199,401	156,304.40	.00	43,096.87	78.4%
TOTAL WATER FUND	1,835,919	0	1,835,919	1,430,911.11	.00	405,008.32	77.9%

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TOWN OF EDGARTOWN
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	40,865,105	1,803,685	42,668,790	35,835,029.19	.00	6,833,761.29	84.0%

** END OF REPORT - Generated by Amy Tierney **

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	3	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2020/ 1

To Yr/Per: 2020/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2020/11

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name Field Value

Fund 0001|6000

Function

Department

Program

Year

TBD

Character Code

Org

Object

Account type Expense

Account status

Rollup Code

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TOWN OF EDGARTOWN
YEAR-TO-DATE BUDGET REPORT

P 1
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FOR 2020 11

ACCOUNTS FOR: 0001 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
01 MOTOR VEHICLE EXCISE	-850,000	0	-850,000	-1,277,445.46	427,445.46	150.3%
02 OTHER EXCISE	-1,032,718	0	-1,032,718	-1,533,083.43	500,365.03	148.5%
03 PENALTIES & INTEREST	-85,000	0	-85,000	-145,489.30	60,489.30	171.2%
04 PILOT	-28,000	0	-28,000	-30,984.34	2,984.17	110.7%
06 SEWER CHARGES	-1,520,000	0	-1,520,000	-1,821,354.39	301,354.39	119.8%
09 OTHER CHARGES	-150,000	0	-150,000	-250,418.82	100,418.82	166.9%
10 FEES	-700,000	0	-700,000	-803,452.98	103,452.98	114.8%
11 RENTALS	-50,000	0	-50,000	-131,313.97	81,313.97	262.6%
12 SCHOOLS	0	0	0	-3,830.00	3,830.00	100.0%
16 OTHER DEPARTMENTAL	-100,000	0	-100,000	-654,372.42	554,372.42	654.4%
17 LICENSES & PERMITS	-650,000	0	-650,000	-630,144.29	-19,855.71	96.9%
18 SPECIAL ASSESSMENTS	-30,000	0	-30,000	-49,998.69	19,998.69	166.7%
19 FINES & FORFIETS	-45,000	0	-45,000	-94,351.29	49,351.29	209.7%
20 INVESTMENT INCOME	-30,000	0	-30,000	-322,756.60	292,756.60	1075.9%
23 MISC NON-RECURRING	-3,362	0	-3,362	-145,043.81	141,681.81	4314.2%
30 CHERRY SHEET RECEIPT	-2,466,173	0	-2,466,173	-2,234,890.00	-231,283.00	90.6%
35 PERSONAL PROPERTY	-600,122	0	-600,122	-566,735.28	-33,387.02	94.4%
36 REAL ESTATE	-30,642,825	0	-30,642,825	-29,732,757.80	-910,067.47	97.0%
37 TAX TITLE	0	0	0	-202,544.87	202,544.87	100.0%
40 OFS	-24,000	0	-24,000	-24,000.00	.00	100.0%
TOTAL GENERAL FUND	-39,007,201	0	-39,007,201	-40,654,967.74	1,647,766.60	104.2%

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TOWN OF EDGARTOWN
YEAR-TO-DATE BUDGET REPORT

P 2
glytdbud

FOR 2020 11

ACCOUNTS FOR: 6000 WATER FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
05 WATER	-1,705,919	0	-1,705,919	-1,593,970.73	-111,948.70	93.4%
16 OTHER DEPARTMENTAL	0	0	0	-2,993.00	2,993.00	100.0%
18 SPECIAL ASSESSMENTS	0	0	0	-4,066.51	4,066.51	100.0%
20 INVESTMENT INCOME	0	0	0	-9,656.80	9,656.80	100.0%
TOTAL WATER FUND	-1,705,919	0	-1,705,919	-1,610,687.04	-95,232.39	94.4%

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TOWN OF EDGARTOWN
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	-40,713,121	0	-40,713,121	-42,265,654.78	1,552,534.21	103.8%

** END OF REPORT - Generated by Amy Tierney **

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	10	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: Y

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2020/ 1

To Yr/Per: 2020/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2020/11

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Field Name	Field Value
Fund	0001 6000
Function	
Department	
Program	
Year	
TBD	
Character Code	
Org	
Object	
Account type	Revenue
Account status	
Rollup Code	