



# TOWN OF EDGARTOWN

WASTE WATER DEPARTMENT  
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## TOWN OF EDGARTOWN BOARD OF WASTE WATER COMMISSIONERS

### MINUTES OF THE REGULAR MEETING OF DECEMBER 12, 2013

#### **WASTE WATER COMMISSIONERS PRESENT:**

Mr. James K. Carter, Chairman  
Mr. Glen S. Searle, Commissioner

#### **EWWD STAFF PRESENT:**

Ms. Shelley Reed, Assistant/Operator  
Mr. David Thompson, Facilities Manager  
Mrs. Pia Webster, Administrative Assistant

#### **OTHERS PRESENT:**

Richard J. Barbini, Schofield, Barbini & Hoehn  
Floyd C. Norton  
Jeremy Scheffer  
Fred Walters  
Colette Kurelja, *et alii*

#### **MEETING CALLED TO ORDER:**

The Board of Waste Water Commissioners of the Town of Edgartown held their Regular Meeting at 2:00 p.m. on Thursday, December 12, 2013, in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 2:00 p.m., Chairman James K. Carter called the meeting to order.

#### **NEW BUSINESS:**

#### **REPORT/POSSIBLE VOTE: FLOYD NORTON – RTP EXTENSION PROPOSAL.**

Chairman Carter started by describing briefly the contents of two Disclosure of Appearance of Conflict of Interest forms, both of which concerned the two sewer line

extension applications before them. He wished to disclose his relationship, he said, with one of the applicants, Daniel Rogers, who was someone who had done excavation work on occasion for his hotel business. The other party in question was Richard Barbini of Schofield, Barbini & Hoehn, who would be presenting the extension requests, a person who had also worked for the Chairman in the past.

Responding to some comments, Administrative Assistant Pia Webster stressed that there was in fact no conflict and that Chairman Carter wanted to do things in as "squeaky clean" a manner as possible to avoid the *appearance* of conflict. The Chairman signed the forms, which were to be submitted to the Town Clerk.

Mr. Barbini proceeded to relate how the Board of Waste Water Commissioners had approved the extension of the sewer line running from Clevelandtown Road down the Road to the Plains to just past Vickers Way, but with the stipulation that nine qualified properties in the area had to commit to tying into the system before the plan would be accepted. [*See the Minutes of the Special Meeting of October 31, 2013.*] At this point, Mr. Barbini said, eight had signed on.

Facilities Manager David Thompson explained that the number nine had been settled on because of concerns about velocity capacities. "We'd hoped to get more than nine," he said, noting that 32 letters had been mailed to owners of properties abutting that section of Road to the Plains.

Mr. Thompson then began to relate how in fact it was possible to do the extension with only eight properties tied in. Admin Assistant Webster interrupted and stated that this was off-agenda and that as far as the Road to the Plain extension was concerned, the topic was Floyd Norton's request to tie in beyond the approved extension. The Chairman agreed. At this point those who were interested in a change to the Road to the Plains extension condition left the meeting.

Facilities Manager Thompson turned to the subject of Floyd C. Norton and his lot at 4 Wilson's Lane, an offshoot of Road to the Plains about 200 feet past Vickers Way (Map 37, Lot 49.2). Mr. Barbini explained how a terminal flushing manhole could be installed at the end of the cul de sac that was Wilson's Lane, making sure to do this before the road was paved. "This isn't a bad thing," he emphasized. "This *helps* rather than *hurts*."

Commissioner Glen S. Searle wanted to know how many lots were on Wilson's Lane. Four, answered Mr. Barbini. And was the line adequate to allow all four to be tied in eventually? asked Chairman Carter? Yes, replied Mr. Barbini, who then explained how a valve would be installed in the flushed manhole so that when a new property tied in, one simply had to open the valve.

