

**TOWN OF EDGARTOWN
BOARD OF WASTE WATER COMMISSIONERS
MINUTES OF THE
REGULAR MEETING OF APRIL 28, 2016**

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Acting Chairman

EWWD STAFF PRESENT:

Mr. David Thompson, Facilities Manager

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown scheduled their Regular Meeting for Thursday, April 28, 2015, at 4:00 p.m. in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 4:05 p.m. Chairman Glen S. Searle called the meeting to order.

OLD BUSINESS:

HMGP Grant extension-update MEMA conference April 12, 2016

Facility Manager David Thompson outlined the conversation in a conference call with Shirletta Leung of MEMA and Ian Catlow of Tighe&Bond. He recounted how the extension request did not have enough information, and they had requested a more complete project schedule and for Mr. Catlow to clarify any change in the scope of the project. "It's going" and "they should contact me as soon as it is good to go". He advised the Commissioners that the original bidders had been informed that the funds had been granted at Town Meeting, and that with the extension to June 2017 in hand, a Notice of Award and Notice to Proceed could be issued by T&B.

NEW BUSINESS:

New Inflow and Infiltration Evaluation mandate from DEP

"This is an unfunded mandate" said Mr. Thompson. He showed them the schedule for the issuance of the new guidelines, with a deadline of Dec. 2017 for compliance, and outlined how the analysis is performed. "That's a consultant job". He explained an in-house I&I analysis for 2015 with some tables and graphs illustrating plant flow, and corresponding rain and high tide events, and how they did not indicate I&I issues.

Mr. Thompson had forwarded this preliminary analysis to DEP “as a pre-emptive strike” to get an idea on whether extensive analysis would be required, as “we didn’t appear to have much of an I&I problem”. Mr. Ellis asked what the difference was between Inflow (surface water coming into the collection system) and Infiltration (groundwater seeping through leaky pipes below ground). Mr. Thompson briefly outlined the process for calculating infiltration. “I’m trying to get this to them so they say, aw, you guys are all right”. Mr. Ellis: “Any idea what all this would cost?” Mr. Thompson “They do this in stages. They do an analysis like mine, and if there is a problem, they stick probes down in the manholes” and “try to figure out where things are coming in. It’s going to be engineers then, and it’s not going to be cheap”. Chairman Searle: “Oh no.”

Updates-

FY16 STM articles

The Facility Manager went over the allocation of the STM Article 14-detailing how it had combined the two original Articles into one, and how it would be divided between Equip. Maintenance and Sludge disposal.

FY17 ATM articles

Mr. Thompson explained the process for implementing ATM Article 62-valve replacements-with the Facility purchasing the valves themselves and obtaining quotes for the dig and installation.

He showed a preliminary quote for the specification and RFP documents for ATM Article 63-mechanical bar screen- that had been submitted by Tighe&Bond that day and offered a list of suggestions which would trim the \$26,300 proposal. Mr. Ellis: “That will cut it down?” “I’ll throw this back at Ian” (Mr. Catlow, Tighe&Bond) “or I can call someone else.” Mr. Thompson referred to the proposal for the Odor Control towers, from a different firm, which had cost \$6,500. He explained that based on this, he had anticipated something more in the \$10-15,000 range. Mr. Ellis: “Sounds good.”

Connections at 62 N. Water, and on Upper Main #223 and #289

The Facility Manager informed the members of the nearly \$8,000 bill for the restored lateral at the old Warren House. “We’re getting reimbursed, right?” asked Chairman Searle. “No.” said Mr. Thompson. Chairman Searle: “This is part of the agreement with the Town.” “We got \$15,000 more for repair/replace-and there it goes.” replied Mr. Thompson.

Other Business:

Chief Operators Report

Mr. Thompson, acting Chief Operator, offered a brief synopsis of the March Operator’s activities and events at the Facility.

Staffing

The Facility Manager informed the members of the likelihood of departure of one of the experienced Operators, due in part to his advancement leading to the loss of his affordable housing eligibility. “The Town has a quarter million dollars invested in this guy, and now he’s going to end up taking all that experience to Georgia or North Carolina.” The Commissioners were agreed that this was a lamentable situation, and all too common on the island. Mr. Thompson outlined the future timeline for qualifying an operator to fill the Chief Operator’s position if this were to occur. He filled in the Commissioners the application of the Family Leave Act as it applied to Ms. Webster’s recent absence and the procedure with Sick Bank going forward. The members of the Commission wished her a speedy recovery.

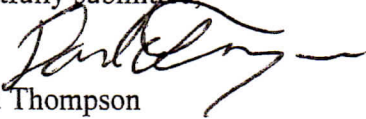
Mr. Thompson assured them that while he and Mr. Parker could maintain the regular financial business of the Facility, he was not wholly prepared to manage the wind-down of the financial year, or "tie up the loose ends" preparatory to a new billing cycle, and would be seeking assistance at Town Hall if it became necessary. "Sorry, I'm just not that guy" he stated, deferring to Ms. Webster's long experience.

Chairman Searle announced the Open Meeting Law Training to be held at the Katherine Cornell Theatre on May 5th from 4-6 pm. The date for the next meeting was set for Thur. May 26, 2016.

Adjournment:

There being no further business, Mr. Ellis moved to adjourn, Chairman Searle seconded, and the motion carried at 4:27 pm.


Respectfully submitted,



David Thompson
Facility Manager

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN



Glen S. Searle, Chairman



Scott Ellis, Commissioner
