

**Minutes of the**  
**Regular Meeting of August 12, 2014**

**WATER COMMISSIONERS PRESENT:**

Mr. James E. Kelleher, Chairman  
Mr. John S. Lovewell, Water Commissioner  
Mr. David Burke, Water Commissioner

**EWD STAFF PRESENT:**

Mr. Shane Ben David, Foreman  
Lindsey Mercier, Administrative Assistant

**Meeting Called to Order:**

Meeting was called to order by Mr. Kelleher at 4:05pm

**Minutes:**

Mr. Lovewell motioned to approve the minutes from the meeting of July 15, 2014. Mr. Burke seconded and the motion carried unanimously.

Mr. Lovewell motioned to approve the minutes from the meeting of July 24, 2014. Mr. Kelleher seconded the motion and the motion carried unanimously.

Mr. Lovewell motioned to approve the minutes of July 31, 2014. Mr. Kelleher seconded and the motion carried unanimously.

**Old Business:**

**Abatement:**

Mr. Burke motioned for a 30% abatement for Jonathan Hines. His usage charge was high due to a leak. Mr. Kelleher seconded and the motion passed unanimously.

**Superintendent Position:**

Mr. Kelleher emailed Marilyn Wortman, Edgartown Personnel Board, and others about creating the assistant superintendent position. It has already been voted by the Water Commissioners to create the position. Job descriptions for both superintendent and assistant superintendent need to be written or revised if already existing. It was advised to meet with the town treasurer to discuss monies available in the budget to fund the positions.

**Scada:**

Mr. Lovewell passed out a letter that explains how he would like the Scada system to read. Mr. Ben David explained that the changes can be made but there is a cost to do that. Mr. Lovewell would also like a manual to learn how the system works.

**NEW BUSINESS:**

**Houlahan Job:**

Mr. Ben David shared that there was a large water main extension project completed recently in Katama. The job took about 7 days and the customer is very pleased with how the job was completed. Nine service connections were also installed.

**Vacation:**

Mr. Ben David will be taking vacation time from September 6 – September 15. Mr. Ben David will contact the superintendent in Tisbury to cover for him in case of an emergency.

**Solar Panels:**

Mr. Lovewell brought in an aerial picture of the solar panels at Nunnepog. Mr. Lovewell would like to meet with the people who maintain the panels. Mr. Ben David will look into finding a contact person.

**Other Business:**

**ADJOURNMENT:**

Mr. Lovewell motioned, Mr. Burke seconded and the Commissioners voted unanimously to adjourn the meeting at 4:50 pm.

Respectfully submitted,

Lindsey Mercier  
Administrative Assistant

**APPROVED:**

**BOARD OF WATER COMMISSIONERS  
TOWN OF EDGARTOWN**

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James E. Kelleher, Chairman

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John S. Lovewell, Water Commissioner

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David Burke, Water Commissioner