

Selectmen's Meeting
October 28, 2013
4:00 pm

A meeting of the Board was held on the above date in the Fred B. Morgan Jr. Meeting Room, Town Hall. Members present were: Margaret Serpa, Chairman; Michael Donaroma; and Arthur Smadbeck. Also present was Ms. Pamela Dolby, Town Administrator.

At 4:00 pm Chairman Serpa opened the meeting and the first item on the agenda which was the application of Roy Scheffer for a 2 acres aquaculture lease in the Middle Flats area just north of Eel Pond. Present was Mr. Paul Bagnall, Shellfish Constable and Marine Biologist.

Mr. Bagnall stated that Mr. Scheffer could not attend the meeting and that he would represent. He described the proposed site and that it would not be near the Eel Pond channel. The Shellfish Committee had approved the application. If the Board approved, the next step would be to apply to the Conservation Commission because this was a new area for aquaculture. After that approval the Division of Marine Fisheries would then have to come down and do an assessment of the area.

Mr. Smadbeck moved to approve the application. Mr. Donaroma seconded. Unanimous.

There was then an application to occupy the loading zone in front of Chesca's on North Water Street by placing a dumpster there.

Ms. Dolby stated that the Police and Fire would like to have a site visit to look at the proposed site and size of the dumpster. The area requested was a tricky spot. They had set up a site visit for the next day.

Mr. Smadbeck moved to authorize Chairman Serpa to sign the permit if the Police and Fire approved of the location. Mr. Donaroma seconded. Unanimous.

Ms. Serpa then recognized Atty. Ron Rappaport, Town Counsel.

Atty. Rappaport started by introducing Ms. Kim Kirk and new associate who would be handling more of the business law. He then moved on to speak about the newest agreement from CVEC for the town solar projects. They have a new lender, and after going through the last agreement with numerous drafts, it has been thrown out the window for a new one. He was not happy with CVEC or the new agreement. He believed it had been handled poorly and he did not like being handed a lengthy contract and being told "take it or leave it". There were a number of things taken out of the first contract that were back in the new one and he was frustrated. The deadline for signing was November 4th. He would like to have a meeting to go over it. The time and date were decided to be on November 1st at 9am.

He then moved on to a brighter note. The Warren House sale was scheduled to go through on October 31, 2013. He had the paperwork ready to sign and the Board happily signed it. There were 5 documents of which the Chairman would sign all and the whole Board would only need to sign the Deed. The other documents were: The Taxpayer ID form, The Lean Affidavit, The Agreement for the Closing Date, and the HUD Settlement.

Mr. Smadbeck moved to sign the deed and to authorize Ms. Serpa to sign the other paperwork on behalf of the Board. Mr. Donaroma seconded. Unanimous.

Atty. Rappaport then stated that the Minimum Maintenance Historic District bylaw also known as section 9-A had been approved by the Attorney General and would now be posted for 90 days by the Town Clerk. There would be a need for some language cleanup in an article at town meeting due to some issues with an amendment added on town meeting floor.

The Board thanked Atty. Rappaport. Ms. Serpa then recognized Ms. Wanda Williams, Town Clerk.

Ms. Williams was requesting the Board to consider an article for Town Meeting that the position be appointed instead of elected. The town needs a Town Clerk that knows what they are doing. There have been a lot of changes in the 26 years she has been in the position.

Mr. Smadbeck thought it was a good idea. He thought it was important and asked what kind of vote was needed.

Ms. Williams stated that there needed to be a majority vote at town meeting and on the ballot.

Ms. Serpa asked how many other towns had done this.

Ms. Williams stated that last time she had checked there were 108.

The Board agreed to add the item to the Annual Town Meeting and ballot.

Ms. Serpa then moved on to the annual review for Mr. Adam Darack, Information Technology Manager.

Mr. Smadbeck spoke first stating that Mr. Darack proved how valuable he was everyday. He was also looking forward to the new website.

Ms. Serpa stated that there has been lots of progress and that Mr. Darack worked well with people and changes.

Mr. Donaroma agreed.

Ms. Dolby concurred with all the Board had said and added that the payroll switch over to MUNIS had been bigger than anybody thought it would and that emailing the payroll stubs was a big deal.

Mr. Smadbeck moved to give Mr. Darack a favorable review. Mr. Donaroma seconded. Unanimous.

Ms. Marilyn Look asked about minutes on the website.

She was told that it was a work in progress. If she would like any hard copies, she was welcome to request them.

The Board then opened the bids received for custodial services at the Police Station. There was only one bid received and it was from Ms. B Cleaning Services, Judy Bettencourt for \$18/hr.

Mr. Smadbeck moved to take the bid under advisement. Mr. Donaroma seconded. Unanimous.

At 4:37pm Mr. Smadbeck moved to adjourn. Ms. Serpa seconded. Unanimous.

Approved:

Margaret E. Serpa, Chairman

Arthur Smadbeck

Michael J. Donaroma
Board of Selectmen

Respectfully submitted,

Kristy Rose
Assistant