

Minutes of the
Regular Meeting of December 10, 2019

WATER COMMISSIONERS PRESENT:

James Kelleher, Chairman
David Burke, Commissioner
Scott Ellis, Commissioner

EWD STAFF PRESENT:

Mr. William Chapman, Superintendent
Mr. Shane Ben David, Assistant Superintendent

Meeting Called to Order:

Meeting was called to order by Mr. Kelleher at 3:05 pm

Minutes:

Mr. Ellis motioned to approve the minutes from the meeting on November 12, 2019. Mr. Burke seconded and the motion passed unanimously.

OLD BUSINESS:

Mill Hill Tank:

Contractor returned to complete punch list. The job was completed but not the way it should have been.

Tata and Howard drafted a letter to World Wide requesting they waive the final payment in lieu of the Water Department seeking payment due to the project going 27 days over contract.

Mr. Burke motioned to approve the letter to World Wide. Mr. Ellis seconded and the motion passed unanimously.

KOH Update:

Permitting is complete. Nunnepog well needs to be overhauled and will be done in January 2020. Once overhaul is complete the conversion to KOH can be started.

NEW BUSINESS:

Water Department Document Review:

Mr. Ellis motioned to accept the changes to the Project Submittal Form (Town Counsel is not to be contacted by customer, only by Water Department). Mr. Burke seconded and the motion passed unanimously.

Mr. Burke motioned to accept changes to the Easement Form (removed line that was repetitive). Mr. Ellis seconded and the motion passed unanimously.

Operational Report:

- Oak Bluffs Water District has completed repairs on their water tank. The interconnection has been closed
- Touch up and punch list items were addressed at Mill Hill tank.
- The bid for Nunnepog Well overhaul was awarded to Weston & Sampson.
- Operational licenses for all Water Department employees have been renewed.
- Four applications for water service were processed and installed
- Fourth quarter water samples have been collected.
- A class on hydrant assembly/disassembly was attended by most of the staff
- The Operational Budget and two articles were reviewed and approved by the Commissioners

Future Projects:

Revisit Capital Plan.

Other Business:

ADJOURNMENT:

Mr. Burke motioned, Mr. Ellis seconded and the Commissioners voted unanimously to adjourn the meeting at 4:20 pm.

Respectfully submitted,

Lindsey Mercier
Administrative Assistant

APPROVED:

BOARD OF WATER COMMISSIONERS
TOWN OF EDGARTOWN

James Kelleher, Chairman

Scott Ellis, Water Commissioner

David Burke, Water Commissioner