Chairman Carter asked the Facilities Manager if he had any concerns. Mr. Thompson said that his only concern was that the Department needed a method of cleaning the lines but that this was a system-wide need and would be answered with the purchase of a jet vac trailer in FY16.

Commissioner Searle made a motion to approve Floyd Norton's request to extend the Road to the Plains sewer line from just past Vickers Way to his lot at the end of Wilson's Lane, contingent upon a finalization of any Road to the Plains sewer extension conditions. Chairman Carter provided a second, and the motion carried unanimously by voice vote.

**REPORT/POSSIBLE VOTE: BENNETT WAY EXTENSION PROPOSAL.**

Facilities Manager Thompson reminded those present of the request by Joseph Rock and Jade Bennett to extend the sewer line along Bennett Way. *[See page 4 of the Minutes of the Regular Meeting of June 4, 2013.]* The line down this street had been engineered to accommodate 10 residences. The Rock-Bennett line was the eighth, and Kristine and Jeremy Scheffer's and Daniel and Kimberly Rogers' were the ninth and tenth. The Rock-Bennett project had needed a DEP permit, which Mr. Barbini had secured.

The project, Mr. Thompson continued, was entirely on private property. And the owners are all intertwined by family, noted Mr. Barbini. "It's another version of Dark Woods," commented the Facilities Manager, noting, "It's in the watershed, and it works for me." Mr. Barbini explained that because the line was less than 1,000 feet, he would apply for an after-the-fact permit once it had been installed.

Commissioner Searle made a motion to accept the Bennett Way Sewer Extension as presented on the plan entitled "Proposed Sewer Extension Bennett Way Edgartown Mass. Prepared for Kristine Scheffer and Daniel & Kimberly Rogers." The Chairman offered a second, and the motion carried unanimously by voice vote.

**REPORT/POSSIBLE VOTE: 62 N. WATER ST. BEDROOM REG REQUEST.**

Facilities Manager Thompson reminded those present that the building at 62 North Water Street had been a piece of the ill-fated planned public library expansion. Prior to that, it had belonged to the Daggett House. Now the new owners – 62 North Water Street Edgartown LLC – wanted to know about the number of bedrooms allowed.

As an inn, said Mr. Thompson, the structure had had 14 bedrooms. The Assessor's records currently assigned it nine bedrooms. The lot size was 13,262 square feet, and it lay in the R-5 Zoning District.

A discussion ensued, at the conclusion of which Commissioners Carter and Searle came to the following consensus: that the Board of Waste Water Commissioners agreed that the owner of 62 North Water Street would be permitted to have nine bedrooms. Anything beyond that had to go to the Zoning Board of Appeals.

**FY14 SEWER BILL: ABATEMENT/REFUND REQUESTS NO. 3**

**William C. Taylor and Chloe Mantel, 38 Plantingfield Way, Acct S0689 (Map 20B, Lot 13).** Admin Assistant Webster related that the property had changed hands in January 2013 and that shortly thereafter a massive renovation had commenced. The owners had

requested a full abatement of their FY14 Sewer Bill, since the plumbing had been removed for construction and would not be in working order again until May 2014. (The E-One pump had been pulled out of the ground.) Department staff, added Mrs. Webster, had verified the claims of the owners.

Commissioner Searle made a motion to abate the FY14 Sewer Bill in the amount of \$1,360 for 38 Plantingfield Way because the plumbing had been disconnected. Chairman Carter provided a second, and the motion carried unanimously by voice vote.

**Peter Pistorino, A.T. Corcoran, et alii (Harborside Inn), 206 Upper Main Street, Acct S0528 (Map 20C, Lot 31.1).** Admin Assistant Webster explained that 206 Upper Main Street was the site of the now-defunct Fresh Pasta Shoppe, which had been closed since the previous winter. The building belonged to the owners of the Harborside Inn and had been converted into staff housing.

