



TOWN OF EDGARTOWN
WASTE WATER DEPARTMENT
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**TOWN OF EDGARTOWN
BOARD OF WASTE WATER COMMISSIONERS**

**MINUTES OF THE
REGULAR MEETING OF FEBRUARY 15, 2018**

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Commissioner

WASTE WATER COMMISSIONER ABSENT:

Mr. Sean E. Murphy, Commissioner

EWWD STAFF PRESENT:

Mr. David Thompson, Facilities Manager
Mrs. Pia Webster, Administrative Assistant

OTHER[S] PRESENT:

Richard J. Barbini, Engineer, Schofield, Barbini & Hoehn

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held their Regular Meeting on Thursday, February 15, 2018, at 4:00 p.m. in the conference room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 4:14 p.m. Chairman Glen S. Searle called the meeting to order. Also present from the Board was Waste Water Commissioner Scott Ellis.

NEW BUSINESS:

PRESENTATION/VOTE: 139 MEETINGHOUSE WAY SUBDIVISION PROPOSAL.

Engineer Richard J. Barbini of Schofield, Barbini & Hoehn was there to present a new proposal for the subdivision of the 54.83-acre lot at 139 Meetinghouse Way (Map 37 Lot 47). *[For earlier discussions by the Board of the different iterations of the proposal, see pages 3-4 of the Minutes of the Regular Meeting of August 28, 2014; page 2 of the Minutes of the Regular Meeting of July 16, 2015; and page 3 of the Minutes of the Regular Meeting of February 18, 2016.]* Back in August of 2014, Mr. Barbini related, the Board of Waste Water

Commissioners had granted him preliminary approval for the setting aside of 50 pumps for a 50-lot subdivision of the 139 Meetinghouse Way parcel, to be tied directly into the Waste Water Department's Meshacket Road Substation. Since the parcel in question did not directly abut Meshacket Road, a way would have to be found, through easements or other means, to make that connection.

According to Mr. Barbini, the necessary easement[s] would now be provided through agreements with the owner of Map 28, Lot 240 (a 0.75 acre parcel for which the Assessor provides an address of "Meshacket Road"). A new aspect to the development, continued the engineer, was that the 139 Meetinghouse Way parcel would contain 37 lots, with one pump assigned per lot, and would be developed first; while a 25.75 acre parcel abutting it, 119 Meetinghouse Way (Map 37 Lot 46), would contain 13 lots, with one pump per lot. So the finished development would measure more than 80 acres.

Some prospective buyers had not yet closed on one of the properties, explained Mr. Barbini, and were waiting for approval of the new contours of the project by the Board of Waste Water Commissioners.

The Board members confirmed with Facilities Manager David Thompson and Mr. Barbini that the necessary system capacity was available for the project. Then Commissioner Ellis made a motion to accept the proposal to allot 37 pumps to the 139 Meetinghouse Way parcel and 13 pumps to the 119 Meetinghouse Way parcel, to be tied by easement to Meshacket Road through the parcel labeled Map 28 Lot 240 and then into the Department's Meshacket Road Substation. Chairman Searle provided a second, and the motion carried unanimously by voice vote.

OLD BUSINESS:

UPDATES.

"It's in, it looks like a fine piece of equipment," said Facilities Manager Thompson about the **new Bar Screen from Duperon** that had recently been installed. "We did well," he added. As for **Septage Receiving Off-Hours Discharges**, Mr. Thompson reported that there had been five in the past four weeks, which represented something of a slowdown. Lastly, he reported, the **Invitation For Bids for the Flowmeter** had been published in the *Martha's Vineyard Times*, resulting in "a world of inquiries."

NEW BUSINESS [Continued]:

NOTE: CONDOLENCES ON PASSING OF PAUL BONIFACE.

Mr. Thompson noted the passing of Paul Boniface, the 63-year-old husband of Department Assistant Marisa Boniface. Chairman Searle and Commissioner Ellis signed a card, which Admin Assistant Pia Webster said she would bring to Commissioner Sean P. Murphy for signing the following day. The Admin Assistant mentioned that Mr. Boniface's daughter Alessandra was married to Officer Hagerty of the Oak Bluffs Police Department.

