

**TOWN OF EDGARTOWN
BOARD OF WASTE WATER COMMISSIONERS**

**MINUTES OF THE REGULAR MEETING OF THE EDGARTOWN
WASTEWATER COMMISSION
MARCH 12, 2015 4PM**

Present: Chairman Glen Searle, Commissioner Scott Ellis, Commissioner Sean Murphy, Facility Manager David Thompson, Admin. Assistant Shelley Reed; recording.

Meeting called to order at 4pm.

Old Business;

Sewer Bill Abatement Request(s)

Mr. Thompson outlined an abatement request from Brad Fligor at 5 Marchant's Path. A permit had been issued for the addition of three OTDs but the work had not been carried out. The added OTDs had been billed in FY15, and it was requested that the account be reduced by three and the amount be abated along with any interest. Mr. Murphy motioned to approve, Mr. Ellis seconded, and all voted in favor.

An Exemption Certificate from the Assessor's Office was presented for Patricia Allen (Waller). As this certificate makes the applicant eligible for a sewer rate exemption under the Sewer Regulations, Mr. Murphy made a motion to approve the exemption, Mr. Ellis seconded, and all voted in favor.

New Business; Secondary Clarifier Bid Document; Bid Review and Opening.

Mr. Thompson described the Site Visit, on Feb. 24, 2015, attended by Paul Peloquin of R.H. White and Ian Catlow of Tighe&Bond, and the Bid Opening on March 6, 2015, witnessed by Barry Mahoney of R.H. White, Glenn Scudder of Tighe&Bond, and David Thompson and Pia Webster of Edgartown Wastewater Dept. Mr. Scudder, a Project Review Engineer, evaluated the bid documents after Mr. Thompson opened and announced them. He submitted a Recommendation to Award to Mr. Thompson on March 11, 2015.

Regular Meeting of March 12 ,2015

Mr. Thompson described the bid review to the Commission. Mr. Scudder had pointed out some minor discrepancies in some of the submissions, none of which would have voided the bids outright, but would likely have been avoided had the bidders been present at the Site Visit and pre-bid meeting. The R. H. White bid was lowest, at \$124,975.00, as well as being entirely complete. Tighe&Bond recommended the R.H. White bid be accepted on its merits. There was a brief discussion of lead times for parts for the project, and probable time frame for the project to commence in the Fall of 2015. Mr. Searle made a motion to award the project to R. H. White, Mr. Ellis seconded, and all voted in favor. Mr. Thompson indicated that he would inform R.H. White and Mr. Catlow of Tighe&Bond that a Notice of Award would be issued.

Other Business;

Financial Advisory Committee meeting; the minutes of the January 21, 2015 FAC meeting were discussed in regards to the removal of the vacuum/jetter trailer article from the FY16 Town Meeting Warrant. Mr. Thompson regretted that his first knowledge that it had been cancelled was when Mrs. Webster pointed it out when the minutes were posted online. Mr. Murphy asked about the new school/library generator which the Town had been advised about by Wastewater last fall as being in need of replacement, and was going to the Town Meeting floor in April. Mr. Thompson said that the Wastewater was still doing inspections and basic maintenance on it, but questioned whether the Department should be paying for repairs on the new installation, as it serves no Wastewater-related purpose. The possibility of a service contract for regular maintenance of the generators serving Police, Fire, School and the Emergency Shelter, as well as those serving Wastewater pump stations, was discussed, in light of the expense presently borne by the Wastewater Department for all of these, and the high level of electrical and mechanical expertise asked of Plant operators to keep them ready for service.

Facility Manager's Report; the effects of the severe weather experienced so far this winter on facility operations and revenue were reviewed. The drop in septage revenue, and the corresponding decrease in solids loading were outlined. Mr. Thompson said that the anticipated shortfall in sludge transport accounts would be less than first predicted as a result.

Regular Meeting of March 12 ,2015

Lab Fire Panel; the failure of the alarm panel in the Lab Building would require a significant expense out of the replacement budget. The existing panel dated from 1986. Simplex/Grinnell, the provider of the fire panels in the four newer buildings on the site, quoted \$7,225.00 for a compatible device. Mr. Thompson asked that the Commission give consent to proceed, and enter into an annual service contract as well that would regularly test and certify all of the panels, notification devices and the fire sprinkler system, as previously this had been done on an as- needed basis, leading to increasing emergency service calls as the system ages.

Financial Reports; Mr. Thompson presented the Septage Commitment and Septage reconciliation, Treasurer's Receipts, Collections, and current Budget Expenditures prepared by Pia Webster. In Mrs. Webster's absence at this meeting, the text of an e-mail previously sent by her to the Commissioners outlining an anticipated salary surplus due to a change in staff was discussed.

Amendment to Special Town Meeting Request; in view of the weather-related decrease in plant solids loading and the salary surplus that could be available, as outlined in Mrs. Webster's budget analysis, it was proposed to the Commission that the \$18,000.00 Article that the Department had placed before the Financial Advisory Committee for the Special Town Meeting warrant, to cover the sludge transport and disposal costs, be amended downward on the meeting floor to \$5000.00. Mr. Thompson had already discussed the budget numbers with the Town Administrator and advised her that an amendment was likely. Mr. Seale asked if the surplus would indeed be available, and how much of it, and Mr. Thompson indicated that the amount available had been clarified with the Town Administrator and Town Accountant, and that it should be more than sufficient. The Department would go to the FAC in June for a salary transfer to operating budget when the amount needed was more clearly indicated. The Commissioners agreed that Mr. Thompson should arrange that the article be amended to \$5000.00 and that he make the amendment himself at the meeting if necessary.

Approval of the Minutes of the Regular Meeting of Dec. 4, 2014; Mr. Murphy moved to approve, Mr. Ellis seconded, and all approved.

Regular Meeting of March 12 ,2015

Adjournment; Chairman Searle made a motion to go into Executive Session, and not return to Regular Session, Mr. Murphy seconded, all approved, and the Regular meeting adjourned at 4:20 pm.

Respectfully submitted,

David Thompson

Facility Manager

APPROVED:

BOARD OF WASTEWATER COMMISSIONERS

TOWN OF EDGARTOWN

Approved:



Glen Searle, Chairman



Scott Ellis, Commissioner



Sean Murphy, Commissioner