

PUBLIC NOTICE

Town of Edgartown

Request for Proposals – Grant Administration CDBG Program Grant

The Town of Edgartown is requesting proposals for grant administration services for its CDBG FY18 CDBG Program that includes housing rehabilitation and childcare subsidies in the towns of Edgartown, Aquinnah and West Tisbury. Copies of the detailed Request for Proposals may be obtained from the office of the Town Administrator. Interested firms qualified in the field of grant administration shall submit proposals to the Town Administrator at Edgartown Town Hall, 70 Main Street, PO Box 5158, Edgartown, MA 02539 by Monday September 17th, 2018 at 12 noon.

Minimum qualifications are: five years of successful experience in grant administration, including projects of similar scale and scope; and evidence of suitable insurance coverage for such services. Selection criteria are included in the detailed Request for Proposals. Respondents must comply with all applicable civil rights and employment opportunity laws. The Town of Edgartown reserves the right to reject any or all proposals, to waive any informalities in the proposals received, and to accept the proposal which best meets the criteria set by the Town.

James Hagerty, Town Administrator