



TOWN OF EDGARTOWN

WASTE WATER DEPARTMENT
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TOWN OF EDGARTOWN BOARD OF WASTE WATER COMMISSIONERS

MINUTES OF THE SPECIAL MEETING OF MAY 22, 2014

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Commissioner

WASTE WATER COMMISSIONER ABSENT:

Mr. Sean E. Murphy, Commissioner

EWWD STAFF PRESENT:

Mr. David Thompson, Facilities Manager
Mrs. Pia Webster, Administrative Assistant

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held a Special Meeting on Thursday, May 22, 2014, at 4:00 p.m. in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 4:00 p.m. Chairman Glen S. Searle called the meeting to order.

OLD BUSINESS:

DISCUSS/VOTE: TIGHE & BOND LETTER AGREEMENT – PROPOSAL FOR SECONDARY CLARIFIER REPAIR DESIGN SERVICES.

The Board considered a Letter Agreement with Tighe & Bond dated April 16, 2014 and titled "Proposal for Secondary Clarifier Drive Repair Design Services Edgartown, MA." Chairman Searle asked if anyone present had any questions. Facilities Manager David Thompson informed the others that because the funds supporting the Clarifier Drives Repair Project were coming from a Town Warrant Article, he would be able to sign the agreement himself. Exactly how much had the Article been for? inquired the Chairman. One hundred forty thousand, answered Mr. Thompson.

Noting that a single new secondary clarifier drive would cost around \$71,624.00, the Chairman pointed out that buying two would cost more than the amount in the Warrant

Article. Where would the rest come from? he asked. The difference would come from the Equip, Repair, Replace & Upgrade Account, replied the Facilities Manager. Chairman Searle stated that he would prefer to replace the old drives with new ones rather than repair them. Waste Water Commissioner Scott Ellis agreed.

Commissioner Ellis then made a motion to approve the signing of the April 16, 2014 Tighe & Bond Letter Agreement titled "Proposal for Secondary Clarifier Drive Repair Design Services." Chairman Searle offered a second, and the motion carried unanimously by voice vote.

DISCUSS/VOTE: TIGHE & BOND LETTER AGREEMENT – PROPOSAL FOR DOCK STREET PUMP STATION DESIGN SERVICES.

Facilities Manager David Thompson went over a document titled "Preliminary Opinion of Probable Cost, Revised 5/13/13, Dock Street Pump Station, Edgartown, Martha's Vineyard, Massachusetts." Noting that this material had been submitted as part as the Dock Street Hazard Mitigation Grant Proposal, he pointed to the Conceptual Opinion of Probable Bid Price of \$415,500 and the Engineering Subtotal of \$109,260, bringing the predicted project total to \$524,760. The Facilities Manager related that about \$13,000 in "pre-engineering costs" had been "folded into" the Engineering Subtotal line.

The second Tighe & Bond Letter Agreement before the Board today was dated April 16, 2014 and titled "Proposal for Dock Street Pump Station Design Services Edgartown, MA." The amount for the contract – \$109,400 – was up only slightly from the estimate found in the Preliminary Opinion. Facilities Manager Thompson described the services provided by Tighe & Bond under the agreement. "They're fairly comprehensive," he said, adding that the engineers would provide the pump upgrade design services, the Request For Proposals, including bid specifications, as well as construction phase services.

Chairman Searle asked if the bids would be at the Waste Water Department office. Yes, replied Mr. Thompson, they will be mailed or dropped off here, and we pick the contractor. The Chairman was also curious about disturbances to the street during the construction phase. The Facilities Manager said that there were two mains in front of the Dock Street Café that had to be attended to. One possibility would be to run a bypass; another would be to install a pump truck onsite during construction. The fact was, a hole would have to be dug in the street.

Commissioner Ellis wanted to know about the timing of the project. Mr. Thompson related that Tighe & Bond Project Manager Ian Catlow, whom he considered "unduly optimistic," thought the work could start in the fall. "Hopefully, after the Derby," said the Chairman. "Ian knows this," Mr. Thompson assured him.

Commissioner Ellis made a motion to accept the Tighe & Bond Letter Agreement for Tasks 1 through 4 in the Proposal for Dock Street Pump Station Design Services. Chairman Searle offered a second, and the motion carried unanimously by voice vote.

ADJOURNMENT

There being no further business or comment, the Chairman asked for a motion to adjourn. Commissioner Ellis offered a motion to adjourn, and Chairman Searle seconded it. The motion carried unanimously by voice vote. Chairman Searle adjourned the meeting at 4:10 p.m.

Respectfully submitted,

Pia Webster
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN



Glen S. Searle, Chairman



Scott Ellis, Commissioner