



TOWN OF EDGARTOWN

WASTE WATER DEPARTMENT
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TOWN OF EDGARTOWN BOARD OF WASTE WATER COMMISSIONERS

MINUTES OF THE REGULAR MEETING OF JULY 20, 2017

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Commissioner
Mr. Sean E. Murphy, Commissioner

EWWD STAFF PRESENT:

Mr. Joseph Rock, Plant Operator
Mr. David Thompson, Facilities Manager
Mrs. Pia Webster, Administrative Assistant

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held their Regular Meeting on Thursday, July 20, 2017, at 4:00 p.m. in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 4:00 p.m. Chairman Glen S. Searle called the meeting to order.

OLD BUSINESS:

UPDATE: DOCK ST HAZARD MITIGATION GRANT PROGRAM PROJECT.

“We were supposed to see Fall River Electrical here last week,” began Facilities Manager David Thompson. “They didn’t show up.” He added that he had done “some good detective work” and discovered that the problem with the control panel for the Dock Street Pump Station was “an installation error on one of the sensors.”

CAPITAL PROJECT UPDATES.

Mechanical Bar Screen Purchase Order with Duperon.

Mr. Thompson reported that he had submitted a Purchase Order in the amount of \$74,500 for the Mechanical Screen Bar to Duperon Corporation of Saginaw, Mich. "In early October we'll get it," he said, adding that the device that Plant Operators Theodore Van Gerven and Stephen Vancour had "MacGyver'd is still limping through."

Laboratory Building Roof Quotation Process.

The Facilities Manager described the process he had set up for getting quotes for the Laboratory Building Roof Replacement Project, for which \$42,000 had been budgeted. (The Commonwealth's threshold for the full bidding process had recently been raised to \$50,000.) "I got an active quote from someone on the Island," he noted "It's got to be an apples-to-apples process," Mr. Thompson continued, then describing how the quotes submitted had to be for the same Scope of Work. Also, the Procurement Department had come up with a standard contract for projects at this level; so he had had "to start from square one" in drawing one up.

Fire System Upgrade Invitation For Bid.

Mr. Thompson went over the Bid Request Form for the Fire System Upgrade, a project for which \$103,000 had been allocated. He mentioned that Procurement Officer Juliet Mulinare had turned around the Invitation For Bid in three days, something he appreciated.

Wastewater Grit & Screenings Container.

The Facilities Manager described how "the guys from Water scratched out a hole" outside the entrance to the Septage Receiving Building. A "concrete guy," Shane Parlos, had been hired to put in the pad. "We have the materials for the form," he said.

UPDATE: THE BOATHOUSE GREASE TRAP-GRINDER PUMP SITUATION.

"I've not heard anything," stated Facilities Manager Thompson regarding any updates from Scott Anderson, general manager and COO of The Boathouse Club & Restaurant, on the grease trap and grinder pump situation.

NEW BUSINESS:

DISCUSSION/ VOTE: DRYLET AQUA ASSIST PROPOSAL/AGREEMENT.

The Facilities Manager described a proposal for the Waste Water Treatment Plant to pilot-test DryLet's Aqua Assist solution by having personnel observe how it could decrease bio-solids generation and associated operational costs. "It's a tailor-made mix of bacteria with an enzyme in it," said Mr. Thompson. "The bacteria and enzyme boost up their [the bugs'] metabolism!" The solution would be thrown into the aerators, wherefrom it would establish

itself in the system. “We have to see if we can do this without monkeying with our nitrogen numbers,” he added.

Waste Water Commissioner Sean E. Murphy asked how much the solution would cost. Mr. Thompson answered that the amount mixed into the system would vary according to the volume of influent. At peak season, he figured, it would cost about \$900 a month. And how much would you save? inquired Commissioner Murphy. If it works, a *lot* on the sludge, replied Mr. Thompson. “Each container I don’t ship is a box I don’t pay Synagro to incinerate.”

The Facilities Manager reflected that using this product would be “going into a new frontier” and would require that the crew “get out of a comfortable routine.” But, he thought, the savings could be worth it. Commissioner Murphy wanted to know about the Department’s obligations if the product did not work. Mr. Thompson referred him to a clause in the Trial Proposal Agreement which stated that if the product did not meet or exceed the performance success criteria, there would be no cost or further obligation to the Facility.

Waste Water Commissioner Scott Ellis made a motion to approve the DryLet – Edgartown WWTP Proposal to pilot-test the Aqua Assist solution, seconded by Commissioner Murphy. The motion carried unanimously by voice vote.