Mrs. Webster continued that on November 25 Operators Matt Parker and Mike Perry had inspected the building in its new incarnation. The drain count revealed that the structure now had 23 OTDs, down from 27 OTDs. In addition, the crew members confirmed that 206 Upper Main Street was no longer a food service establishment.

Commissioner Searle moved that in the matter of the FY14 Sewer Bill for 206 Upper Main Street, the Board of Waste Water Commissioners do the following: 1) abate off the BOD Flat Charge of \$1,425.00; 2) abate off the cost of four OTDs (\$272); and 3) return the \$272 as a refund. Chairman Carter offered a second, and the motion carried unanimously by voice vote.

#### **REPORT: DEP VISIT.**

Facilities Manager Thompson reported on the December 3 plant inspection by Brian Dudley of the MassDEP Southeast Regional Office. "They weren't full of comments," he said, adding, "They never say much." Chairman Carter asked about the reason for the visit. "They did everybody," replied Mr. Thompson. "Brian Dudley's the new sheriff in town."

The Facilities Manager continued that the first topic Mr. Dudley covered was staffing, which has "always been a big deal." "They're happy about Matt [Parker]," the Operator who had been hired on October 1, he said. Mr. Thompson, though, was supposed to have a Grade 6 Operator on duty at the plant to act in his absence. Currently, there were three Grade 4 Operators at what was a Grade 7 Facility. "So it [the facility] needs a Grade 6," he said.

The second area of concern was the age of the plant and plans for upgrading, Mr. Thompson went on. The third point Mr. Dudley had stressed was that the Department's rates were too low. After all, the users would have to finance the upcoming expenditures. This, though, was a common enough shortcoming throughout the state and reflected political sensitivities.

Lastly, Mr. Dudley had looked at the facility's septage receiving process, including logging, permitting and material handling. The accounting side of the business, the Facilities Manager said, was not of much concern to the DEP official.

**OLD BUSINESS:**

**UPDATE ON PLANT UPGRADE; EIMCO WATER TECHNOLOGIES VISIT.**

Facilities Manager Thompson described a visit by Fred Ford of Ovivo USA, LLC (formerly Eimco Water Technologies) and Ian Catlow of Tighe & Bond. Eimco, Mr. Thompson explained, made the facility's process equipment, secondary and primary clarifiers, "the tank stuff," and so forth, and he had received suggestions on how the Department could physically perform needed upgrades.

**UPDATE: FUTURE WARRANT ARTICLES.**

Pointing to the \$100,000 vac trailer slated for purchase in FY16, Commissioner Searle wondered if somehow the unused utility truck could be retrofitted for that purpose. No, answered Mr. Thompson. Regarding the asphalt resurfacing and sealcoat scheduled for FY17 at \$48,750, the Facilities Manager related that the lot surface had been there for 20 years and was due for refurbishing. Also planned were a bar rack screen at \$100,000 in FY18 and a third secondary clarifier in FY19 at \$475,000.

Admin Assistant Webster wondered when the Department would be asking the Town for more funds to add to what they already had to rehabilitate the silos. "It's up for re-evaluation," responded the Facilities Manager. "Let's get it done," urged Chairman Carter, who recommended that they re-advertise the project. *[See pages 1-2 of the Minutes of the Special Meeting of May 7, 2013, when the Board rejected the single bid of \$147,900 that had come in for the Odor Control System Coating Replacement Project.]*

Mr. Thompson explained that he needed to go through the "preface-y" part of the Request For Proposals, "so people could have some leverage" in what they came up with. On the other hand, he said, the project could simply be rebid right now. "Put an ad in the paper," suggested Commissioner Searle. "See how it goes," echoed the Chairman.

**UPDATE: LARGE EXPENDITURES.**

Referring to an e-mail he had sent on December 3, Facilities Manager Thompson related how on Friday, November 22, the Vineyard Golf Club had called regarding a pump alarm. This particular station services the golf course clubhouse, and a line that services the Morgan Woods development flows into it. Mr. Thompson explained that as part of the easement across the golf course, the Department itself maintained this station.

