

Minutes of the
Regular Meeting of May 15, 2014

WATER COMMISSIONERS PRESENT:

Mr. James E. Kelleher, Chairman
Mr. John S. Lovewell, Water Commissioner
Mr. David Burke, Water Commissioner

EWD STAFF PRESENT:

Mr. Shane Ben David, Foreman
Lindsey Mercier, Administrative Assistant

Meeting Called to Order:

Meeting was called to order by Mr. Kelleher at 4:00pm

Minutes:

Minutes from the April 2014 meetings will be voted on at the next meeting.

Old Business:

Superintendent Position/ Advertisement:

The commissioners approved a copy of the advertisement for a superintendent. The ad will run in the MV Times, Vineyard Gazette and on the New England Water Works web site starting May 22, 2014. The ads will run for 3 weeks. The applications are due by June 10, 2014.

Standpipe Painting:

Shane has been in email correspondence with Paul Cote of Tata & Howard about USDA loans. Mr. Lovewell had expressed in the past that he would like the loan to be a 20yr loan. Mr. Cote informed Mr. Ben David that the USDA only offers 40yr loans but double payments could be

made to have it paid off in 20yrs. Mr. Cote also stated that USDA money should be available soon if an application wanted to be submitted for funding of the rehabilitation of the Edgartown Standpipe. The commissioners discussed having the standpipe painted in the fall of 2014.

Mr. Burke also would like to know the status of the letter Mr. Cote was going to submit to the Town of Edgartown regarding the solar panels.

Land Bank Land/ New Well:

Mr. Lovewell had plans for Penney Wise path. Mr. Lovewell would like Mr. Kelleher and Mr. Ben David to meet with the Land Bank and discuss doing some test wells on the Penney Wise preserve property. Mr. Kelleher would like to wait until after a new superintendent has been hired.

Scada:

A/D instruments will be coming to the Water Dept. on May 19, 2014. They will be performing the yearly calibrations on the stations and will be installing some new chemical level day tank sensors for the Scada system that went bad. They will also be changing the levels on the screens for the standpipe and stations that Mr. Lovewell has wanted changed. Mr. Lovewell would like to meet with A/D instruments to discuss changes he would like to see to the Scada system.

EOEA / Shurleff:

Mr. Lovewell has a letter to EOEA pertaining to the sale of Shurleff. Mr. Lovewell provided a copy to Mr. Burke so he could be up to date on the issue. Mr. Lovewell will be checking on the sale of the Warren House to see if the Town of Edgartown had to comply with EOEA.

Communication / scanner:

The Commissioners would like to have a scanner at the Water Dept. Sheila Ben David, office assistant, has contacted DaRosa's about getting the scanning component to go with the copier/printer already at the office. The price on the scanner would be around \$500.00 and that includes installation.

Mr. Kelleher would like to make sure there is better communication regarding minutes for meetings and agendas being posted for the commissioners meetings.

Payroll:

Mr. Burke wanted to clarify that payroll is signed bi-weekly and not signed prior to when payroll is due.

NEW BUSINESS:

Signing Warrants:

Mr. Kelleher will sign the warrants until a new superintendent is hired.

Purchase of New Truck:

A 2014 Ford F150 Ext. cab 4WD pickup was purchased for the water department. Delivery of the truck will be in July 2014.

Flushing Water:

The annual flushing will take place in the fall of 2014 instead of this spring because Oak Bluffs is running off the Edgartown standpipe.

Abatements:

An Abatement request for Peter Van Tassel was submitted. Mr. Van Tassel qualified for a real estate abatement which qualifies him for a lower water rate. The bills were processed before the water department was notified of the abatement and could make the adjustment. Mr. Lovewell motioned to abate \$114.00 of the water bill. Mr. Kelleher seconded and the motion carried unanimously.

Michael Kidder requested an abatement for the \$125.00 base charge for his property on 23 Mullen Way. The building has been demolished and the water has been shut off for more than 365 days. Mr. Kelleher motioned to abate the \$125.00 base charge. Mr. Lovewell seconded and the motion carried unanimously.

Spencer Rhoads requested an abatement for his higher than normal water bill due to a leak. The commissioners agreed to a 30% abatement of the water usage charges but going forward he needs to take precaution to winterize his house if nobody will be living there. Mr. Kelleher motioned to abate 157.58 of water usage charges. Mr. Burke seconded and the motion carried unanimously.

Department Vehicles:

The commissioners questioned what was being done with the SUV that had been used by Mr. Domont. Mr. Kelleher mentioned if it is not being used to possibly trade it in and purchase another pickup truck. The vehicle is now used for travel off island when a Water Dept. employee needs to travel for continuing education or other work related classes. It is also used when engineers and others travel from off island and need to be picked up. The commissioners decided to wait until after a superintendent is hired before making a decision on what to do with the vehicle.

Mr. Domont's Retirement:

The Commissioners wrote a letter of thanks for a job well done in the 20 years of service that Mr. Domont provided to the Town of Edgartown.

Mr. Domont's retirement paperwork needs to be signed by Mr. Kelleher before being sent to the Personnel board. The paperwork is for Mr. Domont to be paid for sick and vacation time that he had earned but not used. Mr. Kelleher signed for the unused sick days but not the vacation days.

OTHER BUSINESS:

Mr. Burke spoke with Adam Darack, Town of Edgartown's IT manager, who mentioned that Mr. Domont has a town laptop. Mr. Ben David is not sure where the laptop is but will look to see if it is at the office.

ADJOURNMENT:

Mr. Lovewell motioned, Mr. Burke seconded and the Commissioners voted unanimously to adjourn the meeting at 5:30pm.

Respectfully submitted,

Lindsey Mercier
Administrative Assistant

APPROVED:

BOARD OF WATER COMMISSIONERS
TOWN OF EDGARTOWN

James E. Kelleher, Chairman

John S. Lovewell, Water Commissioner

David Burke, Water Commissioner