



TOWN OF EDGARTOWN

WASTE WATER DEPARTMENT
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TOWN OF EDGARTOWN BOARD OF WASTE WATER COMMISSIONERS

MINUTES OF THE SPECIAL MEETING OF NOVEMBER 21, 2013

WASTE WATER COMMISSIONERS PRESENT:

Mr. James K. Carter, Chairman
Mr. Glen S. Searle, Commissioner

EWWD STAFF PRESENT:

Ms. Shelley Reed, Assistant/Operator
Mr. David Thompson, Facilities Manager
Mrs. Pia Webster, Administrative Assistant

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held a Special Meeting at 2:00 p.m. on Thursday, November 21, 2013, in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 2:00 p.m., Chairman James K. Carter called the meeting to order.

NEW BUSINESS:

DISCUSSION/VOTE: ABATEMENT REQUESTS.

Benjamin L. Hall, Jr., 21 Oliver Street, Acct No S0333 (Map 20C, Lot 3). Admin Assistant Pia Webster related that no water had been consumed at the 21 Oliver Street property since 2003, as had been verified by Water Department records. Regardless of how long the water had been shut off, she added, the Board could only address Mr. Hall's FY14 Sewer Bill, which had come to \$544.00.

Commissioner Glen S. Searle made a motion to abate in fall the FY14 Sewer Bill in the amount of \$544.00 for the property at 21 Oliver Street; Chairman Carter provided a second. There being no discussion, the motion carried unanimously by voice vote.

Benjamin L. Hall, Jr., 15 Simpson's Lane, Acct No S0174 (Map 20D, Lot 225). Mrs. Webster explained that no water had been used at 15 Simpson's Lane since 2005 and that

this had been confirmed by Water Department records, copies of which had been included in the meeting binders. The FY14 Sewer Bill amounted to \$612.00.

Commissioner Searle made a motion to abate the FY14 Sewer Bill in the amount of \$612.00 for the property at 15 Simpson's Lane. Chairman Carter offered a second, and the motion carried unanimously by voice vote.

REPORT: SECOND CLARIFIER REBUILDS – FINAL NUMBERS.

Facilities Manager David Thompson continued a report begun in the previous meeting about the upgrades of the secondary clarifiers. [See pages 2-3 of the Minutes of the Regular Meeting of November 14, 2013.] He had spoken, he said, to Tighe & Bond Project Manager Ian Catlow, who had assured Mr. Thompson that the painting job was, indeed, "superfluous." This would reduce the cost of the project by \$8,000, at \$4,000 for each clarifier.

The Facilities Manager went over the cost of upgrading and/or replacing the secondary clarifier drives, both one at a time and together. He also noted that the 25 percent contingency was rather high, with 15 percent being the standard. The cost of installing one new and one rebuilt clarifier drive over two visits (that is, over two fiscal years) would come to around \$147,000. Installing two new drives over one visit would cost about \$141,800.

Besides the lower cost, argued Mr. Thompson, the purchase of two new drives together would obviate the need for an additional Request For Proposals and the expense that would entail.

The Board members discussed how much they should ask the Capital Programs Committee for. Mr. Thompson thought that \$160,000 would be "overkill." "But I want you to be comfortable," he added. "I say, leave the painting in," suggested Chairman Carter, who then recommended the figure of \$150,000. "I agree," echoed Commissioner Searle.

Commissioner Searle made a motion to replace Warrant Article Four, voted in the Regular Meeting of November 14,¹ with the following:

To see if the Town will vote to raise and appropriate from Free Cash the sum of \$150,000.00 for:

- (a) Engineering, advertising, bid document and construction phrase services related to the replacement of the Secondary Clarifier drives at the Waste Water Treatment Facility as they reach their 100,000 hour operational lifespan;*
- (b) Furnishing the replacement drives;*
- (c) Installation and crane service for the replacement drives; and*

¹ Ibid., page 4.

(d) Factory-supervised startup, electrical services and associated crew costs.

Chairman Carter provided a second. Then he asked if the replacement drives would be brand-new. Yes, answered the Facilities Manager, who added that they might get a core credit for the used ones, though it would not be much. The motion then carried unanimously by voice vote. The time was 2:18 p.m.

DISCUSSION: FUTURE WARRANT ARTICLES.

Facilities Manager Thompson went over a document entitled “Anticipated Warrant Articles (updated 11-21-2013)” which listed proposed Warrant Articles for FY15 through FY19. These will go, he said, to the Financial Advisory Committee and the Capital Programs Committee. The items for FY16 included \$100,000 for a jet-vac trailer; \$42,000 for an F350 utility truck sturdy enough to pull the trailer; and a \$50,000 standard annual item for equipment and collection system expenses.

Chairman Carter asked about the utility van that sat unused on the Department lot. “That was something nobody here wanted,” remarked the Facilities Manager, who explained that it was too large and unwieldy for many of the narrower streets downtown. The Chairman suggested that Mr. Thompson reach out to other Departments to see if some use could be made of it. Commissioner Searle thought that Fire Chief Peter Shemeth might want to appropriate it for the dive team. “It’s too much truck for us,” said Mr. Thompson.

The Chairman wondered if there was any costly equipment in the press room that would need replacement in the next few years. “The belts are a thousand dollars each,” said the Facilities Manager, who continued, “It’s a pretty nice press room,” and a well-maintained one, he stressed. “I don’t foresee any big issues,” Mr. Thompson concluded. A discussion ensued about the expediency of a press room upgrade in the next few years. The Facilities Manager reiterated that this area of the plant was kept in good working order and that he would be “shocked” if something went terribly wrong there.

Moving on, Mr. Thompson spoke about the proposed purchase of a new bar rack screen for \$100,000 in FY18. The one they had, he said, had been rebuilt in 2006 in what was “essentially a retrofit to a retrofit of circa 1998.”

Chairman Carter asked if each of the stations was tied to the PortALogic system. Stations 1 and 2 were, replied the Facilities Manager; only the small batch station, used for servicing recreational vehicles and carpet vans, was not. Commissioner Searle wanted to know why the Equipment and Collection System item was not in the Operating Budget. Because that’s the way the Town wants it, answered Mr. Thompson.

Also in FY18, Facilities Manager Thompson went on, the influent channel and primary recoating would be done. He showed those present a sample of the type of coated material that would be used.

Stepping back to FY17, Mr. Thompson said that his plan called for the Department to ask the Town for \$240,000 that fiscal year to upgrade the four aeration drives and motors. The figure was an estimate, he added.

As for FY19, the year the plant's permit would come up for renewal by the DEP, Facilities Manager Thompson proposed an engineering evaluation at a cost of \$45,000 regarding future plant upgrades. But by that point, he emphasized, all of the plant's essentials would have been upgraded. Responding to a query from the Chairman, Mr. Thompson said that FY19 would be the year to consider purchasing a third secondary clarifier; and, in fact, he expected that would be the first item the DEP would include in its orders for the next stage of plant upgrade. He added that he was less concerned about this, though, since the influent flow meter business had been straightened out. *[See pages 4-5 of the Minutes of the Special Meeting of August 29, 2013.]*

ADJOURNMENT

There being no further business or comment, Chairman Carter asked for a motion to adjourn. Commissioner Searle offered a motion to adjourn, seconded by the Chairman. The motion carried unanimously by voice vote, and Chairman Carter adjourned the meeting at 2:53 p.m.


Respectfully submitted,



Pia Webster
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN



James K. Carter, Chairman



Glen S. Searle, Commissioner