REPORT: FY18 ANNUAL SEWER USER CHARGES BILLING.

Admin Assistant Webster reported that FY18 saw a net addition of 791 OTDs – for a total of 17,201 – over the count in FY17, an increase of 4.8 percent. The number of Flat BOD Charges had remained steady at 59, while the number of BOD Seat Charges had grown by 60 over FY17’s total to 2,628, an increase of 2.4 percent. Gross Revenue from OTD Charges, BOD Flat Charges and BOD Seat Charges totaled \$1,394,398.00.

The Admin Assistant related that she had abated off a total of \$3,650.42 of OTD Charges from Residential Accounts that had opened after the start of the fiscal year on July 1. In addition, she was estimated further Abatements and Hardship Exemptions of about \$8,000.00, arriving at this figure by multiplying the FY17 total – \$7,545.20 – by the increase in the OTD rate (5.7 percent). That resulted in Total Expected New Sewer Revenue of \$1,382,747.58, an increase of 9.5 percent over the FY17 result.

REPORT: MEETING OF DEPT HEADS / NEW EMPLOYEE POLICY MANUAL.

Facilities Manager Thompson reported that the following day, February 16, Human Resources Coordinator Kim Lucas was calling the first of what were expected to become regular quarterly meetings of all Department Heads for the purpose of policy and procedure discussion. Mr. Thompson was concerned, he said, that some policy changes could “affect us in strange ways.”

One “bone of contention” would be the imposition of regular, unpaid meal periods. The Waste Water Department, Mr. Thompson related, had always paid its employees for being in the Operations Building or Septage Receiving during lunch. If required to adhere to the Town’s plan, he would have to stagger the Operators’ lunches in two strictly scheduled shifts. Locating an employee off-campus at lunchtime during an emergency could be a problem, he stressed.

Other policies that were being established or revamped related to accrued “comp time”; paid breaks; emergency closings; and workers compensation.

OTHER BUSINESS:

FACILITIES MANAGER’S REPORTS.

The Facilities Manager spent a few minutes on a matter involving Thomas C. Rapone, owner of 73 Pennywise Path (Map 21 Lot 124.115), who was requesting that the Waste Water Department submit a Warrant Article on his behalf. Specifically, Mr. Rapone was seeking an easement through an abutting Town of Edgartown-owned parcel at 67 Pennywise Path (Map 21 Lot 70) that would provide him with access to Dark Woods Road and its sewer main. Since doing so would constitute “a direct expansion of the sewer envelope,” Mr. Thompson explained, the Department was not going to be granting Mr. Rapone’s request.

As for the Chief Operator’s Report in the meeting binders, said the Facilities Manager, most of the material therein had been covered elsewhere.

FINANCIAL REPORTS.

Admin Assistant Webster briefly went over the Fiscal-Year-to-Date (FY13-18) Septage Volume and Septage Revenue figures, which indicated growth for the current fiscal year of 13.4 percent in Volume and 15.5 percent in Revenue.

The Admin Assistant went over a report titled "FY18 Article/Capital Spending Pulled from Operating Budget, Updated as of February 20, 2018." As of November 17, 2017, the Expenditures section of the Operating Budgets had run over expected levels by more than \$30,000.00, or 6.3 percent of that section of the budget. Then, as of January 22, 2018, the overrun had been down to 4.5 percent, or \$21,764.64. Finally, as of February 20, the date of the latest Bill Warrant, the excess was at 3.8 percent or \$18,379.03.

APPROVAL OF MINUTES:

The Commissioners turned to the **Minutes of the Regular Meeting of January 18, 2018.** Commissioner Ellis made a motion to approve, as written, and Chairman Searle seconded said motion. There being no discussion, amendments or queries, the motion carried unanimously.

ADJOURNMENT

The next Regular Meeting was set for Thursday, March 22, 2018. There being no further business, Chairman Searle made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded. The motion carried unanimously by voice vote. The Regular Meeting adjourned at 4:39 p.m.

Respectfully submitted,



Pia Webster
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN



Glen S. Searle, Chairman



Scott Ellis, Commissioner