

**Minutes of the**  
**Regular Meeting of September 18, 2014**

**WATER COMMISSIONERS PRESENT:**

Mr. James E. Kelleher, Chairman  
Mr. John S. Lovewell, Water Commissioner  
Mr. David Burke, Water Commissioner

**EWD STAFF PRESENT:**

Mr. Shane Ben David, Foreman

**Meeting Called to Order:**

Meeting was called to order by Mr. Kelleher at 4:04 pm

**Minutes:**

Mr. Lovewell motioned to approve minutes with amendments from the meeting of August 12, 2014. Mr. Burke seconded the motion and the motion carried unanimously.

**Old Business:**

**Superintendent Position:**

Mr. Burke stated that the commissioners would like to offer William Chapman the superintendent position and make sure he is paid what the job deserves. A meeting needs to be had with the Personnel Board to explain the commissioner's intentions. According to the personnel by laws, starting rates for new appointments shall be paid at the minimum rate provided, however that the appointing authority may recommend compensation at a higher rate on the bases of exceptional qualifications. A written request needs to be made to the personnel board by the appointing authority at the time of employment or the end of the probationary period.

Mr. Burke suggests a letter be written explaining the water commissioner's position and their recommendations.

Mr. Burke asked Mr. Ben David if the Scada system was known how to be used to its full capacity. Mr. Ben David stated No, because you can add endless possibilities. Mr. Ben David stated that the programs loaded on the system now are used and understood thoroughly. Mr. Ben David can access the system at any time to see what is happening. Mr. Lovewell has questioned about the depth levels. Mr. Kelleher described it as a security system that you can pay to have more features added. Mr. Ben David explained that Scada stood for Supervisory control and data acquisition. Mr. Burke stated that Mr. Chapman has experience working with this system.

**Assistant Superintendent Position:**

Mr. Ben David discussed how he has taken over the superintendent duties since Mr. Domont retired and has not been compensated for the added duties and stress. Mr. Ben David drafted a letter to the personnel board expressing his frustration stating that if he is not going to be compensated for the work he has been doing he will go back to performing just his duties as chief operator. The commissioners stand behind Mr. Ben David.

**Water Main Extensions:**

Mr. Lovewell stated that the water main extension procedure does not include that fact that homeowners have to choice to go with private installer if they feel the water department's quote is too high. Mr. Ben David said the procedure write up was preliminary and that information could be added. Mr. Lovewell feels that the water department should no longer do the extensions.

Mr. Ben David has a water main extension project that is beginning next week on Crocker Dr. About 1,000 feet and a fire hydrant are being added.

**NEW BUSINESS:**

**Hall Properties:**

The Halls' have four properties that have not had any water usage since 2008. The accounts are paid in full and the service has been turned off in the street. The Hall's are requesting to make the accounts inactive waiving the 365 consecutive days off requirement. Mr. Kelleher motioned to have the accounts made inactive. Mr. Burke seconded and the motion carried unanimously.

**Summary of Employment Benefits:**

Mr. Lovewell requested a benefits summary from the personnel board to familiarize himself with them.

**Lily Pond Well:**

Mr. Lovewell wanted to know if there was an alarm system in place. Mr. Ben David stated there was an alarm for the entrance and high PH but not low ground water. Mr. Kelleher asked what the cost would be to add an alarm for low ground water. Mr. Ben David estimated around \$3,000.00.

**Stockyard:**

Mr. Ben David has started on a new stockyard so that all the material stored at Meshacket can be moved to the new office. The stockyard is near the pump station road.

**Flushing:**

The annual flushing will be done either the week of October 20 or 27<sup>th</sup> and can be completed in a week

**Management Consultant Contract:**

On Hold

**Letter of Interest for Superintendent Position:**

A late application has been submitted for consideration. M. Kelleher will respond.

**Other Business:**

Mr. Lovewell wanted to know if the meter reading has been completed. It has been. It takes about 3 days to complete.

Mr. Ben David informed the commissioner of a letter received from the Personnel Board that a vote in April 2015 will be put on the Warrant to approve the Department Assistant III position to be changed from a step 4 to a step 5.

**ADJOURNMENT:**

Mr. Lovewell motioned, Mr. Burke seconded and the Commissioners voted unanimously to adjourn the meeting at 4:53 pm.

Respectfully submitted,

Lindsey Mercier  
Administrative Assistant

APPROVED:

BOARD OF WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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James E. Kelleher, Chairman

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John S. Lovewell, Water Commissioner

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David Burke, Water Commissioner