

**Minutes of the**  
**Regular Meeting of May 14, 2013**

**WATER COMMISSIONERS PRESENT:**

Mr. James E. Kelleher, Chairman  
Mr. John S. Lovewell, Commissioner  
Mr. Robert L. Burnham, Commissioner

**EWD STAFF PRESENT:**

Mr. Fred Domont  
Mr. Shane A. Ben David, Foreman  
Lindsey Mercier, Administrative Assistant

**OTHERS:**

Paul Cote, Tata & Howard  
Helen, Tata & Howard

**Meeting Called to Order:**

Meeting was called to order by Mr. Kelleher at 4:03pm

**Minutes:**

Minutes from April 9, 2013 were approved by the commissioners.

**Old Business:**

**Test Run With Tank Shut Off:**

The connection with Oak Bluffs has been flushed out. Mr. Lovewell would like to shut down the standpipe for a few days and run off Oak Bluffs' system to see how well it will work for when the standpipe is being painted. Mr. Ben David would like to have the hydraulic study done first.

The hydraulic study will be finished by June 1, 2013. When that is complete, then Oak Bluffs can be contacted about doing a test run.

**Shurtleff:**

Mr. Lovewell brought in the new request for proposals for the sale of the Warren House to have on file for future reference. Mr. Lovewell would like the commissioner to go on record that they would like to put the Shurtleff property on the market. Mr. Lovewell made a motion to put the Shurtleff property on the market. Mr. Domont suggests the appropriate time to put the property on the market is when the water department is going to build another well. The sale of the property will cover the cost of the well and no borrowing would need to happen. The motion was not seconded.

**Paul Cote – Discuss Ongoing Projects:**

Paul Cote submitted the plans for the new garage to Rural Development and received approval. The commissioners along with Mr. Domont and Mr. Ben David reviewed the plans and approved them. A bid date can be set and the project can be sent out for bids.

Mr. Domont, Mr. Ben David and Mr. Cote went out to the Standpipe and discussed locations for the small water sampling & equipment facility. Mr. Cote will develop some site plans for that project.

Mr. Lovewell would like to like to get the Standpipe painting job out for bid by July and started by mid September. Mr. Cote presented two different types of mixers that can go in the tank. Mr. Cote suggested putting it in as an alternate bid and see if it would be worth the cost. Mr. Domont stated that the biggest advantages of a mixer is keeping the water temperature more uniform in the standpipe, which helps eliminate the possibility of bacteria, and a mixer would prevent ice forming inside the standpipe in severe cold weather temperatures.

**Hydraulic Study Contract:**

Paul Cote brought a letter agreement to conduct a water distribution system hydraulic study to see how the water pressure will be when Edgartown runs off of Oak Bluffs' tank while the Edgartown standpipe is being painted. Mr. Burnham motioned to sign the Tata & Howard letter

agreement in the amount of seven thousand dollars (\$7,000.00). Mr. Lovewell seconded and the motion carried unanimously.

**NEW BUSINESS:**

**Enterprise Fund:**

Mr. Burnham was approached at the annual town meeting by Pam Dolby who would like to get together with the selectmen and discuss going Enterprise fund because we are already half Enterprise fund. Mr. Burnham thinks this is a good idea. An Enterprise fund is a change in accounting and auditing procedure. A vote at Town Meeting is needed to become an Enterprise fund. Mr. Lovewell asked if an Enterprise fund was better than a water district and the overall consensus is that it is not better. A discussion was held about the differences between Water Districts and Enterprise funds. Mr. Kelleher would like the commissioners to educate themselves more on the Enterprise fund before setting up a meeting with the selectmen.

**Reorganize:**

Mr. Lovewell nominated Mr. Burnham as chairman for the following year and Mr. Burnham nominated Mr. Kelleher to continue on as chairman. After a brief discussion Mr. Lovewell withdrew his nomination and seconded Mr. Burnham's motion for Mr. Kelleher. The motion carried unanimously.

**Other Business:**

**ADJOURNMENT:**

Mr. Lovewell motioned, Mr. Burnham seconded and the Commissioners voted unanimously to adjourn the meeting at 5:15 pm.

Respectfully submitted,

Lindsey Mercier  
Administrative Assistant

APPROVED:

BOARD OF WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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James E. Kelleher, Chairman

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Robert L. Burnham, Water Commissioner

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John S. Lovewell, Water Commissioner