



# TOWN OF EDGARTOWN

WASTE WATER DEPARTMENT  
330 WEST TISBURY ROAD  
P.O. BOX 1068  
EDGARTOWN, MA 02539

TEL. 508 627-5482  
FAX 508 627-5169

## **TOWN OF EDGARTOWN BOARD OF WASTE WATER COMMISSIONERS**

### **MINUTES OF THE REGULAR MEETING OF AUGUST 24, 2017**

#### **WASTE WATER COMMISSIONERS PRESENT:**

Mr. Glen S. Searle, Chairman  
Mr. Scott Ellis, Commissioner  
Mr. Sean E. Murphy, Commissioner

#### **EWWD STAFF PRESENT:**

Mr. David Thompson, Facilities Manager  
Mrs. Pia Webster, Administrative Assistant

#### **MEETING CALLED TO ORDER:**

The Board of Waste Water Commissioners of the Town of Edgartown held their Regular Meeting on Thursday, August 24, 2017, at 4:00 p.m. in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 4:00 p.m. Chairman Glen S. Searle called the meeting to order.

#### **OLD BUSINESS:**

#### **UPDATES:**

##### **Dock Street Hazard Mitigation Grant Program Project.**

“We’re still working on the Punch List,” related Facilities Manager David Thompson, who reported that despite installing a couple of fans on the control panel, “the temperature isn’t any better.” Finally, after two months, the contractor had decided to rig some sort of computer fan. On a happier note, Mr. Thompson added, he had received a bill a couple of days earlier, which turned out to be “fairly less” than he had expected.

##### **Wastewater Grit and Screenings Container.**

“It’s out there,” said the Facilities Manager, pointing in the direction of the recently installed Grit and Screenings Container, located next to the entrance to Septage Receiving Station No. 1.

It would be interesting to see, he continued, how frequently the container would have to be emptied. Waste Water Commissioner Scott Ellis wanted to know what Mr. Thompson's expectations were in this regard. During the summer, once a month, answered the Facilities Manager, and in the winter, every two months, plus various grit removal projects at the substations.

As for cost, Mr. Thompson went on, Bruno's Rolloff, Inc. estimated a price of \$895.00 to take the container to Bourne and back, although he had no way of knowing just yet what the weight of the container's contents would wind up being.

**The Boathouse/Atlantic Grease Trap – Grinder Pump Situation.**

The Facilities Manager reported that he had received an e-mail from The Boathouse management with a list of engineer questions, "most of which I can't answer, talking about putting a new line from the curb to the manhole." He would be meeting with the parties involved on September 12.

**DryLet Aqua Assist Proposal.**

Mr. Thompson said that he and the Operators had been conference-calling DryLet every Friday. "We're not seeing any radical improvement yet," he remarked, "not enough to cancel a container."

**Stop & Shop Expansion Proposal.**

The Facilities Manager related that Renée Codega, the engineer for the Edgartown Stop & Shop expansion project, had asked him for a letter for the Martha's Vineyard Commission confirming the Plant's capacity for the expected total daily sewer flow of approximately 4,200 gallons per day. The letter written by Mr. Thompson, dated August 10, read in part: "This is to inform the parties involved that there is currently capacity at the Treatment Facility in Edgartown, and in the collection system nearby the present Edgartown Stop and Shop, to allow the planned expansion at that location."

**NEW BUSINESS:**

**ACCEPTANCE OF BID/ SIGNING: FIRE ALARM SYSTEM UPGRADE BID BY ESS.**

Waste Water Commissioner Sean E. Murphy made a motion to accept the bid amount of One Hundred Four Thousand Five Hundred Sixty-One and Zero Hundredths Dollars (\$104,561.00) offered by Electronic Security Systems (ESS), LLC of Edgartown, Mass. for the Upgrade of the Treatment Facility's Fire Alarm System. Commissioner Ellis provided a second, and the motion carried unanimously by voice vote.

The Commissioners signed a Notification of Award for Contract WW-18-7 to Electronic Security Systems, LLC in the amount of \$104,561.00, as well as an Agreement Between the Town of Edgartown, Massachusetts and Independent Contractor for the work.

**ACCEPT QUOTE/PAYMENT PLAN: LAB ROOF BY ASSOCIATE ROOFING.**

Waste Water Commissioner Sean E. Murphy made a motion to accept the quote amount of Thirty-Nine Thousand Five Hundred and Zero Hundredths Dollars (\$39,500.00) offered by Associate Roofing, Inc. of Braintree, Mass. for the Replacement of the Roof of the Treatment Facility's Laboratory Building. Commissioner Ellis provided a second, and the motion carried unanimously by voice vote. The Commissioners signed a Notification of Award for Contract WW-18-12 to Associate Roofing, Inc. in the amount of \$39,500.00, as well as an Agreement Between the Town of Edgartown, Massachusetts and Independent Contractor for the work.

**OTHER BUSINESS:**

**REPORT: STAFFING UPDATE.**

Facilities Manager Thompson reported that the Department had hired a new Junior Operator, Patrick Hickey, whose main interest was project management. Chairman Searle asked about sending Mr. Hickey to school for the fall training session. Mr. Thompson replied that he had "been burned" before and that he would rather wait to see if the new hire was going to work out before investing in further training. He also mentioned that another Junior Operator was coming onboard in early September, Will Meader, who was the brother of Jared Meader, an employee of the Oak Bluffs Plant.

**FACILITIES MANAGER'S REPORTS.**

The Facilities Manager reminded those present that the Plant's permit renewal came up in September. Contained in the meeting binders were copies of the draft permit renewal that Mr. Thompson had sent to the Massachusetts Department of Environmental Protection. "So it's in the pipeline, and it looks okay," he said, adding that there was a 30-day comment period.

As for the Chief Operator's Report, Mr. Thompson had this to say: "It was a pretty happenin' July! Just myself and two Operators!"

**FINANCIAL REPORTS.**

Administrative Assistant Pia Webster went over the Septage Revenue figures, comparing the periods of July 1 to August 24, 2017 to the same period the preceding year and noting that Revenue was off by 2.2 percent. She reminded the Board members, though, of the surge in Revenue brought in FY17 by the failure of the Winnetu resort's septic system.

Admin Assistant Webster noted that the number of Off-Hours Dumps had increased, when compared to the previous summer, with that type of revenue already exceeding \$1,900.00 through just the end of July, more than for the entire high season of 2016.

**APPROVAL OF MINUTES:**

Next, the Commissioners considered the **Minutes of the Regular Meeting of May 18, 2017**. There being no comments or amendments, Commissioner Ellis made a motion to approve the

Minutes of the Regular Meeting of May 18, 2017, as written, seconded by Commissioner Murphy. The motion carried unanimously by voice vote.

**ADJOURNMENT**

There being no further business, Chairman Searle made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded. The motion carried unanimously by voice vote. The Regular Meeting adjourned at 4:39 p.m.

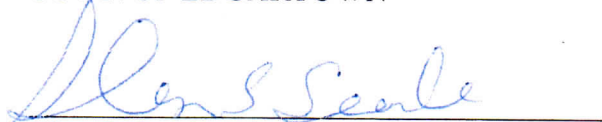
Respectfully submitted,



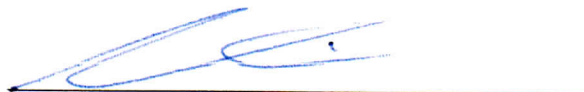
Pia Webster  
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS  
TOWN OF EDGARTOWN



Glen S. Searle, Chairman



Scott Ellis, Commissioner

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Sean E. Murphy, Commissioner