

**Minutes of the**  
**Regular Meeting of November 12, 2019**

**WATER COMMISSIONERS PRESENT:**

James Kelleher, Chairman  
David Burke, Commissioner

**EWD STAFF PRESENT:**

Mr. William Chapman, Superintendent  
Mr. Shane Ben David, Assistant Superintendent

**Meeting Called to Order:**

Meeting was called to order by Mr. Kelleher at 3:12 pm

**Minutes:**

Mr. Burkes motioned to approve the minutes from the meeting on October 8, 2019. Mr. Kelleher seconded and the motion passed unanimously.

**OLD BUSINESS:**

**Proposed Water Transmission Main:**

A meeting was held 10/9/2019. Mr. Chapman and Mr. Kelleher, Chairman, attended the meeting.

- Talked about how long the installation would take
- Want to feed Airport only
- Airport wants EWD to maintain the system

**Abatement Request:**

An abatement request for 34 Kitts Field was denied. The request was not made within 30 days of receiving the water bill per the Rules and Regulations.

**Oak Bluffs Interconnection:**

Oaks Bluff is coming to the end of their project. Samples have been taken. The interconnection should be closed by Friday 11/15/2019.

**Learning Facilities Lead & Copper Testing:**

The Edgartown School and the Rainbow Place were tested. They results came back non-detect.

**Capital Planning Meeting:**

An article for \$40,000 to replace a truck and an article for \$ 80,000 for water system improvements were submitted.

**Sign FY21 Articles as Voted:**

Mr. Burke motioned to approve the \$80,000 article for water system improvements. Mr. Kelleher seconded and the motion carried unanimously.

Mr. Burke motioned to approve the \$40,000 article for a replacement truck. Mr. Kelleher seconded and the motion carried unanimously.

**Update on Munis/Billing Software:**

- Mr. Chapman reached out to Munis with some questions and never received a response.
- Tisbury is in the process of switching to Munis and has had many problems. Cost is over estimate.

At this time the money voted to switch to Munis will be re-appropriated and Mr. Chapman will look in to different billing software options.

**NEW BUSINESS:**

**FY21 Operating Budget Review/Approval:**

Mr. Burke motioned to accept the FY21 budget. Mr. Kelleher seconded and the motion passed unanimously.

**October Operational Report:**

- Lead & Copper sample results for the 2 learning facilities came back below the action level.
- The process to replace 2 doors at Wintucket has begun.
- The bid has gone out to overhaul Nunnepog well. Bids are due 11/20/2019.
- The Scada system was interrupted by radio interference. The interference has subsided.
- Meters were read and invoices have been sent.
- Four applications for water service were processed and installed.
- Final paving was completed on several excavations.
- Oak Bluffs Water District is interconnected with our system while repairs to their tank are completed. It is expected to take about 2 weeks.

**Verizon Claim:**

During a water main extension on 18<sup>th</sup> Street wires belonging to Verizon were hit. Dig Safe had been completed. The wires that were hit had not been marked. Verizon has sent a letter for a damage claim. The Water Department was not negligent. Mr. Chapman has reached out locally to Verizon.

**Installation of Well Transducers (Wintucket & Quenomica):**

Both of the transducers were replaced/upgraded.

**Other Business:**

WorldWide came on 11/8/2019 to complete the punch list of repairs. Mr. Chapman was notified the previous afternoon that they were coming. An inspector was on site.

Tata & Howard would like to send a letter to WorldWide notifying them of the deficiencies of the punch list. The job was not done correctly.

**ADJOURNMENT:**

Mr. Burke motioned, Mr. Kelleher seconded and the Commissioners voted unanimously to adjourn the meeting at 4:30 pm.

Respectfully submitted,

Lindsey Mercier  
Administrative Assistant

APPROVED:

BOARD OF WATER COMMISSIONERS  
TOWN OF EDGARTOWN

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James Kelleher, Chairman

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Scott Ellis, Water Commissioner

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David Burke, Water Commissioner