



TOWN OF EDGARTOWN

WASTE WATER DEPARTMENT
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TOWN OF EDGARTOWN BOARD OF WASTE WATER COMMISSIONERS

MINUTES OF THE REGULAR MEETING OF MAY 26, 2016

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Commissioner
Mr. Sean E. Murphy, Commissioner

EWWD STAFF PRESENT:

Mr. David Thompson, Facilities Manager
Mr. Matthew C. Parker Administrative Assistant

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown scheduled their Regular Meeting for Thursday, May 26, 2015, at 4:00 p.m. in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 4:00 p.m. Chairman Glen S. Searle called the meeting to order.

NEW BUSINESS:

Engineering Proposal for Mechanical Bar Screen from Tighe & Bond.

Facilities Manager David Thompson discussed the available budget for the upcoming mechanical bar screen project. The proposal before the Commission was for the influent screen procurement and construction phase services contract with the engineering firm of Tighe & Bond. The contract called for one lump sum fee of \$9,700, invoiced monthly, based on percentage complete. In addition, Tighe & Bond would perform the services associated with Tasks 2 and 3 for a not-to-exceed fee of \$5,300. Commissioner Scott Ellis made a motion, seconded by Chairman Searle, to authorize the signing. The motion carried unanimously by voice vote.

Signature Authorization/Vote

This vote states that a majority of the members must sign all pay roll and vendor warrants unless a vote is taken to authorize a designated person. This also pertains to changes in appointments during a fiscal year. At this time Commissioner Ellis asked if a majority was needed.

Commissioner Sean E. Murphy replied that it can be altered. At this time Commissioner Murphy made a motion that Mr. Thompson and any one member will be authorized to sign, with Commissioner Ellis providing a second. The motion carried unanimously by voice vote.

Alert Scientific Contract.

The Alert Scientific contract was a Preventive Maintenance Renewal Proposal covering the period from July 1, 2016 through June 30, 2017. This contract required a signature, and Commissioner Murphy made a motion that Mr. Thompson sign the contract, seconded by Commissioner Ellis. The motion carried unanimously by voice vote.

OTHER BUSINESS:

Facilities Managers Report April 2016.

Commissioner Murphy inquired about the 415 Meeting House Road Project and asked if Dick Brown was referred to counsel. Mr. Thompson then informed Commissioner Murphy that Mr. Brown would be put on the agenda for the next Waste Water Commission Meeting and that he was referred to counsel.

On April 26, 2016, Jay Guest, a resident of Hye Road abutting the Edgartown Waste Water Treatment Facility, complained about a strong odor coming from the Plant. The cause of the odor was the removal of solid waste containers being hauled away. A discussion ensued. Other topics covered included: a sewer clogged lateral at 104 Main Street; and the sewer jetting cancellation.

E-One Pump Maintenance Cost Analysis FY16.

Mr. Thompson explained to the Commissioners about pump maintenance costs. Mr. Thompson also did a quick analysis by taking all of the Department's bills to fix the pumps and figured out that each pump-in-service cost was \$33.90 per year to maintain.

Financial Reports - Operating Budget.

Mr. Thompson described the Facility's financials and projects that were involved this year and their costs. Mr. Thompson informed the Commissioners about the costs at 62 North Water Street, where the paving and the installation of the new lateral cost around \$10,000.

Alternative Systems Conference and Panel Sponsored by MVC, May 12, 2016.

Mr. Thompson spoke about the conference that he attended and how he had talked with the Island community about sewerage, as well as directional drilling for new sewer installations.

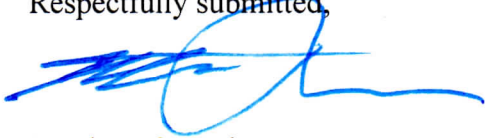
APPROVAL OF MINUTES:

Lastly, the Board members took up the **Minutes of the Special Meeting of April 28, 2016**. Commissioner Ellis made a motion to accept the minutes as written, and Chairman Searle provided a second. The motion carried, with Chairman Searle and Commissioner Ellis voting aye and Commissioner Murphy abstaining because he had not attended that meeting.

ADJOURNMENT:

There being no further business, Mr. Ellis moved to adjourn, Chairman Searle seconded, and the motion carried by voice vote. The meeting adjourned at 4:16pm.

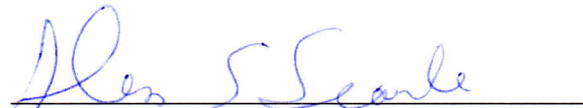
Respectfully submitted,



Matthew C. Parker
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN



Glen S. Searle, Chairman



Scott Ellis, Commissioner

Sean E. Murphy, Commissioner