APPROVAL: RENEWAL OF ALERT SCIENTIFIC SERVICES CONTRACT.

Commissioner Murphy made a motion to approve the one-year renewal of the Alert Scientific Services Contract, seconded by Chairman Searle. The motion carried unanimously by voice vote.

REPORT: STATE GIS PROGRAM / TIGHE & BOND.

The Facilities Manager related that engineer Ian B. Catlow of Tighe & Bond had told him of a State-sponsored program for producing GIS overlays for small communities. The State would be giving the funds directly to Tighe & Bond to do the work. “This would show the sewered parcels, the locations of lines,” he said.

OTHER BUSINESS:

REPORT: STAFFING UPDATE.

Facilities Manager Thompson described an incident involving a crew member and a hauler that had occurred the previous day which had resulted in a “yelling match.” “Everyone’s wound a little tight right now,” he observed, adding that the situation had been settled amicably.

On an optimistic note, he continued, he and Administrative Assistant Pia Webster had interviewed a promising candidate for the Department Assistant position. They were hoping, he said, to negotiate with the Personnel Board and start her higher than Step 1. Meanwhile, the Department continued to advertise for Operators.

In the meeting binder was information provided by the Wastewater Plant in Nantucket, including a chart of jobs and pay levels. The starting pay of \$26.68 for a position in Nantucket that starts as M3s (comparable to Junior Operator) was one third higher than the \$20.11 currently offered by the Town of Edgartown at Step 1. "They require Operators to have a CDL, a Mass Hoisters License, Grade 4 in two years, Grade 6 in three years," said Mr. Thompson. "Water has the same issue, we pay the least" remarked Commissioner Ellis, who also serves as a Water Commissioner.

FACILITIES MANAGER'S ANNUAL EVALUATION.

Next, the Board members conducted Mr. Thompson's Annual Employee Evaluation in open session. Chairman Searle filled out and signed the form, while both Chairman Searle and Commissioner Ellis offered comments, all of which were favorable.

FACILITIES MANAGER'S REPORT.

Mr. Thompson reported that on June 5 he had submitted Reimbursement No. 4 in the amount of \$205,024.07 to the Hazard Mitigation Grant Program.

The Facilities Manager also related that on June 15 Operator Mario Mercadante had given his two-week notice; and the last day for Stephen Vancour had been June 20. Commissioner Murphy wondered if there were any tasks like painting around the Plant that could be subbed out until new Operators were hired; Mr. Thompson could not think of anything.

FINANCIAL REPORTS.

The Board members **signed a MUNIS Year-to-Date Budget Report for the Paint Silos Capital Account** under the following statement: "We attest by our signatures that the Paint Silos Project (5133/524004) is completed and that the \$18,265.83 that remains in that account as of this date is available to the Town of Edgartown for other purposes."

Admin Assistant Webster went over a chart she had drawn up that laid out on the vertical axis the Waste Water ID Categories and on the horizontal, Fiscal Years 2012 through 2017, with entries for total volume in gallons for each category each year, plus annual grand totals. The grand total in volume for FY17 was 2,055,400 gallons, a new record.

Next, Mrs. Webster summarized the final FY17 Operating Budget Expenditures Report, which showed a surplus in Salaries & Wages of \$7,697.26 and in Expenditures of \$17,103.28. As for Septage Collections, the final figure for the fiscal year, another record, was \$460,746.13.

APPROVAL OF MINUTES:

Lastly, the Commissioners considered the Minutes of the Rescheduled Regular Meeting of June 29, 2017. There being no comments or amendments, Commissioner Murphy made a motion to approve the Minutes of the Rescheduled Regular Meeting of June 29, 2017, as written, seconded by Commissioner Ellis. The motion carried unanimously by voice vote.

ADJOURNMENT

There being no further business, Chairman Searle made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded. The motion carried unanimously by voice vote. The Regular Meeting adjourned at 4:40 p.m.

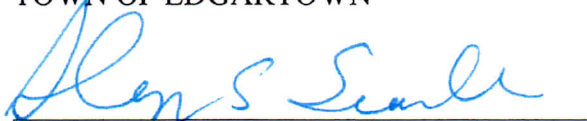
Respectfully submitted,



Pia Webster
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN



Glen S. Searle, Chairman



Scott Ellis, Commissioner



Sean E. Murphy, Commissioner