



TOWN OF EDGARTOWN  
 OFFICE OF THE SELECTMEN  
 70 Main Street, P.O. Box 5158  
 Edgartown, MA 02539  
 508-627-6180

**APPLICATION TO EXCAVATE PERMIT**

**FEE: \$50.00**  
*Non-refundable*

Permit Number \_\_\_\_\_ Date \_\_\_\_\_

Permission is hereby requested to access the following Town Way: \_\_\_\_\_

per plan attached (drawn to scale) for the purpose of \_\_\_\_\_

Work will begin on (estimate within 7 days) \_\_\_\_\_

*(After date of issuance of permit)*

Work will end on (estimate within 7 days) \_\_\_\_\_

This permit if granted is subject to the following terms:

1. That sufficient barriers and lights be maintained.
- 1A. That a police detail is obtained, when in the opinion of the Chief of Police, Sergeant, or shift leader, that said detail is required.
2. That the streets shall not be unnecessarily obstructed and so far as possible, safe and convenient ways for the use of foot travelers and vehicles shall be maintained.
3. That the applicant agrees to indemnify and save harmless the Town of Edgartown against and from all damages by reason of the abovementioned proceedings, criminal or civil, or on account of anything done under the authority of this permit.
4. That notice shall be given to the Street Superintendent stating the day and time work is to begin prior to commencement of said work.
5. That whenever pavement is to be disturbed it shall be cut in neat, true lines by mechanical means. The opening shall then be excavated and the utility placed and backfilled with suitable material throughout to be compacted one inch below the existing surface. Backfilling shall occur in a maximum of 12" lifts, with complete mechanical compaction between lifts to 95% compaction to minimize settlement. The trench will then be patched temporarily with one inch of the same type of bituminous concrete pavement placed in one course. Permanent patching will not begin until, in the

Superintendent's judgment, final compaction and settlement of the excavated area has taken place (a period of at least 90 days). The Street Superintendent shall then notify the applicant, at which time said applicant has 30 days to complete final patching. All work, with the exception of final patching must be completed within a 30 day period after the issuance of the permit. Permission to exceed the 30 day period must be obtained from the Street Superintendent. Temporary patch to be maintained by contractor.

6. That all asphalt cuts in the Edgartown/Vineyard Haven Rd. will be replaced in accordance with Massachusetts Department of Public Works specifications.
7. That if the road or shoulder of the road is not repaired as aforesaid from the date of the issuance of the permit, the applicant agrees to reimburse the Town for the amount of money it costs the Town to repair the road. Such sum shall be paid to the Town Treasurer within thirty (30) days from its receipt of the bill therefore.
8. That the applicant agrees to give 72 hours notice exclusive of Saturdays, Sundays and legal holidays, in writing to the other public utilities that supply electricity, water, sewer or telephone service in Town, emergencies excepted. Copies of such notices together with a statement certifying that they have been mailed or delivered to such public utility companies shall be filed with the Street Superintendent before a permit to excavate may be issued, except in case of an emergency.
- 8A. All emergency services are to be notified (verbally) when it is necessary to block off an entire street to traffic.
9. The applicant shall provide the Board of Selectmen with a certificate of insurance made out to the insured with general liability and bodily injury limits of not less than \$500,000 for each occurrence - aggregate \$500,000 and property damage of not less than \$300,000 for each occurrence – aggregate \$300,000 all prior to the commencement of the excavation. Such a certificate may be filed with the Board of Selectmen prior to start of project.
10. If required by the Street Superintendent, the applicant shall provide a performance bond of not less than 20% of the total cost of the excavation. The amount shall be determined by the Street Superintendent. Such a bond may be filed with the Board of Selectmen at the start of the year to cover the road excavations for the entire year. A certified check made payable to the Town of Edgartown in lieu of the 20% requirement is acceptable. Said check will be returned to the applicant after the job has been completed to the Street Superintendent's satisfaction.
11. Any underground utility work shall be installed in such a manner that is in compliance with all vertical and horizontal distance setbacks required for other utilities such as potable water lines, wastewater collection pipes, storm water drain pipes, electric lines, telephone and cable TV wires. It is the contractor's responsibility to comply with all of these requirements.
12. No permits will be issued by the Board to excavate in the following Town ways between May 15th and September 15th except in an emergency: Main Street, Dock Street, South Water Street, South Summer Street, School Street, Pent Lane Church Street, North Summer Street, Robinson Road, Winter Street, Kelley Street, Mayhew Lane, North Water Street, Fuller Street, Morse Street, Daggett Street, Davis Lane, Cooke Street, Pease's Point Way (from Cottage Street to Katama Road, Simpson's Lane, Cottage Street, Starbuck Neck, High Street, Katama Road, and Edgartown/Vineyard Haven Rd.

13. Proposed work must comply with Edgartown Water Department rules and regulations for set backs between potable water service pipes, hydrants and mains and proposed sewer line.

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

\_\_\_\_\_  
**Signature of Applicant or Representative**

The work described as aforesaid will/will not interrupt the normal flow of traffic (extra police detail form must be executed and attached by the applicant if it is determined that the normal flow of traffic will be interrupted).

\_\_\_\_\_  
**Water Department,  
Superintendent / Foreman**

\_\_\_\_\_  
**Wastewater Department  
Superintendent/Foreman**

\_\_\_\_\_  
**Chief of Police, Sergeant, or Shift Leader**

The application of \_\_\_\_\_ under date of \_\_\_\_\_  
is received, and permission, in accordance with the above request, is hereby granted.

\_\_\_\_\_  
**Street Superintendent**

\_\_\_\_\_  
Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Board of Selectmen**