

**TOWN OF EDGARTOWN
BOARD OF WASTE WATER COMMISSIONERS**

**MINUTES OF THE
REGULAR MEETING OF JULY 18, 2019**

WASTE WATER COMMISSIONERS PRESENT:

Mr. Glen S. Searle, Chairman
Mr. Scott Ellis, Commissioner
Mr. Sean E. Murphy, Commissioner

EWWD STAFF PRESENT:

Mr. David Thompson, Facilities Manager
Mrs. Pia Webster, Administrative Assistant

MEETING CALLED TO ORDER:

The Board of Waste Water Commissioners of the Town of Edgartown held their Regular Meeting on Thursday, July 18, 2019, at 4:00 p.m. in the Conference Room at the Edgartown Waste Water Treatment Facility, located at 330 West Tisbury Road, Edgartown, Mass. At 4:00 p.m. Chairman Glen S. Searle called the meeting to order. Also present from the Board were Waste Water Commissioners Scott Ellis and Sean E. Murphy.

NEW BUSINESS:

VOTE: DELEGATION OF ADMINISTRATIVE AUTHORITY.

Commissioner Ellis moved that the Waste Water Commission vote to delegate to the Town Administrator the ability to impose discipline on Waste Water employees up to and including a 30-day suspension; Commissioner Murphy provided a second. There being no discussion, the motion carried unanimously by voice vote.

OLD BUSINESS:

UPDATE: DARK HOLLOW LANE SEWER EXTENSION.

Reporting on the proposal by Ed Charter, representing owner Josh Schwabel (2 Dark Hollow Lane), to extend the Dark Woods Road Sewer Main down the entire length of Dark Hollow Lane, Facilities Manager David Thompson stated, "We've heard nothing."

UPDATE: CAPITAL PROJECTS.

The Facilities Manager related some details from a Tighe & Bond Technical Memorandum on the Dunham Road Pump Station, specifically, the following passage: “In accordance with TR-16, all critical equipment and electrical systems shall be located above the 100 year flood elevation plus 3 feet. The FEMA flood map shows that the 100 year flood elevation near Dunham Rd. is 12 feet. Although at this elevation the pump station will not be inundated with water, it is not in compliance with the new TR-16 regulations. Therefore, the new pump station upgrades will be designed to meet the resiliency criteria to an elevation of 15 feet.”

Mr. Thompson explained that per the TR-16 regulations, the Department had no choice, that critical equipment and electrical systems had to be aboveground. The site layout, he continued, was a 20 foot by 80 foot easement obtained from Leo Convery in the 1980s with a buried fuel tank. The pumps would be submersible, and the equipment overhead would be camouflaged by plantings.

Also included in the Dunham Road memorandum, as well as one regarding the Chase Road Pump Station Upgrade, was a list of the steps required for the proper removal of the underground diesel fuel storage tank present at each of those sites. Getting everything in position with the Town and on the site would be, Mr. Thompson said, “a little minefield we’ll have to walk through.”

OTHER BUSINESS:

FACILITIES MANAGER’S REPORTS.

The Facilities Manager reported that the Department had experienced some “struggles” with the septage flow meters, which, he believed, were handled. Also, he characterized the issues with the controllers at the Chase Road and Dock Street Stations as “fixable.”

FINANCIAL REPORTS.

Admin Assistant Pia Webster reported that the Department had needed to spend only about \$9,500 of the \$37,500 Chapter 77 Transfer the Financial Advisory Committee had approved in May. She then went through each of the Capital Accounts with the Facilities Manager, to verify which of them could be closed by the Town Accountant. Also, Mrs. Webster noted that of the \$3,726,500 voted through 2018 Annual Town Meeting Article 71, only \$77,584 had been spent thus far.

Turning to a report titled “FY19 Uncommitted Revenue as of June 30, 2019,” the Admin Assistant pointed to the increase of total permits from 64 in FY18 to 75 in the fiscal year just ended; the growth in Small Batches from 108 to 143; and the reduction in Off-Hours Dumping Trips from 56 to 17.

Lastly, the Admin Assistant went over the FY19 Cash Receipts data, with Collections of total Sewer User Charges up 0.3 percent; total Septage Collections down 1.5 percent; and Permit

Income up 25.6 percent. Overall, Collections were down for the year by \$14,328.18. The Facilities Manager attributed the downturn in Septage Collections to the frequent rain in May.

APPROVAL OF MINUTES.

The Commissioners considered the **Minutes of the Regular Meeting of June 27, 2019**. Commissioner Ellis made a motion to accept the Minutes of June 27, 2019 as written, seconded by Commissioner Murphy. The motion carried unanimously by voice vote.

ADJOURNMENT

There being no further business, Chairman Searle made a motion to adjourn the Regular Meeting, which Commissioner Ellis seconded. The motion carried unanimously by voice vote. The Regular Meeting adjourned at 4:13 p.m.

Respectfully submitted,

Pia Webster
Administrative Assistant

APPROVED:

BOARD OF WASTE WATER COMMISSIONERS
TOWN OF EDGARTOWN

Glen S. Searle, Chairman

Scott Ellis, Commissioner

Sean E. Murphy, Commissioner