As time went on, it became apparent that the pump was not clogged but was failing and would have to be replaced. The Facilities Manager had been able to locate a replacement plus a spare from BISCO in Plymouth for \$5,062 apiece, although there would be a four-

to six-week lead time. A brief discussion followed. Chairman Carter thought that this ought to be paid for out of the Repair/Replace Equipment Account.

Another purchase involved the large Kaeser compressor, which had developed a grumbling motor bearing. A new motor would cost \$7,600, but because the facility does not use it in the winter months, instead they were able to ship it out and have it rebuilt for a couple of thousand dollars. Lastly, the motor windings on one of the two remaining small compressors had failed. Replacement of the motor would cost \$2,700. So at the moment the facility was down to one compressor, with no backup.

**OTHER BUSINESS:**

**NOVEMBER FACILITIES MANAGER'S REPORT.**

Facilities Manager Thompson went through the highlights of his November report. On November 16 while working for NSTAR, Hawkeye Electrical Contractors had hit the Meshacket force main on the West Tisbury Road. On November 18 Farrissey Tele-Comm had repaired the main; the Department was still waiting for Mr. Farrissey's invoice. The Chairman inquired if Mr. Thompson was also going to charge NSTAR for the Department's overtime. "I agree," said Commissioner Searle. "Then I'll send them a package," responded Mr. Thompson.

The Facilities Manager also reported on the completion of the floor refinishing in the operations building; a visit by the Town Auditor; the decommissioning of the secondary clarifier for the winter; and the call from the DEP mentioning a possible visit.

**NOVEMBER FINANCIAL REPORTS.**

With the hour getting late, Admin Assistant Webster pointed to the most striking of her reports, the FY14 Sewer Billing Collections. As of that day, only 35 days after the first mailing, posted collections totaled \$868,151.10, or 79.0 percent of the Adjusted Commitment. Another salient point, something noted by the Town Auditor, was the consistently low Accounts Receivable total in Septage Billed, which had been \$6,640.18 on November 30.

Moving on to Operating Budget Expenditures, Chairman Carter expressed some concern that the portion of the FY14 Operating Budget used to date had come to more than 40 percent. Admin Assistant Webster pointed out that some of that was due to the "summer effect" of heavier spending in the warmer months, something which ought to even out during the quieter months of winter.

**APPROVAL OF MINUTES:**

The Board turned to the **Minutes of the Regular Meeting of October 17, 2013**. Commissioner Searle made a motion to approve as written, and the Chairman offered a

second. There being no amendments or comment, the motion carried unanimously by voice vote.

The Board members moved on to the **Minutes of the Regular Meeting of November 14, 2013**. Chairman Carter wished to make two revisions, both on page 3. First, in paragraph three, sentence three, the words "that he" had been typed twice; one set should be struck.

Second, in the same paragraph, the first part of sentence four read, "The Chairman expressed concern that the physical plant of the facility had been neglected..." Chairman Carter thought that "neglected" was too strong a word to portray accurately what he had said. Admin Assistant Webster suggested the following: "The Chairman expressed concern that the physical plant of the facility was aging..." Chairman Carter agreed to delete "had been neglected" and replace it with "was aging."

Commissioner Searle made a motion to approve the Minutes of the Regular Meeting of November 14, 2013 as amended, seconded by Chairman Carter. The motion carried unanimously by voice vote.

**ADJOURNMENT**

There being no further business or comment, Chairman Carter asked for a motion to adjourn. Commissioner Searle offered a motion to adjourn, seconded by the Chairman. The motion carried unanimously by voice vote, and Chairman Carter adjourned the meeting at 3:35 p.m.

Respectfully submitted,



Pia Webster  
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS  
TOWN OF EDGARTOWN



James K. Carter, Chairman



Glen S. Searle, Commissioner